

**HAMPTON TOWNSHIP COMMITTEE  
MINUTES  
JULY 25, 2017**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Mayor Philip Yetter led the Flag Salute at 7:00 P.M.

**ROLL CALL: Present:** Committeeman Timothy Dooley, Committeeman Keith Gourlay, Committeeman David Hansen, Committeeman Scott MacKenzie, and Mayor Philip Yetter. **Also Present:** Administrator Eileen Klose, Township Attorney Frank McGovern and Township Planning Board Attorney R. Morgenstern.

**STATEMENT-** Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**CONSENT AGENDA** – Mayor Philip Yetter stated items with an Asterisk (\*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – June 27, 2017

- **Correspondence**

1. Sussex County Solid Waste Advisory Council – June 13, 2017 Minutes
2. Sussex County Water Quality Management Policy Advisory Committee – April 13, 2017 Minutes
3. New Jersey Legislature 24<sup>th</sup> District – Letter from Senator Steven V. Oroho Regarding Development and Access on Route 206 in Hampton Township
4. Hampton Township Recreation Committee – June 28, 2017 Minutes
5. Hampton Township Fire and Rescue, Inc. – July 5, 2017 Minutes
6. Sussex County Agriculture Development Board – May 15, 2017 Minutes
7. The New Jersey Planner – June/July 2017

- **Reports**

1. Hampton Township Construction Official Permit Activity Report – June 2017
2. Hampton Township Treasurer's Report - June 2017

### **APPROVAL OF THE CONSENT AGENDA**

**A MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to approve the Consent Agenda as listed.

**REGULAR AGENDA**  
(following page)

**RESOLUTIONS**

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO CANCEL AND REFUND FIRST HALF TAXES OF 2017 DUE TO QUALIFIED 100% DISABLED VETERANS EXEMPTION**

**WHEREAS**, Leah C. Korver, Tax Collector advises that Mrs. Susan C. Callaghan, Block 3603.31 Lot 1 Qualifier CC036 has filed for 100% Veterans deduction for the year 2017; and

**WHEREAS**, Mrs. Callaghan is filing for this deduction as a widow of a 100% Disabled Veteran; and

**WHEREAS**, Mr. Patrick J. Callaghan had been awarded 100% Disability by the U.S. Department of Veterans Affairs on May 6, 2012 at the time of his passing; and

**WHEREAS**, Mrs. Callaghan has met all the requirements of the State of New Jersey for the 100% disability exemption for a widow of a veteran; and

**WHEREAS**, Mrs. Callaghan, has paid the first two quarters of taxes on her home resulting in an overpayment; and

**WHEREAS**, Mrs. Callaghan is due a refund for the first two quarters of 2017 taxes in the amount of \$2,483.20

**NOW THEREFORE** be resolved by the Hampton Township Committee of the Township of Hampton, Sussex County, State of New Jersey that approval be granted to cancel the 2017 taxes on Block 3603.31 Lot 1 Qualifier CC036.

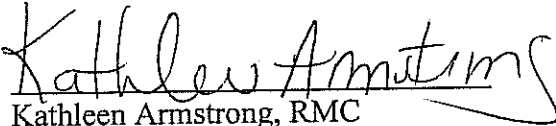
**BE IT FURTHER RESOLVED** that approval be granted to refund the overpayment in the amount of \$2,483.20.

Leah C. Korver  
Tax Collector  
July 25, 2017

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on July 25, 2017 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 7/25/17

  
Kathleen Armstrong, RMC  
Township Clerk

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION AUTHORIZING  
THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO  
N.J.S.A. 54:5-52.1**

**WHEREAS**, the Tax Collector of this municipality has previously issued a tax sale certificate to Robert & Teresa Mc Garry which certificate is dated April 29, 1996 covering premises commonly known and referred to as Block 203, Lot 10 as set out on the municipal tax map then in use which certificate bears number 96-5; and

**WHEREAS**, the purchasers of the aforesaid tax sale certificate have indicated to the Tax Collector that they have lost or otherwise misplaced the original tax sale certificate and have duly filed an Affidavit of Loss with the Tax Collector, a copy of which is attached hereto.


**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey authorize the Tax Collector to issue an appropriate duplicate tax sale certificate to said purchasers covering the certificate lost as previously described all in accordance with the requirements of N.J.S.A. 54:5-52.1.

