

2019 TNSUG



Skylert & SchoolMessenger

Ability to Edit Messages

- System/Repeating Broadcasts/Login as This User

Skylert

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[Dashboard](#) | [Broadcasts](#) | [Reports](#) | **[System](#)** | [Admin](#)

[Active Broadcasts](#) | [Completed Broadcasts](#) | **[Repeating Broadcasts](#)** | [Contacts](#) | [Blocked Lists](#)

Repeating Broadcasts

Repeating Broadcasts ?

Showing 1-30 of 30 records on 1 pages. Page 1 ▾

Submitted by	Broadcast Name	Type	Next Scheduled Run	Last Run	Actions
att115	att Glenwood ES	Notification	April 30th, 2019 06:30 pm	Apr 29, 2019 6:30 pm	 Login as this user  Run Now  Delete
att115	Truant 10 Day Glenwood ES	Notification	April 30th, 2019 07:30 pm	Apr 23, 2019 7:30 pm	 Login as this user  Run Now  Delete
att115	Truant 3 Day Glenwood ES	Notification	April 30th, 2019 07:30 pm	Apr 29, 2019 7:30 pm	 Login as this user  Run Now  Delete
att115	Truant 5 Day Glenwood ES	Notification	April 30th, 2019 07:30 pm	Apr 26, 2019 7:30 pm	 Login as this user  Run Now  Delete

Click on tools and choose edit.

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Dashboard Broadcasts Reports System

Activity Summary

7 Days Month Year

Broadcasts
12
1 Languages
1 Senders

Content Mix

- 100%
- 0%
- 0%

Top Types
12 Attendance

Top Senders
12 Glenwood Elem...

New Broadcast

BROADCAST TEMPLATES
[+ New Template](#)

Need Help?
Visit the [help section](#), send an [email to support](#), or call (800) 920-3897. Also be sure to [give us feedback](#) about the new version.

Broadcasts

Completed (Already Sent)

Sent On	Author	Subject	Rcpts	Content	
Mon 4/29/19	Glenwood Elementary Attendance	Truant 3 Day Glenwood ES Apr 29, 07:30 PM	1		
Mon 4/29/19	Glenwood Elementary Attendance	att Glenwood ES Apr 29, 06:30 PM	11		
Fri 4/26/19	Glenwood Elementary Attendance	Truant 5 Day Glenwood ES Apr 26, 07:30 PM	1		
Fri 4/26/19	Glenwood Elementary Attendance	Truant 3 Day Glenwood ES Apr 26, 07:30 PM	4		
Fri 4/26/19	Glenwood Elementary Attendance	att Glenwood ES Apr 26, 06:30 PM	12		

Ability to Edit & Listen to Messages

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Address Book | Help | Feedback | Logout

DashboardBroadcastsReportsSystem

ListsMessagesBroadcastsTemplatesResponses

















Message Builder

My Messages

Add New Message

Views:
Messages
Sort By:
Name
Date

Showing 1 - 4 of 4 records on 1 pagesPage 1

	Attendance Message May 15, 2018 8:57 am - 	 Edit  Delete
	Truant 10 Day Oct 2, 2017 9:27 am - 	 Edit  Delete
	Truant 3 Day Oct 2, 2017 9:26 am - 	 Edit  Delete
	Truant 5 Day Oct 2, 2017 9:24 am - 	 Edit  Delete

Showing 1 - 4 of 4 records on 1 pagesPage 1

Click on Phone, SMS or Email

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Dashboard | **Broadcasts** | **Reports** | **System**

Lists | **Messages** | Broadcasts | Templates | Responses

Message Editor

✓ Done

Message Settings

Message Name ✓ Attendance Message Guide

Description

✓ Save

Message Content

	Phone +	SMS +	HTML Email +	Plain Email +
English	✓			
Spanish		-		

Edit message as needed and/or preview.

Advanced Phone Message Editor

Truant 10 Day

TRUANT 10 DAY (ENGLISH) [Guide](#)

Advanced Message ☒

Text to speech

Please be informed that according to school records

< >

Data Fields

Default Value:

Data Field:

-- Select a Field -- ▾

Insert

Voice Recording

Number to Call

Optional: Extension

Call Now to Record

Audio Upload

Browse...

Audio Library

Gender ☒

☒ Female
☐ Male

Preview

Done



Assisting School Administration and Truancy Officers Via Skylert

Reports for Truancy

Skylert

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[Address Book](#) | [Account](#) | [Help](#) | [Feedback](#) | [Logout](#)

Dashboard

Broadcasts

Reports

System

Admin

Reports

Usage Stats

Call Distribution

Report Builder

Select a Template ?

Broadcasts and Date Range	Individual	Other
Broadcast Summary Phone Log Email Log SMS Log Device Log Social Media Log Survey Results Hosted Attachments Log	Contact History SchoolMessenger Adoption History	Systemwide Report Archive Contact and Preference Changes Contact Information Changes (deprecated) Phone Opt-Out SMS Status SchoolMessenger Adoption Phone Consent Status

My Saved Reports ?

