

Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119
Phone (408) 227-5758 * Fax (408) 225-6325



Dirk Seidel (President)

Vic Haddad (Treasurer)
Michael Kirtland
Nick Toprani

Arian Collen (Secretary)
John O'Byrne
Terrie Jacopi

Board of Directors Meeting November 18, 2019

Item Subject

1. Call to Order

Meeting was called to order at 7:02 p.m.

2. Approval of Minutes

October 23, 2019 Board Meeting

Action: (4-0-3) John moved to approve minutes for the October 23, 2019 board meeting. Terrie seconded the motion.

Absent: Nick and Michael were absent and Dirk abstained as he was not in attendance.

Document Filed: October 23, 2019 minutes

November 4, 2019 Member Meeting

Action: (3-0-4) John moved to approve minutes for the November 4, 2019 member meeting. Vic seconded the motion.

Absent: Nick and Michael were absent and both Terrie and Dirk abstained as they were not in attendance.

Document Filed: November 4, 2019 minutes

3. Town Hall

- Member Pat Floyd questioned the closure of the back pool and requested a discussion on options to keep it open during the winter.
- Member John Stewart brought up the following items for consideration:
 - Recommendations for improving the tallying of votes during elections
 - Missing toilet paper in club restrooms
 - Including pictures of candidates in newsletter
 - Handrail for front entry stairs
- Member Tedd Gray requested an increase in the budget for the coffee club from \$300 to \$500 per year.

4. Staff Reports

A. Office Coordinator Report

Amy reviewed the Office Coordinator report, including tasks completed, accounts with delinquent dues balances, and upcoming facility rentals.

B. Facilities Manager Report

Facility Manager Luke Brown provided an update on various projects and to-do lists, including priority projects like the slippery pool deck and suggested an epoxy coating. It was agreed that Luke would do a test patch on the pool

Action: (5-0-2) Arian moved to approve Luke to apply a test patch of epoxy on the pool deck, Terrie seconded the motion.

Absent: Nick and Michael were absent.

5. Directors Reports

A. Presidents Report

Dirk said goodbye after serving on the board for the last several years as president.

B. Treasury Report

Vic provided an overview of the P&L, Balance Sheet, PG&E summary, Replacement Cost Summary. Vic also noted the property values and questioned if we needed an independent assessment.

The board discussed options and the need to contact our insurance company to evaluate our current and potential changes to coverage.

Action: (5-0-2) Dirk moved to approve the external audit by Karen Hahn for approximately \$1,500. Vic seconded the motion.

Absent: Nick and Michael were absent.

C. Arian

No items

D. Nick

No Items

E. Michael

No items

F. John

No Items

G. Terri

No Items

6. General Business

A. Election of Officers

PRESIDENT

Action: (6-0-1) Terrie was elected President

Absent: Michael was absent.

VICE PRESIDENT

Action: (6-0-1) Arian was elected Vice President

Absent: Michael was absent.

SECRETARY

Action: (6-0-1) Stacy was elected Secretary

Absent: Michael was absent.

TRESURER

Action: (6-0-1) Vic was elected Treasurer

Absent: Michael was absent.

CO-TREASURER

Action: (6-0-1) Michael was elected Co-Treasurer

Absent: Michael was absent.

B. Letter to Associate Members

Board briefly discussed the status of letters to Associate Members for renewal and acknowledgement of rules/regulations.

C. Back Pool Closure

Board discussed the request to re-open the back pool throughout the winter.

Action: (6-0-1) Terrie moved to reopen the back pool after a new cover is purchased and installed. Stacy seconded the motion.

Absent: Michael was absent.

D. Misc Items

The board briefly discussed the following items:

- Back Pool Cover
- Winter Projects (stairs/rail, diving board, lifeguard tower, etc)
- SB 323 Legislation
- Club Manager

The board will continue discussion on the various topics at upcoming meetings.

7. Future Meeting & Agenda Items

The next meeting is scheduled for December 16th, 2019 at 7pm.

Meeting was adjourned at 8:44 pm