

**SUMMER VILLAGE OF YELLOWSTONE
REGULAR COUNCIL MEETING
Friday April 20th, 2018 at 9:00 a.m.
At the Summer Village Shop**

AGENDA

1. CALL TO ORDER

2. AGENDA ADDITIONS & ADOPTION

3. CONFIRMATION OF MINUTES

a. Regular Meeting Minutes of March 16th, 2018

p 1-4

4. APPOINTMENTS/DELEGATIONS:

- Laura Marcato, Auditor with Seniuk & Co. will be phoning in to present the 2017 Draft Audited Financial Statements. The statements will be forwarded to Council as soon as we receive them (*approve statements as presented or as amended*)

5. FINANCIAL

- accounts payable chq. listing – for February 2018, totaling \$10,101.78 and March 2018, totaling \$39,250.61, including automatic withdrawals
- bank reconciliation incl. T-Bill Account – as of February 28th, 2018 and March 31st, 2018
- income and expense statement – as of March 31st, 2018
- grant report – n/a

p 5-6
p 7-11
p 12-16
p 17-23

6. ACTION ITEMS

a. 2018 Draft Operating and Capital Budget – further to our last meeting discussions, attached is our proposed 2018 Draft Operating and Capital Budget to which we are asking for consideration to approve it as presented. This budget would result in a 2.4% increase in municipal tax dollars collected, and a 14.8% increase in the special tax collected (force main project) which is actually much lower than we anticipated, for an overall tax increase of 6.6%. This budget would also include \$15,827.00 being collected and transferred to reserves. The School Requisition went up \$2,265.00 and the Seniors Requisition up \$164.00 overall, so these are very nominal increases.

p 24-29

(approve budget as presented, or some other direction as given by Council)

**SUMMER VILLAGE OF YELLOWSTONE
REGULAR COUNCIL MEETING
Friday April 20th, 2018 at 9:00 a.m.
At the Summer Village Shop**

AGENDA

If the budget is approved, then we will be asking for consideration to approve the applicable Special Tax and Mill Rate Bylaws.

p 30-31
i) Bylaw No. 197-2018 – To authorize a special tax charge to be levied against all taxable property within the Summer Village of Yellowstone for the 2018 Taxation year (\$649.78 per property, up from \$566.14 last year). *(give all readings to Bylaw 197-2018)*

p 32-34
ii) Bylaw No. 198-2018 – To authorize the several rates of taxation imposed for all purposes for the year 2018. *(give all readings to Bylaw 198-2018)*

p 35
b. Ste. Anne Natural Gas invite to March 6th, 2018 luncheon to hear firsthand the future plans of the Gas Coop. Councillor Bauer attended this luncheon and reported on it at our last Council meeting, however we never ratified his attendance *(ratify attendance of Councillor Bauer at the March 6th, 2018 SANG luncheon)*

p 36-39
c. Tying the Shop into the Sewer Force main – further to discussions at the last Council meeting, we have received two quotes for the following work. Both are reputable contractors, but I would recommend we go with the lower quote *(that the Summer Village of Yellowstone contract Tyschuk Construction Ltd (TCL) to tie the Summer Village shop into the sewer force main)*

p 40
d. Bringing Natural Gas to the Shop – further to discussions at the last Council meeting, SANG has provided a quote to bring natural gas into our shop. To bring the gas in would be \$4,401.00, and to supply a new hwt and convert the furnace to gas would be an additional \$2,728.11. *(discussion and direction as given by Council at meeting time)*

p 41-59
e. 2018 ACCPA Annual Conference – Successful crime prevention takes the entire community to become engaged. ACCPA is the hub for Alberta to share best practices in crime prevention between community members & organizations, government and law enforcement. This years' conference will bring together ACCPA members, partners and experts, many of whom are engaged in crime prevention initiatives across Alberta, with focus on how we can come together as a group and collaborate to help prevent crime in Alberta. The conference takes place on May 8-10, 2018 at the Holiday Inn Conference Centre in Edmonton and the cost varies depending on the conference or preconference portions. This is not