Name	Description	Type	Next Scheduled Run	Last Run	Actions
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Contact History

Search By ☒ ID Number
☒ Phone
☐ Email

Search Value ☒ 865 [REDACTED]

FILTER BY

Date Options ☒ Date Range(inclusive)
From: To:

Filter by Broadcast type ☒

Broadcast Types ☒ School Hours Emergency
☒ Attendance
☐ General
☐ Survey
☐ Non-school Hours Emergency
☐ Food Service

Filter by result ☒

Results ☒ Answered
☒ Machine
☒ No Answer
☒ Busy
☒ Unknown
☒ Disconnected
☒ Duplicate
☒ Blocked
☒ Not Attempted
☒ Sent
☒ Unsent
☒ No Destination Selected

REPORT OPTIONS

Display Fields

Language	Grade	Gender	Contact Type	Absent Date	Periods Missed	Balance Date	List Balance	Speakable Balance	Account Type	Truant Type	Truant Date	Student Activity
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Can Print Using Cute PDF

Contact History

Broadcast Name	Submitted by	Broadcast Type	Sequence	Destination	Date/Time	Result	School
att Oak Ridge HS Aug 06, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Aug 6, 2018 6:33 pm	Machine	Oak Ridge High School
att Oak Ridge HS Aug 09, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Aug 9, 2018 6:33 pm	Machine	Oak Ridge High School
att Oak Ridge HS Aug 13, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Aug 13, 2018 6:34 pm	Machine	Oak Ridge High School
att Oak Ridge HS Aug 14, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Aug 14, 2018 6:33 pm	Machine	Oak Ridge High School
att Oak Ridge HS Aug 17, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Aug 17, 2018 6:34 pm	Machine	Oak Ridge High School
Truant 3 Day Oak Ridge HS Aug 20, 07:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Aug 20, 2018 7:30 pm	Machine	Oak Ridge High School
Truant 3 Day Oak Ridge HS Aug 22, 07:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Aug 22, 2018 7:30 pm	Machine	Oak Ridge High School
att Oak Ridge HS Aug 27, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Aug 27, 2018 6:33 pm	Machine	Oak Ridge High School
att Oak Ridge HS Aug 30, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Aug 30, 2018 6:33 pm	Machine	Oak Ridge High School
att Oak Ridge HS Aug 31, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Aug 31, 2018 6:33 pm	Machine	Oak Ridge High School
Truant 5 Day Oak Ridge HS Aug 31, 07:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Aug 31, 2018 7:30 pm	Answered	Oak Ridge High School
att Oak Ridge HS Sep 18, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Sep 18, 2018 6:33 pm	Machine	Oak Ridge High School
att Oak Ridge HS Sep 21, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Sep 21, 2018 6:33 pm	Machine	Oak Ridge High School
att Oak Ridge HS Oct 22, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Oct 22, 2018 6:35 pm	Machine	Oak Ridge High School
att Oak Ridge HS Oct 29, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Oct 29, 2018 6:33 pm	Machine	Oak Ridge High School
att Oak Ridge HS Oct 30, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Oct 30, 2018 6:33 pm	Machine	Oak Ridge High School
att Oak Ridge HS Oct 31, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Oct 31, 2018 6:34 pm	Machine	Oak Ridge High School
att Oak Ridge HS Nov 09, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Nov 9, 2018 6:35 pm	Machine	Oak Ridge High School
att Oak Ridge HS Nov 14, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Nov 14, 2018 6:33 pm	Machine	Oak Ridge High School
att Oak Ridge HS Nov 19, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Nov 19, 2018 6:34 pm	Machine	Oak Ridge High School
att Oak Ridge HS Nov 26, 06:30 PM	att435	Attendance	Phone 13	(540) [REDACTED]	Nov 26, 2018 6:34 pm	Answered	Oak Ridge High School

Teach school administration to use Skyward to their advantage

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[Address Book](#) | [Account](#) | [Help](#) | [Feedback](#) | [Logout](#)

Dashboard

Broadcasts

Reports

System

Admin

Active Broadcasts

Completed Broadcasts

Repeating Broadcasts










Contacts

Blocked Lists

Completed Broadcasts

Completed Broadcasts ?

Showing 1-100 of 5521 records on 56 pages. Page 1

Submitted by	Broadcast Name	Mode	Status	Total	% Contacted	Start Date	End Date	Responses	Actions
att145	Truant 3 Day Willow Brook ES Apr 29, 07:30 PM	Attendance Notification	Complete	Phone: 2	Phone: 100.00%	Apr 29, 2019 7:30 pm	Apr 29, 2019 8:18 pm	- None -	 Login as this user  Report  Archive
att435	Truant 5 Day Oak Ridge HS Apr 29, 07:30 PM	Attendance Notification	Complete	Phone: 4	Phone: 66.67%	Apr 29, 2019 7:30 pm	Apr 29, 2019 8:16 pm	- None -	 Login as this user  Report  Archive
att435	Truant 3 Day Oak Ridge HS Apr 29, 07:30 PM	Attendance Notification	Complete	Phone: 7	Phone: 100.00%	Apr 29, 2019 7:30 pm	Apr 29, 2019 8:16 pm	- None -	 Login as this user  Report  Archive

Contact Information

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