

COURSES OFFERED/TUITION/DESCRIPTION/SCHEDULE**PROFESSIONAL TAILORING COURSES**

- *You are required to attend 2 classes per week for 6 weeks. (PT Courses)*
- *Classes are scheduled during week evenings 5:30 – 8:30pm (PT Courses)*

Please note: A passing grade on the required final practicum following each course must be achieved prior to registering for the next instructional level.

PT Beginner Tailoring I: \$510.00

The objective of this course is to introduce students to the “Tailored Method”. Emphasis is placed on developing basic skills and knowledge in power machine operation, hand finishing and pressing. Students will also acquire a basic knowledge of textile, the use of commercial patterns; techniques in garment cutting and construction.

PT Beginner Tailoring II: \$510.00

Students will build on basic skills learned in Beginner I and will acquire new skills associated with pants construction. Adjustment techniques are applied to “customize” the commercial pattern. *Prerequisite: Beginner Tailoring I*

PT Dressmaking I: \$510.00

Students will build on basic skills learned in Beginner I and will acquire new skills associated with dressmaking. Adjustment techniques are applied to “customize” the commercial pattern. Concentrating on darts, collar and sleeve setting. *Prerequisite: Beginner Tailoring I*

PT Beginner Tailoring III: \$510.00

This course allows students to solidify the skills learned in Beginner I and II with emphasis on garment construction. *Prerequisite: Beginner Tailoring II*

PT Dressmaking II: \$510.00

Students will build on basic skills learned in Dressmaking I and will acquire new skills associated with dressmaking. Adjustment techniques are applied to “customize” the commercial pattern. Concentrating on zippers and pockets. *Prerequisite: Beginner Tailoring I*

PT Intermediate Tailoring I: \$510.00

This course exposes students to jacket construction with emphasis on hand finishing, pocket making and sleeve setting. Exposure to commercial pattern selection and adjustment. Included in this course is a study of fashion fabric designs, how it relates to pattern layout and cutting. Students will have the opportunity to complete a cardigan jacket. *Prerequisite: Beginner Tailoring III*

PT Intermediate Tailoring II: \$510.00

Students are provided the opportunity to expand their construction skills to include various techniques used to attach collars and linings. Emphasis is placed on hand finishing and pressing techniques which characterizes the “Tailored Method” in jacket making.

Prerequisite: Intermediate Tailoring I

PT Advanced Tailoring II: \$710.00

Formal wear such as dinner jacket, tuxedo and gowns as well as outer wear are featured in this course. Students will explore various lapel and collar designs. This course also includes handling special fabrics and making a design adaptation to commercial patterns as well as pattern drafting.

Students will have the opportunity to create an original design. *Prerequisite: Instructor Recommendation*

MODULE COURSES

Alterations Basics: \$120.00 SCHEDULE: Saturdays 10:00am – 12noon

This two hour class focuses on hemming, button replacement and basic mending. *6 participants are required to hold class*

Day Quilting: \$200.00 SCHEDULE: Tuesday – Thursday 10:00am – 12noon

This 2 hour, 3 day course is perfect for retirees. Participants will make quilts using personal memorabilia. Prior sewing knowledge is not required.

6 participants are required to hold class

Youth and Sewing: \$200.00 SCHEDULE: Saturdays 3:00pm – 5:00pm

This 4 week course includes 2-hour classes where children ages 8 - 12 years learn the fundamentals of sewing and beyond. If you have a child interested in fashion this is where he/she should be on Saturday afternoons. *6 participants are required to hold class.*

Fashion Industry Seminars SCHEDULE: TBA

The fashion industry offers many career paths. Industry professionals will present on various topics throughout the year.

FOR DESIGNERS

The Designer's Parlor: \$20 per hour (minimum 2 hours) SCHEDULE: TBD

Designers may rent our fully equipped facility by the hour. You provide the necessary fabrics and Notions.

Individual Session: \$75.00 per hour (minimum 3 hours): TBA

These sessions are for the advance level students looking for instruction in specific techniques.

