

MODEL TANS

Employment Application

Date:

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability/handicap, marital or veteran status, sexual orientation, ancestry, or any other legally protected status.

AVAILABILITY

Position applied for:

Date available to start:

Number of hours/week:	Fill out availability in the spaces to the right:	Sun	Mon	Tues	Wed	Thu	Fri	Sat

PERSONAL INFORMATION

Last Name:		First Name:		M.I.	
Present Address:		City:		ST:	ZIP:
Previous Address:		City:		ST:	ZIP:
Email:			Social Security Number:		
Cell Phone:	Home Phone:	Temporary Job Yes No	Are you over age 16, 18, or 21		

EDUCATION

	Name:	City:	ST:	Degree:	Years	Graduated?	
High School						yes	no
College						yes	no
Other						yes	no

ACADEMIC AND PROFESSIONAL ACTIVITIES AND ACHIEVEMENTS

Academic and professional activities and achievements, awards, publications, or technical-professional societies. Indicate type or name. Exclude organizations which indicate race, creed, color, sex, age, religion, disability, or national origin of it's members.

Date Awarded:

EMPLOYMENT HISTORY

List employment, starting with your most recent position. Account for any time during this period in which you were unemployed by stating the nature of your activities. If you have no prior employment history, include personal references to be contacted.

May we contact your present employer? Yes No

Continued on back

Employer:	Dates Employed		Work Performed
	From	To	
Address:			
Telephone Number(s):	Hourly Rate/Salary		Reason for Leaving
	Start	End	
Job Title:			
Employer:	Dates Employed		Work Performed
	From	To	
Address:			
Telephone Number(s):	Hourly Rate/Salary		Reason for Leaving
	Start	End	
Job Title:			
Employer:	Dates Employed		Work Performed
	From	To	
Address:			
Telephone Number(s):	Hourly Rate/Salary		Reason for Leaving
	Start	End	
Job Title:			

MISCELLANEOUS

Have you ever been convicted of a crime? **Yes** **No** (Conviction of a crime does not automatically disqualify an applicant)

If yes, please explain:

REFERENCES

Give name, address and telephone number of two references who are not related to you and are not previous employers.

1.)

2.)

PERSON TO CONTACT IN CASE OF EMERGENCY

This information is to facilitate contact in the event of an emergency and is not used in the selection process.

Full Name:	Address:	Relationship to You
Place of Employment:	City, State	
I understand and agree that any falsification or omission either on this form or in my response to questions asked during any interview or other examination process is grounds for immediate termination of my employment no matter when the falsification or omission is discovered. I have read and affirm as my own the above statements.	Emergency Contact's Phone Numbers:	
Signature: _____	Date: _____	