



Langdon Community
Association
Box 134
Langdon, AB T0J 1X0
www.goodlucktown.ca

LCA Meeting – Jan 20, 2019

Location: Fieldhouse

Time: 7:30pm

In Attendance:

Nicole Porquet-Seitz – Secretary

Jessica Smythe – Vice Chair

Nicki Black – Field House

Crystal Upstone – Treasurer

Heather Hume – Communication Lead

Debbie Spence – Community Member

Rod Spence – Field House Maintenance

Scott Pike – Recreation Lead

Corrie Carroboung – Director to Board

Meeting called to order at 1935h

1. Approval of Agenda:

- Motion to approve the agenda: Jessica, Nicki

2. Approval of Minutes:

- Motion to approve the minutes from Dec 9: Jessica, Nicki - approved

3. Reports Attached to minutes

- i. Next LCC meeting ?

4. Standing Business

- Tasks review – please log onto Sharepoint for LCA_Board to Task list and review what has been assigned to you and check off when completed. Tasks were reviewed, reassigned or marked complete at the meeting so please review update list. You can ask for an alert email when the task list has been updated.
- LCA/NBCFB merger – request sent to Alberta Culture to assist as an impartial third party
- Bingo – awaiting financial documents to complete submission

5. Discussion

- Parking Lot Extension – Chrissy continues to speak with RVC about and in email communication regarding
- FH Keys – Nicki is assembling a list of all cut keys and who has them in order to get keys cut for those who need one. Please email Nicki any keys you have if you were not at the meeting
- Webpage – Jessica to contact Jason for updates/changes
- Laugh N Learn – they are 4 months (~\$12000) behind on rental fees. Solutions discussed and decision to write a letter to owners regarding current situation with need to start paying back \$500 monthly and needing to pay the 1st of each month full rental fee or rental contract will be terminated. Nicki to draft letter, have board review by email and have owners sign it.
- Cleaning Contract – current cleaning contract is not sufficient and there have been concerns with current cleaning. Discussed and decision to re-open cleaning contract with bid process and a new detailed cleaning contract to be drafted by Nicki. Sufficient notice to be given to current cleaner before bid process occurs
- Contract Updates – Nicki has updated one time field house rental agreement with more details on cleaning, fees, parking lot
- FH Maintenance – Rod reporting need to repair – emergency light in storage room (~\$150), exhaust fan in girl's bathroom (~\$100), outdoor potlights on garage (~\$20), duct work cleaning (~\$200-

300). Crystal updated board that \$889 available from maintenance budget 2018 so all repairs can be done. Nicki to research duct cleaning and email board for approval if over \$200.

Motion by Jessica to complete maintenance needs listed above from 2018 budget. 2nd by Heather. Approved.

- FH Water – renters not wanting to drink water due to smell and asking for water jugs to be supplied. Reverse water osmosis system discussed and Rod to research and provide further details to the board. Heather to contact Ken regarding water well testing details and potentially take over monthly water testing.
- Newsletter feedback – Heather presented 2 draft newsletters and is continuing to look for content information from board members. Email Heather with feedback or suggestions
- AGM – needs to be advertised and prep started

6. Motions

- Approved by email
 - Resignation – Ken Jan 3 as moved from Langdon
- Approved at meeting
 - 2019 Budget – was reviewed in detail with some changes and other questions that were not able to be answered at the meeting. Discussion to continue by email, budget to be adjusted and voted on asap via email

Adjourned 2057

Reports

Events report – need a lead

Fundraising report – next grants due March 1 for operational and capital. Operational items with a life span of under 5 years – repairs, painting, etc. Capital grants are matching.

Communications report – working on the first newsletter and content for social media posts, Please send me photos, story ideas (ex would love to have a good deed section to recognize an act or someone in the community), business promotion, etc.

Recreation report – outdoor rink is open

Financial report – no report submitted

Beautification report – need a lead

Membership report – a couple new memberships have been purchased. New membership year starts Feb and as a board member we all need a current membership

Fieldhouse report – no report at this time

Langdon Days – Starting to recruit coordinators and planning for 2019 has begun. All board members are encouraged to take on a leadership role as this is our biggest fundraiser.

Future Meeting (calendar invites sent to your goodlucktown.ca emails)

All meetings at 730pm at field house garage unless noted

Feb 24

March 3 AGM 7pm

March 24