

SOUTHEND LAWN TENNIS CLUB (SLTC)

NEW RULES IN RELATION TO GDPR (General Data Protection Regulation)

The following is a summary of the new regulations that are being brought in as a result of EU legislation which Impact the Tennis Club and its members. This Legislation replaces the Data Protection Act 1998.

1. Implementation Date

The New Rules are effective from May 25 2018.

2. Data Transfer

One of the principles of the GDPR is that SLTC can only process data for the purpose for which it is collected.

For Members this means that the information on our application form can only be used for tennis club matters. The Club cannot distribute your personal data to affiliates to use your personal information for marketing purposes.

3. What Constitutes Personal Data?

Any information related to a natural person or 'Data Subject', that can be used to directly or indirectly identify the person. It can be anything from a name, a photo, an email address, bank details, posts on social networking websites, medical information, or a computer IP address.

4. Opting IN

When completing the new application forms Members are required to positively Opt In rather than Opt in be implied. The Current Signature on our application form is sufficient for this purpose.

5. Subject Access Requests

Members have the right, under the GDPR to request the club to provide information that it holds.

SLTC will not charge for providing this service.

Please contact the Membership Secretary for further information.

6. Privacy or Data Capture Statements

SLTC will always make it clear to members via our application form and any requests it receives why we are holding the information and our purpose for doing it.

7. Data Breaches

The Data that members provide will be held securely and that the personal data is held securely, i.e. that electronic documents are encrypted and password protected and that they are backed up on a regular basis. Should any data breach occur members would be advised accordingly.

8. Communication

SLTC will communicate to members either by E Mail or hard copy whichever is the most appropriate.

9. Information Already Supplied

The GDPR applies to new Club Adult Members or Juniors joining SLTC after May 25 2018 as far as our application for membership is concerned. Members who have renewed their Membership or will renew their Membership prior to May 25 do not need to re-register.

10. Data Subjects Under 13

Parental consent is required for Children under the age of 13.

11. Right To Be Forgotten

When a Member leaves the Club the Membership Secretary (Data Controller) will advise the member that all the Data relevant to that individual has been removed.

12. Individuals Rights

Under GDPR Tennis Members have the following rights:

- to be informed
- to access Information
- to rectification
- to erasure
- to restrict processing
- to data portability
- to object
- to be subject to automated decision-making including profiling