**BE IT FURTHER RESOLVED** that a copy of this Resolution and the Affidavit of Loss be attached to the duplicate certificate to be issued to said purchaser and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on July 25, 2017 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 7/25/17

  
Kathleen Armstrong, RMC  
Township Clerk

**KNIGHTS OF COLUMBUS COUNCIL 9920 50/50 OFF-PREMISE RAFFLE LICENSE  
#2017-1172 TO BE HELD AT 7:00 P.M. AT OUR LADY OF MOUNT CARMEL  
CHURCH ON OCTOBER 21, 2017**

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to approve a 50/50 Off-Premise Raffle License for Our Lady of Mount Carmel, as referenced above.

**NJ MOTOR VEHICLE COMMISSION BLUE LIGHT APPLICATION  
FOR LINDSEY E. DAVIS**

**A MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a New Jersey Blue Light Application for Hampton Fire and Rescue, Inc. Member Lindsey E. Davis.

**CONTRACT FOR RESURFACING OF THE FOLLOWING ROADS**

**A MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to approve an appropriation of \$337,623.25 for the following road projects: Plaza Drive, West Shore Drive, East Shore Drive, Upper Dam Road, Minisink Road, the parking lot at Firehouse #3, bicycle safe grates and 8" type "N" curb backs, and line striping of various road.

**NEW BUSINESS**

**PENDING SALE OF FIRE TRUCK FROM THE  
HAMPTON TOWNSHIP FIRE & RESCUE, INC. (HTVFR) VEHICLE FLEET**

Hampton Township Administrator E. Klose stated that she spoke with HTVFR Fire Chief D. Gunderman, who informed her that a buyer from Maryland intends to purchase a fire truck from the HTVFR fleet. The buyer has agreed to pay the asking price for the vehicle.

**TOWNSHIP RESIDENT WILLIAM MOYNIHAN RE: RESPONSE OF TOWNSHIP  
PERSONNEL AND HAMPTON TOWNSHIP FIRE AND RESCUE, INC.  
TO MOTOR VEHICLE ACCIDENT**

Township Administrator E. Klose stated that township resident Mr. W. Moynihan contacted her to praise the efforts of Hampton Township Fire & Rescue, Inc. volunteers, the Township Emergency Management Team and Township Construction Official B. Huber, who recently responded to a motor vehicle accident that involved a car crashing in to his home. Mr. Moynihan stated that township volunteers and officials did a fantastic job of securing his residence by staying throughout the night to ensure the structure was safe and inhabitable. He was overwhelmed by their support and professionalism. Mr. Moynihan requested that the Township Committee consider giving HTVFR volunteers a Commendation Award.

The Township Committee concurred that some type of recognition was in order. A discussion ensued regarding possible options for honoring the first responders who provided aid and assistance at the accident scene.

Township Administrator E. Klose noted that EMS volunteers resuscitated the driver at the scene twice prior to transporting him to the hospital. The man lived for several days, but unfortunately passed away about a week later.

**A MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to write a Letter of Commendation to HTVFR volunteers acknowledging and honoring their heroic efforts when responding to the accident referenced above, and in addition, recognizing them at the Annual HTVFR Installation Dinner in CY 2018.

**GRAFFITI UPDATE**

Mayor P. Yetter stated that New Jersey State Parks Superintendent J. Osowski recently contacted Township Administrator E. Klose about a rehabilitation project to clean the graffiti off the train trestle located on Newton-Swartswood Road. In response to her request, Mr. Osowski agreed to speak with residents who are interested in replacing the graffiti with a mural and suggested that they submit a proposal. Administrator E. Klose offered to provide the residents them with Mr. Osowski's contact information.

**UPDATE ON WELL INSTALLATION**

Township Administrator E. Klose gave an update on the newly installed well at the Township Municipal Park. The project is complete, however, the Sussex County Health Department is waiting for the specifications for the installed ground equipment.

The well was chlorinated and the pending water test results from Garden State Laboratories will determine whether the pavilion bathroom and kitchen facilities can be utilized in the future.

**NEW SEPTIC SYSTEM FOR THE  
DANIEL CORANOTO COMMUNITY AND SENIOR CENTER**

Township Administrator E. Klose informed the Township Committee that the septic system located at the Daniel Coranoto Community and Senior Center recently collapsed. It will be necessary to close the facility until a new septic can be installed.

Committeeman S. MacKenzie suggested offering the use of the Hampton Township Municipal Building as an alternate meeting place to community groups whom have pending events planned at the Community Center. Township Administrator E. Klose explained that groups with scheduled events that take place during business hours are welcome to utilize the Municipal Building, however, township staff would not be available to open and close the facility after business hours.

