

MINUTES OF THE CONTINUATION MEETING OF THE COUNCIL  
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA  
HELD ON THURSDAY NOVEMBER 29, 2018 IN THE  
HAY LAKES VILLAGE OFFICE.

Present COUNCILORS: Mayor Dawn Pauls, Deputy Mayor Ron These, Councillor  
Megan Patten, Councillor Faye Leicht, and Councillor Dave Vallee

Absent

MUNICIPAL RECORDER Marty West

Order Mayor Pauls called the meeting to order at 6:07 p.m.

CHIEF ADMINISTRATIVE OFFICER

Council reviewed and discussed the status of the September 17, 2018 and the October 25, 2018 action lists.

RES 166-2018 Moved by Councillor Vallee to accept the Chief Administrative officer report as presented.  
CARRIED

FINANCIAL REPORTS

Council discussed the status of the Bank Reconciliation, financial reports and auditor Appointment for the 2018 tax year. Discussion that public works provide the budget priority list to administration. Interim budget will be addressed at December 17, 2018 council meeting.

RES 167-2018 Moved by Mayor Pauls that administration request proposals from Brian King and two additional accounting firms for the 2018 Auditor appointment.  
CARRIED

RES 168-2018 Moved by Councillor Vallee that administration provide Public works Priority list for 2019 Budget at the December 17, 2018 Regular council meeting.  
CARRIED

RES 169-2018 Moved by Councillor Patten to accept the financial reports as presented.  
CARRIED

COMMITTEE REPORTS

Infrastructure

Council discussed the need to have a meeting to strictly dedicate to The Rec Center configuration issues. Meeting date to be determined.

Protective Services

Councillor Patten presented report on fire hall activity for the month of November 2018. Council requested that the fire department provide their budget to council as soon as is available. Councillor Patten discussed the continued concerns of dogs at large and the need to review the dog bylaw.

RES 170-2018 Moved by Councillor Patten that Bylaw 06-2007 Dog Bylaw be added to December 17,2018 agenda for review.

CARRIED

Development

Council inquired if Administration has received maps of the SE property site proposal as presented by DecAlta for conceptual plan #2, Deputy Mayor These will call DecAlta for an update on the site mapping. Council inquired on how many Development permits are currently issued for any ongoing development with in the Village. Council discussed concerns that some residents are building sheds on Municipal Reserve without permission. Discussion to continue as ongoing.

RES 171-2018 Moved by Mayor Pauls that administration pull permits issued for #7 Railway Ave South and check if the structures comply with the LUB and permit application.

CARRIED

RES 172-2018 Moved by Councillor Leicht that Administration send a letter and a development permit application to resident at #10 – 1<sup>st</sup> ave south for a fence that is being built.

HARRB

Submissions have been received

AG

Next meeting - January 14,2019

Library

Toy Bingo held November 16,2018 was successful and well supported. The December 1,2018 Christmas market has 30 tables booked.

Telegraph Park

Councillor Leicht reported that Telegraph park received a \$4000.00 grant from Enbridge.

Rec

Council discussed the snow removal that is necessary for the Rec center to prevent water seepage in the spring. Mayor Pauls advised the Rec board that if there is a concern during winter months to contact the office directly.

Next meeting is AGM meeting February 26,2019

School Council

Next meeting January 22,2019

Human Resources

Council discussed 2017 vacation hours owed to Interim CAO.

Rural Crime Watch

Deputy Mayor These and Councillor Vallee attended the Roundhill meeting on November 13,2018. Rural crime watch has asked if Hay Lakes will host another future meeting as the meetings alternate between members. Deputy Mayor These will approach the Ag with the request to host.

Human Resources

Council reviewed and discussed the report of Interim CAO Vacation days and sick time taken to date.

RES 173-2018 Moved by Councillor Vallee that payout of prorated 2017 vacation hours owed to Interim CAO Consisting of 17 hours at \$18.00/hr be paid.

CARRIED

RES 174-2018 Moved by Mayor Pauls to accept board and committee reports as information.

CARRIED

Information and Correspondence

RES 175-2018 Moved by Mayor Pauls to accept the information and correspondence.

CARRIED

Confidential Items – IN CAMERA –

FOIP s17, 19, 23, 24, 27 – Personnel Management – CAO discussion

RES 176-2018 Moved by Mayor Pauls to go in camera at 8:46 p.m and ask Marty West to step out if the room.

CARRIED

RES 177-2018 Moved by Mayor Pauls to come out of camera at 9:06 p.m

CARRIED

RES 178-2018 Moved by Mayor Pauls that as per section 205 of the Municipal Government Act and Bylaw 08-2018 section 3.2.The Village of Hay Lakes Council appoints Shannon Yearwood to the position of Chief Administrative Officer for the Village of Hay Lakes, effective date of December 10,2018.

CARRIED

Village of Hay Lakes Council meeting Minutes

November 29, 2018

Next Regular Council Meeting at 7:00 p.m. on Monday December 17, 2018 at 7:00 p.m.

Potluck at 5:30 pm

Mayor Pauls adjourned the meeting at 9:20 p.m.

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MAYOR

  
ADMINISTRATOR