***Scobey School District #1***

***School Board Meeting***

**September 10, 2018**

**8:00 p.m.**

**Music Room**

**NOTICE OF REGULAR**

**SCOBEY SCHOOL DISTRICT #1**

**BOARD MEETING**

**SEPTEMBER 10, 2018**

**8:00 PM**

**AGENDA**

1. **CALL TO ORDER**

1. Action: Establish a Quorum

2. Action: Modify/Approve Agenda

1. **HEARING OF PATRONS AND VISITORS**

3. Inform: Group/Individual

1. **MINUTES**

4. Action: August 20, 2018

 August 20, 2018 Budget Meeting

1. **STAFF**

5. Inform: Principal’s Report

6. Inform: Superintendent’s Report

1. **COMMITTEE REPORTS**
2. **FINANCIAL**

7. Action: Claims – August 17 – September 5, 2018 $33,423.06

8. Action: Activity Accounts

1. **BUSINESS**

 9. Action: Bus Route Updates – 2018-2019

 10. Inform: Personnel

 A. Assistant Plant Manager/Custodian 2018-2019

 11. Action: CNC Routing machine for Shop – Donations

 12. Action: Bus repair warranty expenses

 13. Action: Building repair quote

 14. Action: Handbook updates

 15. Action: LTC cruiser repairs

**Next regularly scheduled Board Meeting – October 8, 2018**

**ORGANIZATION OF BOARD OF TRUSTEES**

**SCOBEY SCHOOL DISTRICT NO. 1**

**MAY 14, 2018**

**BOARD CHAIR: Don Hagan**

**VICE-CHAIR: Jesse Cole**

**CLERK/BUSINESS MANAGER: Colleen Drury**

**SUPERINTENDENT: Tara Thomas**

**NEGOTIATIONS: Don Hagan & Tim Tande**

**TRANSPORTATION: Matt Stentoft & Jesse Cole**

**BUILDING & GROUNDS: Tim Tande & Leif Handran**

**OPERATIONS/ACTIVITIES/PERSONNEL: Jesse Cole & Leif Handran**

**FINANCE: Don Hagan & Matt Stentoft**

 **(The Superintendent is a member of all committees)**

 **Don Hagan Jesse Cole**

 **P.O. Box 471 P.O. Box 492**

 **Scobey, MT 59263 Scobey, MT 59263**

 **Home: 487-5006 Home: 487-2057**

 **Tim Tande Leif Handran**

 **P.O. Box 1161 P.O. Box 508**

 **Scobey, MT 59263 Scobey, MT 59263**

 **Home: 783-5141 Home: 487-2940**

 **Matt Stentoft Tara Thomas**

 **P. O. Box 35 P.O. Box 396**

 **Scobey, MT 59263 Scobey, MT 59263**

 **Home: 487-2002 Work: 487-2202**

 **Cell: 406-688-9222**

 **Colleen Drury
 P.O. Box 66**

 **Scobey, MT 59263**

 **Home : 783-5597**

***Board Reports\Board reorganization***

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 5**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE:**

**DATE PREPARED** -

**SUMMARY**

1.

2.

3.

4.

5.

CLAIMS

BUDGET

vs

ACTUAL

ACTIVITY ACCOUNTS

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 9**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 10, 2018**

**DATE PREPARED** – September 4, 2018

**SUMMARY**: Bus Routes have changed since the beginning of school. All changes to bus routes need to be approved by the board and then by the County Transportation committee.

 Route 2 – increase from 106 daily to 116.4 daily

 Route 4 – increase from 159.2 daily to 167.7 daily

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** - Yes

**Fund** - 210

**Estimated Cost** - N/A

**SAMPLE MOTION:** I move approve the changes to the 2018-2019 bus routes as presented.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |   |   |   |   |   |   |
| Cole |   |   |   |   |   |   |
| Tande |   |   |   |   |   |   |
| Handran |   |   |   |   |   |   |
| Stentoft |   |   |   |   |   |   |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 10**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 10, 2018**

**DATE PREPARED** – August 30, 2017

**SUMMARY**: Doug States will be leaving in October. Scott would like to have the school hire someone that would be able to be his backup with the possibility of moving into the Head Custodian position when Scott retires. He his thinking more an Assistant Plant Manager.

This is an informational item only.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 11**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 10, 2018**

**DATE PREPARED** – August 27, 2018

**SUMMARY:** Walt has found a CNC Router that he will use the donation from Kelby Hammar and his wife’s business to purchase.

