



Forest Grove Board of Fire Commissioners January 26th, 2016 - Meeting Minutes

1. Call to Order: 19:00 hours

1. Members Present

- X Andrew Bellone Jr. - Chairman
- _ Joseph Jagers - Co Chairman
- X Thomas Bellone – Treasurer
- X Mykola “Nick” Myronowskyj - Secretary
- X Samuel Scapellato – Asst. Secretary (Late arrival 19:02)

Other:

Tamara Ardito - DTA Solutions

Public present: None

2. Reading of the minutes of the previous meeting

a. Motion to accept minutes as read

- 1. Thomas Bellone Sr.
- 2. Samuel Scapellato

Changes: None

3. Communications

A letter was received from Ball, Buckley & Seher Accounting firm. It is a request for updated information.

4. Bills against the Commission (refer to file for list of all bills paid)

a. Motion to pay all bills

- 1. Mykola Myronowskyj
- 2. Thomas Bellone Sr.

Notes: Refer to the attached report.

5. Treasurers Report

Please refer to the attached report.

a. Motion to accept Treasurers report as read

- 1. Andrew Bellone Jr.
- 2. Thomas Bellone Sr.

Notes: - Refer to the attached report.



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6. Old Business

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for zero tolerance for drugs and alcohol. This will also include a process and training of certain personnel for identification of potential “under the influence” and a medical method for determining that a member was actually “under the influence” in the event of an incident.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for medical physical program for all Fire Company members.

A draft of new of By-Laws for the BoFC District 4 was submitted to all Commissioners for review. These by-laws should be voted on and approved at the next regular meeting.

The new lease agreement continues to be discussed. The Fire Company President did not have all of the information and figures that he needs at this time. The lease agreement will still need to be printed and submitted to the Board. The President is working on this.

The Fire Company incorporation needs to be renewed. The Fire Company President is meeting with the appropriate personnel and agencies to have the incorporation completed by the end of the year. The Fire Company President has provided the new tax ID number for the Fire Company. A copy of the tax letter was given to the Chairman and it will be filed.

A renewal application letter was received from The Borelli Agency. There is a question as to whether the PPE for the firefighters is covered under the policy. Andrew Bellone will contact the agency and find out if it is covered. The technology inventory of the FD needs to be completed and Mykola Myronowskyj will obtain this information.

The leasing information for the new rescue truck was received. The auditor advised that the purchase will need to go to bid. Once we have specific details regarding the purchase, we will make a decision.

The 2016 budget review was completed, and the budget was accepted. The approved copy of the budget was received from the DCA and was put on file.



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7. New Business

The application for Cherene Gaudette was processed. The background check began with a call to her previous Chief. This call was very positive. The inspection was completed and we passed. The criminal background check was completed and no criminal history was discovered. This application was approved by the Commissioners and will be forwarded to the Fire Company Chief for further processing.

The Board passed a resolution approving a temporary budget for the 2016 year. The amount of \$88,000.00 was transferred to the 2016 budget year as a temporary budget to cover the expenses until the fire company election and the passing of the budget on 2-20-16.

The Board of Fire Commissioners new By-Laws were passed and are now in effect. Copies with signature pages will be printed and provided to all Board of Fire Commissioners members, the Fire Chief and the Fire Company President.

8. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: None Present

9. Adjournment

- a. Motion to adjourn
 1. Mykola Myronowskyj
 2. Thomas Bellone Sr.

Meeting was adjourned at: 19:50 hours

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary
Board of Fire Commissioners, District 4*



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7:04 PM
01/26/16
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of January 31, 2016

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Check	01/14/2016	10985	Gloucester County chief Assoc	-240.00
Bill Pmt -Check	01/26/2016	10986	Action Uniform Co	-380.95
Bill Pmt -Check	01/26/2016	10987	Advance Treads, Inc.	-170.00
Bill Pmt -Check	01/26/2016	10988	Atlantic City Electric	-694.73
Bill Pmt -Check	01/26/2016	10989	Atlantic County Firefighters' As...	-200.00
Bill Pmt -Check	01/26/2016	10990	Automotive Parts Co	-23.27
Bill Pmt -Check	01/26/2016	10991	Budget Truck Repair LLC	-447.35
Bill Pmt -Check	01/26/2016	10992	Comcast	-4.06
Bill Pmt -Check	01/26/2016	10993	Comcast 569	-179.25
Bill Pmt -Check	01/26/2016	10994	Continental Fire and Safety Inc.	-14,305.15
Bill Pmt -Check	01/26/2016	10995	CSI Cleaning Service, LLC	-495.00
Bill Pmt -Check	01/26/2016	10996	Cumberland County Fire Acade...	-600.00
Bill Pmt -Check	01/26/2016	10997	Dennis Allonnardo	-122.46
Bill Pmt -Check	01/26/2016	10998	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	01/26/2016	10999	Emergency Equipment Sales, L...	-194.90
Bill Pmt -Check	01/26/2016	11000	Eurofin's	-104.50
Bill Pmt -Check	01/26/2016	11001	Fire and Safety Services, LTD	-2,210.89
Bill Pmt -Check	01/26/2016	11002	Franklin Twp. Fire Prevention	-191.25
Bill Pmt -Check	01/26/2016	11003	Johnson's Truck & Auto Repair	-715.17
Bill Pmt -Check	01/26/2016	11004	Major Petroleum Ind.	-782.63
Bill Pmt -Check	01/26/2016	11005	Mes PA	-67.00
Bill Pmt -Check	01/26/2016	11006	NJ Boating Safety Classes	-675.00
Bill Pmt -Check	01/26/2016	11007	Patrick Spring	-750.00
Bill Pmt -Check	01/26/2016	11008	Pizza Joe's	-501.90
Bill Pmt -Check	01/26/2016	11009	Public Saftey Outfitters	-398.00
Bill Pmt -Check	01/26/2016	11010	South Jersey Gas	-207.80
Bill Pmt -Check	01/26/2016	11011	Staples	-891.44
Bill Pmt -Check	01/26/2016	11012	Tekk Comm Communications	-605.00
Bill Pmt -Check	01/26/2016	11013	TransUnion	-60.00
Bill Pmt -Check	01/26/2016	11014	Verizon Wireless 197	-190.96
Bill Pmt -Check	01/26/2016	11015	Vineland Ace Hardware	-356.06
Bill Pmt -Check	01/26/2016	11016	Vineland Auto Electric	-132.00
Bill Pmt -Check	01/26/2016	11017	Weber's Power Equipment Inc.	-53.50
Total Newfield Na Bk 0505				-27,060.22
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-27,060.22



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7:19 PM
01/26/16
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of January 31, 2016

	Jan 31, 16
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-22,584.99
Newfield Savings 9924	521,702.04
Total Checking/Savings	499,117.05
Total Current Assets	499,117.05
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,489,259.05
LIABILITIES & EQUITY	
Liabilities	432,258.62
Equity	1,057,000.43
TOTAL LIABILITIES & EQUITY	1,489,259.05