**SUMMER VILLAGE OF YELLOWSTONE
REGULAR COUNCIL MEETING
Friday April 20th, 2018 at 9:00 a.m.
At the Summer Village Shop**

AGENDA

something I would normally bring to Council but as crime in our rural communities seems to be on the rise, and certainly in the forefront in many peoples' minds, I thought I should bring it to Councils attention. Perhaps there would be merit in having a rep or two from the SVLSACE attend something like this and then report back to the group *(accept for information or authorize attendance)*

- f. Municipal Reserve Encroachments – further to previous discussions, I have a note to bring this item back for discussion at a spring meeting *(discussion and direction as given by Council at meeting time)*
- g. FCSS program – Deputy Mayor Shewaga requested this item on the agenda, so she can speak to same at meeting time *(discussion and direction as given by Council at meeting time)*
- h. Municipal Planning Services Revised Fee Schedule – In December of 2017 MPS sent notifications to their client municipalities informing them of their intent to undertake a comprehensive review of their subdivision fee schedule. The last time MPS underwent a fee schedule review was in 2012. The MPS new subdivision fees will come into effect on April 1, 2018. Please find attached the new fee schedule, and the current fee schedule, for your review. *(approve as presented, or some other direction as given by Council)*
- i. Ste. Anne Natural Gas Coop (SANG) 5th Annual Golf Tournament – SANG invites you to their 5th annual golf tournament to benefit Kids with Cancer Society on Thursday, July 19th, 2018 at the Trestle Creek Golf Club. \$150.00 per golfer and dinner tickets can be purchased for \$50.00. All tickets must be purchased before July 6, 2018. We have not supported this in the past, but it is a Council decision *(accept for information or authorize attendance)*
- j. National Public Works Week, May 20-26, 2018 – The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 20-26, 2018 as National Public Works Week in your community. This year's theme is "The Power of Public Works". For your Convenience, there is an attached sample Council Proclamation that you may consider using. *(Mayor to make Proclamation, or accept for information, or some other direction as given by Council)*

p60-64

p65-67

p68-71

**SUMMER VILLAGE OF YELLOWSTONE
REGULAR COUNCIL MEETING
Friday April 20th, 2018 at 9:00 a.m.
At the Summer Village Shop**

AGENDA

p 72-74
k. Workers' Compensation Board – March 21st, 2018 letter on their National Day of Mourning scheduled for Saturday, April 28th, 2018. We can put their poster on our website, but unless Council has other ideas I would recommend we simply accept for information (*accept for information or some other direction as given by Council*)

p 75-78
l. Alberta Recreational Lake Forum Agenda & Registration – please refer to the attached April 13th, 2018 email from ASVA Executive Director Beverly Smith on the noted Forum scheduled for May 10th, 2018 at Pigeon Lake (*authorize attendance or accept for information*)

p 79-81
m. Tax Penalty Cancellation Request – please see the attached email from the property owners of tax roll #6293, asking for consideration to cancel the penalties charged to their tax roll as a result of them not paying the 2017 special tax. After receiving a letter from the Summer Village's legal counsel, the property owners have accepted the fact that the special tax is indeed a debt owed to the municipality. Penalties accumulated to date are \$84.59. (*deny cancellation request, approve cancellation request, or some other direction as given by Council at meeting time*)

n.

o.

p.

q.