**SUPERINTENDENT'S ADVICE:** I recommend the sample motion.

Additional information attached - yes

Fund- 215

Estimated cost - $10,000.00

**SAMPLE MOTION:** I move to purchase the Axiom Autoroute 8Pro+ and accessories for the Scobey Schools shop at a cost of $10,000.00 using donation money.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |   |   |   |   |   |   |
| Cole |   |   |   |   |   |   |
| Tande |   |   |   |   |   |   |
| Handran |   |   |   |   |   |   |
| Stentoft |   |   |   |   |   |   |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 12**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 10, 2018**

**DATE PREPARED** – August 27, 2018

**SUMMARY:**  The final repairs were made to the MCI cruiser at Sarpy Transportation in Billings. The school is responsible for payment of the repairs and MCI will reimburse us through the warranty.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** - yes

**Fund** – 215

**Estimated Cost** - $7,453.65

**SAMPLE MOTION:** I move to pay Sarpy Transportation in the amount of $7,453.65 for the warranty repairs made to the MCI cruiser.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |   |   |   |   |   |   |
| Cole |   |   |   |   |   |   |
| Tande |   |   |   |   |   |   |
| Handran |   |   |   |   |   |   |
| Stentoft |   |   |   |   |   |   |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 13**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 10, 2018**

**DATE PREPARED** – September 6, 2018

**SUMMARY:**  L & L Construction will submit a quote to complete building repairs that are listed on the School Facility Inventory report. The quote will be available at the meeting.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** - yes

**Fund** – \_\_\_\_\_

**Estimated Cost** –

**SAMPLE MOTION:** I move to approve the quote from L & L Construction in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to complete building repairs.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |   |   |   |   |   |   |
| Cole |   |   |   |   |   |   |
| Tande |   |   |   |   |   |   |
| Handran |   |   |   |   |   |   |
| Stentoft |   |   |   |   |   |   |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 14**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 10, 2018**

**DATE PREPARED** – September 6, 2018

**SUMMARY:**  To clarify some language in the Spartan Standards, and bring it into alignment with the Scobey School Board Policy, the following additions need to be made.

**SPARTAN STANDARDS**:

## TOBACCO, DRUGS, ALCOHOL

The possession/use of illicit drugs and/or the possession/use of alcohol by minors are not only illegal but the use of illicit drugs and/or the use of alcohol are harmful to one's health.

It is the responsibility of every school District to protect the health and safety of its students from the menace of drug and alcohol abuse. Because of this responsibility, our students will become aware of problems resulting from drug and alcohol abuse as well as the disciplinary consequences resulting from the unlawful possession, use, or distribution of illicit drugs and alcohol by students while on the school premises, while under school authority (20-5-201 MCA).COMPLIANCE WITH THE STANDARDS OF CONDUCT IS MANDATORY.

Information about any drug and alcohol counseling and rehabilitation and reentry programs will be made available to any student upon his/her request. Information will be made available through the counselor's office.

Scobey Schools is a tobacco free school; therefore the use of any form of tobacco in or on any of the district’s property is strictly prohibited at all times.

No student is permitted to use, possess, distribute, purchase or sell tobacco products and alternative nicotine and vapor products as defined in MCA 16-11-302, /have in possession tobacco products on the school grounds or in the school building or in public while representing Scobey School at any function whether it be in Scobey or elsewhere. Therefore, any student in possession of or using tobacco products and alternative nicotine and vapor products while under school authority (20-5-201 MCA) shall be subject to disciplinary action up to and including expulsion and referral for prosecution. Disciplinary action may also include the completion of an appropriate rehabilitation program.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** –

**Fund** – \_\_\_\_\_

**Estimated Cost** –

**SAMPLE MOTIONS:** I move to approve the changes to the Spartan Standards

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| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |   |   |   |   |   |   |
| Cole |   |   |   |   |   |   |
| Tande |   |   |   |   |   |   |
| Handran |   |   |   |   |   |   |
| Stentoft |   |   |   |   |   |   |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 15**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 10, 2018**

**DATE PREPARED** – September 6, 2018

**SUMMARY:**  Due to some damage on the LTC Cruiser, Thievin Auto Body repaired and painted the damage and replaced the broken windows. Cost to the district is $2,800.00.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** - yes

**Fund** – 201

**Estimated Cost** – $2,800.00

**SAMPLE MOTION:** I move to approve the repairs to the LTC Cruiser by Thievin Auto Body in the amount of $2,800.00.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |   |   |   |   |   |   |
| Cole |   |   |   |   |   |   |
| Tande |   |   |   |   |   |   |
| Handran |   |   |   |   |   |   |
| Stentoft |   |   |   |   |   |   |