

Western Ada Recreation District
Meeting Minutes

April 19, 2021 Regular Business Meeting

In Attendance:

Shaun Wardle, Chairman

Tyler Rountree, Director

Colin Moss, Director

Ema Brenneman, Secretary-Treasurer

Willow Spurlock, Pool Manager

Tara Bollwinkel, Killer Whales

Janae Vorhes, Killer Whales

Unknown Viewer via Zoom, Killer Whales

The meeting was called to order by Director Wardle at 12:15 pm

Item 1: Approve the Agenda

Director Rountree moved to approve the agenda; Director Moss seconded. The agenda was approved unanimously.

Item 2: Consent Agenda Approval

Director Rountree moved to approve the consent agenda; Director Moss seconded. The consent agenda was approved unanimously.

Item 3: Presentation of Fiscal Year 2020 Audit from Cassie Zattiero of Bailey & Co.

Cassie reviewed the audit report and layout. There was one subsequent event noted regarding the Lakeview Golf Course purchase after the end of fiscal year 2021. Wages, expenses, and pool revenue were down for the year. Ema clarified this was due to the COVID-19 summer 2020 shutdown.

Item 4: Action Item

a) Approval of Auditor's Report and FY2020 Audited Financial Statements

Director Wardle moved to approve Fiscal Year 2020 Audited Financial Statements; Director Rountree seconded. The motion was approved unanimously.

Item 5: Investment Portfolio Overview by Andrea Puopolo of Buffington Mohr McNeal

Andrea reviewed WARD's investment accounts, noting the large withdrawals in November for the Lakeview asset purchase. Maturities will be happening throughout the year. Interest rates are at .05% to .2%. WARD has an investment policy that Andrea follows when making trades. Andrea was instructed to allow matured items to sit in cash and clarified the time it would take to convert current investments to cash.

Item 6: Discussion of Asset Disposal and Golf Cart Trade in at Lakeview Golf Course

Mike Barton provided a memorandum requesting WARD's approval to surplus golf carts at Lakeview golf course. Ema clarified that WARD would be approving the golf cart surplus disposal via trade in.

Item 7: Discussion Regarding Credit Card Policies and Bill Payments

a) Approval to Dispose of Surplus Golf Carts

Director Moss moved to approve disposal of surplus golf carts; Director Rountree seconded. The motion was approved unanimously.

Item 10. Miscellaneous (moved up on agenda to accommodate guests)

Ema noted three people are currently on the meeting via Zoom. Ema gave the history on the Killer Whale's contract. This year it may be better for WARD to provide lifeguards and bill Killer Whales for the labor cost. Janae Vorhes and Tara Bollwinkel discussed swim meets for the 2021 season. Janae Vorhes expressed concern for the 2021 COVID-19 policy and restroom usage. The board discussed restroom usage and cleaning options for Killer Whales participants, coaches, and parents. Willow clarified the 2021 season dates with the Killer Whales representatives.

Item 8: Pool Manager Report

Willow provided a report of the summer 2021 pool planning to date.

Item 9. Secretary-Treasurer Report

Ema provided a report including building maintenance. Director Wardle instructed Ema to look into a water softener.

Hearing no other business, Director Wardle adjourned the meeting at 12:58 pm

Respectfully submitted,
Ema Brenneman
Secretary Treasurer, Western Ada Recreation District.