

APPROVED

Arrowbear Park County Water District

Regular Meeting

March 15, 2018

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held March 13, 2018 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice President Mark Bunyea
Director Rick Weber
Director Pat Oberlies
Director Sheila Wymer

Directors who were absent:

Also present were the following:

Secretary Caroline Rimmer
Field Supervisor Paul Miller
Chief Isaiah Hall

Visitors who were present:

None

Open Session

President Bonito called the meeting to order. General Manager Huff led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, all Directors were present.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Wymer. After a brief discussion regarding the Expenses and Budget for the month of February, the Consent Agenda was approved. Motion passed by unanimous vote.

Public Comments:

There were no public comments on any non-agenda items.

Staff Reports:

- A) Supervisor Miller reported a total of 17 maintenance issues for the month of February. There were 4 customer requests to turn off/on water, 11 District initiated shut-offs, 0 District equipment repairs, 33 meters replaced, 0 meter reads/re-reads, 0 main repairs, 0 service line repairs, 2 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 7 new owners, 0 liens filed, 0 liens released, 53 shut-off notices, 10 non-payment shut-offs, and 7 turn-ons after water shut-off. Supervisor Miller reported that the Technicians were working on the rehabilitation of the Treatment Plant & regular maintenance.
- B) Chief Hall reported on the Fire Department calls for the month of February. There were a total of 15 calls, 11 were in-District and 4 were out-of-District. Chief Hall also reported that in the last inspection season 623 Hazard Abatement notices went out and that 35 citations were issued as well as 41 warrants to clean property. Chief Hall reported that there would be an increase to the abatement contract cost from the County in January 2019, but no additional costs this year.

Chief Hall also reported that the EMT skills were being conducted in-house for the volunteers, that a new uniform policy was being written so the cost does not exceed \$400 per fire fighter, and that he and Battalion Chief Ozias were preparing a budget that will include a proposal to increase the Chief and Battalion Chief's pay rates. President Bonito remarked that the Mountain Fire Safe Council wanted to work with the Fire Department and help with the annual picnic in July.

- C) General Manager Huff reported that he is beginning his preparation for the summer projects and had renewed the County Excavation Permit for them, Rowland Heights Baptist Church on Conifer Camp Rd. mailed a deposit for the main extension, which should start in the beginning of April (weather permitting), and that he was working with SWRCB to update the District's annual Consumer Confidence Report. General Manager Huff also reported that he was taking his Distribution Grade 3 test at the end of March.

President Bonito excused any individuals who were not required for the balance of the meeting.

Board Training – Secretary Rimmer provided a brief overview on how to have a successful meeting.

Discussion / Action Items:

A) Board

1. Chadrick Halliday from SingerLewak presented the Audit for FY 2016-17. A motion was made by Director Weber to accept the FY 2016-17 Audit. Second was by Vice President Bunyea. Motion passed by unanimous vote.
2. There was a motion made to engage SingerLewak as auditors for FY 2017-18. Motion made by Director Wymer. Second by President Bonito. Motion passed by unanimous vote.
3. There was a motion made to Resolution 2018-3-15, the annual District investment policy review and approval. Motion made by Director Weber. Second by Director Wymer. Motion passed by unanimous vote.
4. There was a motion to approve Resolution 2018-3-15A, authorizing the District investment in LAIF with current signatories authorized on the account. Motion made by Director Wymer. Second by Director Weber. Motion passed by unanimous vote.
5. There were no nominations for a Director to the CSDA Board.

B) General Manager

1. There was a motion made to approve the Surplus Water Purchase Agreement with Running Springs Water District and directing General Manager Huff to submit to Running Springs for their Board approval. Motion made by Director Weber. Second by Vice President Bunyea. Approved by unanimous vote.

Adjournment of Open Meeting:

The meeting adjourned to closed session at 7:54 PM.

Closed Session

Closed session was held pursuant to Code 54956.9 Paragraph (2) of subdivision (d) for the purpose of attempting to resolve the ongoing dispute over WWTP cost proportioning to try to avoid possible and/or anticipated litigation and/or significant exposure to litigation. One possible case.

The Board returned from closed session at 8:33 PM.

Open Session

A) Board of Directors

1. Report of any action taken during Closed Session – Motion was made to approve proposed Running Springs Waste Water Treatment Agreement provided Running Springs approved the proposed Surplus Water Purchase Agreement and directed General Manager Huff to present the Surplus Water Purchase Agreement and the Waste Water Treatment Agreement to Running Springs Water District. Motion made by President Bonito, seconded by Vice President Bunyea and approved by unanimous vote.

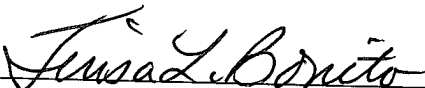
Announcements:

- A) The President had no announcements.
- B) The Board had no announcements except that Vice President Bunyea may be absent from the April 19, 2018 meeting.
- C) Staff announced the date for the Master Plan meeting which will be held April 24, 2018 at 6:00 PM.


The next board meeting will be April 19, 2018 at 6:30 PM.

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 8:37 PM.



Terisa Bonito, President



Caroline V. Rimmer, Secretary