North Central Regional Trauma Advisory Council

2023-2024 Project Grant Proposal

The NCRTAC has $10,000 available to be awarded as project grants to NCRTAC EMS, hospitals and other member organizations.

The grant funds can be used for any project that helps the NCRTAC meet its mission of *reducing the death, disability and suffering that result from* ***traumatic injuries and mass casualty events*** *by providing a comprehensive and integrated system of regional prevention and trauma care resources throughout the continuum of care.* Priority will be given to projects that are a collaborative effort by one or more organizations and those that have a regional impact.

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| **Organization Name** |       |
| **Contact Name** |       |
| **Address** |       |
| **Email** |       |
| **Phone** |       |
| **Total Project Budget** | $       |
| **Total Grant Amount Requested**  | $       |
| What is the minimal funding amount you could be awarded from the NCRTAC and still be able to complete the project? $       |
| Proposal format:A) Write a description of your project purpose, goals, and objectives. Indicate the problem being addressed. Explain the project benefits in terms of preventing injuries, improving care, regional impact, and/ or training providers (hospital, prehospital, law enforcement, dispatch, others).B) Include a budget that details how your organization would spend the grant. Advise us if there are other sources of funding contributing to the project.C) List other organizations collaborating on the proposed project.D) If appropriate, describe how the project will be maintained over time. Include who will be responsible for maintenance or continuation of the project and where funding for this will come from.E) Briefly describe how you will measure the success of your project. Your organization will be required to attend a NCRTAC general meeting to provide a report of your project including its measured outcome.Attach written proposal description to this coversheet. Project review and award |
| A proposal review team appointed by the NCRTAC Executive Council will select one or more projects based on the following grading system:  |
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| 30% | Problem statement  |
| 20% | Completeness of proposal application |
| 30% | Collaborative effort/ regional impact |
| 20% | Sustainability of project |
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| Reviewers will award up to an additional 10 points to proposals that:* Use data to support the problem statement (i.e. Trauma Registry, WARDS, WISH, WISQARS, WI Burden of Injury or Burden of Falls reports, etc.)
* Support Level III and IV hospital classification requirements

Additional details  |
| * The NCRTAC fiscal agent reserves the right to restrict fund use based on DHS funding guidelines.
* The reviewers or Executive Council may choose to decline all applications if no proposals adequately meet the intent of the grants.
* Funds may only be used to reimburse organizations for products/services after proof of purchase is submitted to the NCRTAC.
* Purchases must occur before **June 30, 2024**. Training/education courses must start before June 30, 2024 but do not need to have finished by that date.
* Requests for reimbursement, including proof of purchase, must be received by **July 15, 2024**.
* Funds may NOT be used for:
	+ Construction or major renovations
	+ Political education or lobbying activities
	+ Fundraising activities
	+ Supplanting of current salaries
	+ Vehicles and/or storage trailers
	+ Cost-of-doing-business expenditures (heat, lights etc for the building you are using for your meetings) – except rent is allowable
	+ Food expenses
	+ Gifts
	+ Entertainment
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| **Proposals Due** | **Grant(s) Awarded By** | **Funds Must be Spent By** |
| May 15, 2024 | May 24, 2024 | June 30, 2024 |
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| Questions? Email Michael.Fraley@NCRTAC-WI.org Submit proposal to:Michael Fraley, NCRTAC CoordinatorMichael.Fraley@NCRTAC-WI.org PO Box 23Woodruff WI 54568 |

**Example application:**

An example of a project application that was considered complete and well written by the review committee is posted at <http://www.ncrtac-wi.org/file-center.html>. It is only an example and is not the only way to write a successful application.

**Previously awarded projects:**

* Triage Kits – SAFER
* ATV Safety Training Program Supplies – Marshfield Medical Center
* Stop the Bleed Kits for AED cabinets – Merrill Fire Department
* Junctional Tourniquets – City of Antigo Fire Department
* CISM Team training – Wood County
* ATV Safety training – Marshfield Medical Center
* Trauma training manikins – Wisconsin Rapids Fire Department
* Fall victim lift assist device - Mosinee Fire District
* Advanced HAZMAT Life Support course – Wausau Fire Department
* Handtevy Pediatric Resuscitation System – Wausau Fire Department/ SAFER
* ALS Training manikin – South Area Fire District
* Back rafts for MCI trailer – Clark Co Emergency Services Association
* Prehospital Trauma Life Support course – Howard Young Medical Center
* Stop the Bleed kits and training for schools – Aspirus Wausau Hospital
* Disaster trailer supplies and equipment – Lincoln County
* Stop the Bleed kits for law enforcement and fire responders – Price County