7. INFORMATION ITEMS

- p 82
p 83
p 84-87
p 88-89
- a. Government of Alberta Statement of Direct Deposit - \$1,206.00 for quarterly FCSS funding
 - b. Alberta Municipal Affairs – March 29th, 2018 letter on the additional 2017 MSI Capital funding in the amount of \$27,294.00.
 - c. Alberta Municipal Affairs – March 29th, 2018 letter on the 2018 Tax Year Designated Industrial (DI) Property Tax Requisition – for Yellowstone it equates to \$5.08
 - d. DP18-01 – for demolition of an existing cabin on Lot 14, Block 5, Plan 7236KS – 514-5th Street, approved subject to conditions

**SUMMER VILLAGE OF YELLOWSTONE
REGULAR COUNCIL MEETING
Friday April 20th, 2018 at 9:00 a.m.
At the Summer Village Shop**

AGENDA

- p 90-92 e. DP18-02 – for construction of a new single family dwelling with walk out basement & attached garage on Lot 14, Block 5, Plan 7236KS – 514-5th Street, approved subject to conditions.
- p 93-94 f. Community Peace Officer Report for February 2018
- p 95 g. Alberta Environment and Parks – March 7th, 2018 letter to ASVA President Peter Pellat on unmanaged use of piers and boat hoists along shorelines
- p 96-97 h. Farm Safety Centre – March 29th, 2018 thank you letter for our \$200 contribution, and official receipt
- p 98-99 i. New name for AAMDC – as per the attached March 29th, 2018 email, the Alberta Association of Municipal Districts and Counties has recently underwent a new name to Rural Municipalities of Alberta (RMA)
- p 100-105 j. Alberta Historical Resources Foundation's Heritage Awards – as per attached March 15th, 2018 letter, the deadline for nominations is July 15th, 2018
- p 106-109 k. Legalization of Cannabis Regulation – attached is a March 18th, 2018 email from ASVA Executive Director Bev Smith on the February 16th, 2018 Alberta Governments Public Safety Focus on Legal Cannabis Regulations publication
- p 110-112 l. Yellowhead Regional Library - two documents are attached, the March 7th, 2018 letter and attached 2017 YRL Annual Report
- p 113 m. Town of Peace River – March 17th, 2018 email on Alberta Health Services Air Ambulance RFP Concerns
- p 114-118 n. Government of Alberta – Drought Code Projections for April 2018
- p 119-121 o. MSI Capital Funds – a March 16th, 2018 email from the Minister of Municipal Affairs is attached which speaks about additional MSI C funding in 2018 – for Yellowstone this equates to \$27,294.00. But as Heather points out let's be cautious with this as the last time the Provincial Government came out with a similar announcement they simply discontinued a different grant program and funneled it into this program. I understand the talk at the AAMDC Convention was that this additional funding is just coming out of our 2019 allocation.
- p 122-123 p. Alberta Seniors and Housing – April 6th, 2018 letter on Ministers Seniors Service Awards – deadline for nominations is April 23th, 2018
- q.

8. COMMITTEE REPORTS

-Council

- p 124-126 -CAO: - MSI Allocation Report
- p 127-128 - Government Employees Compensation Letter (GECA)
- p 129-133 - Alberta Municipal Affairs: Municipal Accountability Program (Mar. 27 letter)
- Library stats: 11 patrons from YS use AB Beach, 2 regularly
- Discussion on number of Council Meetings in a year

9. NEXT MEETING (3rd Friday of the month, unless changed by Council)

**SUMMER VILLAGE OF YELLOWSTONE
REGULAR COUNCIL MEETING
Friday April 20th, 2018 at 9:00 a.m.
At the Summer Village Shop**

AGENDA

10. OPEN FLOOR DISCUSSION/PRESENTATION WITH THE GALLERY

11. In Camera
 - a. Inter municipal government affairs – FOIP Section 27, Privileged Information

12. ADJOURNMENT

Next Meetings:

- April 28th, 2018 – WILD Water Annual Meeting 11:00 a.m.
- May 18th, 2018 – Regular Council Meeting 9:00 a.m.
- May 26th, 2018 – SVLSACE meeting & bbq with past Councils
- June 15th, 2018 – Regular Council Meeting 9:00 a.m.
- July 20th, 2018 – Regular Council Meeting 9:00 a.m.