

TOWNHOUSE ESTATES OF NORTON
c/o Advanced Condominium Management Corporation
40 Mechanic Street, Suite 301
Foxboro, MA 02035
508-543-2252
advanced@condomgt.com

BOARD MEETING MINUTES
May 6, 2009

Board Members present: Kathy Petersen, Ken Scanlon, Mark Flicop, and Gary Bushey present. Also present: Bob Linney of ACMC. Trustees absent: Susan McCabe. Unit Owners present: None.

The Board Members and ACMC conducted a property inspection.

The Board meeting started at 7:45 PM at unit 145-2.

The Board Meeting Minutes of April 1, 2009 were approved as presented.

The Board reviewed the insurance claim issue at 143-5. The balance due on the claim that is owed to Emergency Damage Control of some \$12,000 +/- will be billed back to the unit. The Board has also authorized payment to the contractor of \$500/month.

The dog policy was reviewed and it was noted that dogs are allow to reside at the property only for medical reasons. A brief discussion took place concerning having the attorney draft an amendment restricting dogs from the property.

ACMC reviewed the March Financial Report. ACMC reviewed with the Board the Balance Sheet, Income and Expense and Accounts Receivable. The March Financial Report was approved as presented.

Ken provided an update on the progress of the new web page. He will send out an e-mail to the Board to request their feedback on the changes that have been made.

The next Board Meeting is scheduled for June 3, 2009 at 6:30 PM.

The Board Meeting adjourned at 8:25 PM.