**PUBLIC SESSION**

No comments

**PUBLIC SESSION CLOSED**

**EXECUTIVE SESSION**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP COMMITTEE  
RESOLUTION FOR EXECUTIVE SESSION**

**BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE** to go into Executive Session pursuant to the following exception of the Open Public Meetings Act: N.J.S.A. 10:14-12 for the purpose of discussing pending litigation at 7:16 P.M. The matters discussed in Executive Session may be made public at the appropriate time. I hereby certify that the Hampton Township Committee at its meeting on July 25, 2017 adopted the foregoing Resolution.

*Kathleen Armstrong*  
Kathleen Armstrong, RMC  
Township Clerk

Date 7/25/17

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to go back into Regular Session at 9:13 P.M.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP  
RESOLUTION TO PAY BILLS**

**WHEREAS**, there are bills to be paid for goods and services.

**NOW, THEREFORE, BE IT RESOLVED BY** the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

**Check Register - (0110101001) CASH Checking**

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
6/27/2017	11329	1076 HEYER, GRUEL & ASSOCIATES		3,187.50	7/12/2017	INCORRECT AMT
7/07/2017	18655422	858 STATE OF NEW JERSEY	20,296.18 (Transfer)			
7/07/2017	18655430	858 STATE OF NEW JERSEY	10,616.42 (Transfer)			
7/07/2017	119095008	631 Treasurer, State of NJ/1992 DR4	12,881.46 (Transfer)			
7/10/2017	2017014	513 HAMPTON BD. OF EDUCATION	442,640.00 (Transfer)			
7/17/2017	110472438	1043 PAYCHEX OF NEW YORK LLC	284.02 (Transfer)			
7/25/2017	11375	828 ACORN OFFICE PRODUCTS, LLC	17.77			
7/25/2017	11376	495 AIRGAS USA, LLC	14.47			
7/25/2017	11377	610 AMBASSADOR MEDICAL SERVICES, INC	72.00			
7/25/2017	11378	1085 AMERICAN WEAR	271.60			
7/25/2017	11379	827 ATLANTIC COMMUNICATIONS	275.00			
7/25/2017	11380	774 BASSANI POWER EQUIPMENT	166.28			
7/25/2017	11381	500				

**HAMPTON TWP.  
COMMITTEE MEETING MINUTES**

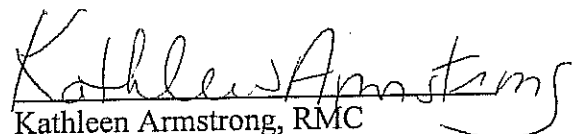
**JULY, 25, 2017**

116	BENNETT III, FRANK E	DIRECT DEPOSIT	07/03/2017	1841000921	1022.54	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	07/03/2017	1841000922	656.66	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	07/03/2017	1841000923	1165.84	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	07/03/2017	1841000924	1420.28	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	07/03/2017	1841000925	1211.98	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	07/18/2017	1991000926	1262.22	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	07/18/2017	1991000927	1101.48	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	07/18/2017	1991000928	1018.64	0.00
40	WHITESELL, MARY	DIRECT DEPOSIT	07/18/2017	1991000929	961.86	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	07/18/2017	1991000930	987.91	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	07/18/2017	1991000931	928.81	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	07/18/2017	1991000932	1589.92	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	07/18/2017	1991000933	1022.49	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	07/18/2017	1991000934	656.66	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	07/18/2017	1991000935	1165.79	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	07/18/2017	1991000936	1420.31	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	07/18/2017	1991000937	1253.34	0.00
7	HAYES, EDWARD R	PAYROLL	07/03/2017	9007	0.00	0.00
64	BELLIS JR, RUSSELL H	PAYROLL	07/03/2017	9008	0.00	1217.45
0005	NJ FAMILY SUPPT PYMNT CTR	AGENCY	07/03/2017	9009	0.00	298.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	07/03/2017	9010	0.00	535.00
HAMP	TWP OF HAMPTON TAX COLLECTOR	AGENCY	07/03/2017	9011	0.00	375.35
104	HUBER, ROBERT W	PAYROLL	07/18/2017	9012	0.00	204.93
64	BELLIS JR, RUSSELL H	PAYROLL	07/18/2017	9013	0.00	1177.58
0005	NJ FAMILY SUPPT PYMNT CTR	AGENCY	07/18/2017	9014	0.00	298.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	07/18/2017	9015	0.00	185.00
XMAS	MARY WHITESELL	AGENCY	07/18/2017	9016	0.00	650.00

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on July 25, 2017 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.


Date 7/25/17

  
Kathleen Armstrong, RMC  
Township Clerk

**ADJOURNMENT**

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adjourn the meeting at 9:15 P.M.

Respectfully submitted,

  
Kathleen Armstrong, RMC  
Township Clerk