SOCIAL EVENTS

Mommy/Daddy & Me Sew 2gether: \$175 SCHEDULE: TBA

This 3-hour class is designed for youth ages 8 through 14 years with one adult to share the experience of learning how to sew. Participants will have fun while creating their project and learning fun facts

BFFs Sew Together: \$460.00

You and 4 of your adult friends will enjoy a 3 hour fun-filled experience in our sewing parlor. You select which project you'll make, and we'll do the rest. Refreshments included. *At least 1 month prior reservation required*

Parties Starting at \$510

Up to 10 participants ages 5 through 18 years are introduced to the joys of sewing while celebrating milestones. Each child receives a "Make & Take" project.

Reservations must be made at least 1 month in advance. Parents must remain with children. Call for more information.

Note: MSTFA reserves the right to cancel classes with insufficient (low) enrollment. You will be notified at least one week prior to the scheduled begin date.

REGISTRATION FORM

Please complete front and back of this form and submit with payment.

Note: MTFAs reserves the right to cancel classes with insufficient (low) enrollment. You will be notified at least one week prior to the scheduled begin date.

Today's Date: _____

Personal Information

First Name: _____ Last Name: _____

Male Female Age: _____ Date of Birth: _____

Ethnicity: _____

Are You a U.S. Citizen? Yes No Country of Citizenship: _____

Contact Information

Street Address: _____ Apt. # _____

Borough _____ City _____ State _____ Zip _____

Telephone: _____ Home Cell

Email Address: _____

Employment Information

Occupation _____

Education

High School Graduate: Yes No

College Graduate: Yes No

REGISTRATION FORM PAGE 2

Course Selection:

Please enter your course selection: _____

Course Begin Date: Month _____ Year _____

Previous Sewing Experience: None Yes Level? _____

Reason for Enrollment: Vocation Hobby Other _____

How Did You Learn of the School? News Paper Friend/Family Internet
 Walk-in Website Other _____

Tuition:

- Tuition and \$20 non-refundable registration fee must be paid at time of registration.
- Payments can be made by: Cash, Credit Card, MO or Check at the school or by mail before the first day of class (All Courses and Classes)

Please refer to our Policies and Procedures document regarding refunds, absenteeism, lateness, etc.

Payment Plan Options Available for the Professional Tailoring (PT) Courses Only:

Please select your preferred payment option

- Payment Option #1:** Pay total tuition of Five Hundred Dollars (\$510.00) prior to first day of class.
- Payment Option#2:** Pay ½ of tuition, Two Hundred and Fifty-five Dollars (\$255.00) prior to the first day of class and the balance of Two Hundred and Fifty-five Dollars (\$255.00) before the Fourth (4th) week of the session.

School Official Use

MANHATTANVILLE SCHOOL OF TAILORING AND FASHION ARTS, INC.
Policies and Procedures

Attendance:

Each student is expected to attend all classes according to their enrollment schedule. It is required that students notify the school in advance of absence or lateness. Students are expected to arrive no more than 10 minutes prior to the start of class and no later than 15 minutes after the start of class.

Absences and Make-up Classes:

In the event that you are unable to attend a class, one (1) courtesy make-up class is permitted per session. The make-up date will be determined by school official.

Facility Maintenance:

Prior to the end of each class students are required to return all tools to appropriate storage location and clear machine of all debris.

Leave of Absence:

Students who must interrupt their studies for a compelling reason or sustained ill health may apply for a leave of absence. Students may resume class per availability and school official approval.

Refund Policy:

No refunds.

The one-time Registration (\$20.00) fee is non-refundable.

Standards of Conduct:

Enrollment in MNTS establishes that you accept the following Standards of Conduct:

- Eating at the machinery is prohibited
- Drinking beverages, excluding water, at the machinery is prohibited
- Smoking is prohibited in and around the premises
- Use of illegal drugs and alcohol is prohibited
- Storing of projects on the premises, that you are not currently working on with the instructor, is prohibited
- The use of profanity is prohibited
- Speaking voices loud enough to disturb fellow students is not acceptable
- Horseplay, creating a hazardous environment is prohibited
- Any other conduct deemed to be inappropriate by school officials is prohibited

MSTFA reserves the right to expel any student who violates of any of the above Standards of Conduct without benefit of tuition refund .

School Privileges:

- MNTS, Inc. reserves the right to change, cancel or discontinue any course of study as deemed necessary
- Progression to the next level of course study is determine by the successful completion of the current course and a grade of at least 80% on the course completion examination

By signing, I have read and agree to the above
