

Town of Grant
9011 County Road WW
Monthly Board Meeting
April 12, 2017

Present: Schwab, Winkler, Yetter, Luecht and Zimmerman.
Chairperson Schwab called meeting to order at 6:30pm.

Swearing in of Officers:

- Town Chairperson: Sharon Schwab
- Town Supervisor: Dale Winkler
- Town Supervisor: Jim Yetter
- Town Treasurer: Diana Luecht
- Town Clerk: Vicky Zimmerman

Announcements/Correspondence:

- Election Results for April 4, 2017: Total voters 148, Schwab-104, Winkler-83, Yetter-83, Luecht-107, and Zimmerman-93.
- Certificate of Insurance from Crown Castle International
- Wis. Towns Association Portage County Unit Meeting May 22, 2017 @ Town of Grant Hall
- Information from Wis DOT on Disaster Damage Aids Program
- Kellner Corn Fest 2017 – August 19th-20th, 2017
- Sandhill Wildlife Area Open House – April 29th, 2017 10am-2pm
- Earth Inc. Wade & Penny VanTassel, retired March 31, 2017
- Compost Tags price increase from \$35.00-\$50.00 for 2017, Eastside Site opens April 10, 2017.
- Turnout for Transportation-Capital Edition on May 10, 2017 in Madison

Public Participation:

- Charles Rickman questioned Chairperson Schwab if she was on vacation for three weeks and was wondering if she was donating her salary back to the town. Schwab indicated she was gone but didn't have internet or phone service for only 11 days. Zimmerman commented that everyone is entitled to vacation and that Officials are paid salary as long as they hold office. Schwab asked Mr. Rickman if he needed to get a hold of her during that time period and he admitted no.
- Marty Rutz brought up that shoulders are bad on CTH F north of CTH WW; Schwab will contact Nathan Check, Portage County Hwy Commissioner.
- Wayne Brody would like hole patched on 90th St. and fix culvert on 90th St. south of CTH W.
- Charles Rickman called Sheriff's Department about vehicle close to road by Stenzel's Auto, vehicle was moved then went back. Schwab recommended he contact the Sheriff's Dept. again because CTH WW is not our jurisdiction.

- Dale Winkler brought up about having County sweep intersections again this year and that a letter should be sent to Mr. Mitch Zimmerman about driveway on 100th St. S, just north of Mill Ave.

Roads: ATV use on Tower Road in 2016:

- Schwab contacted DNR Agent Jon Scharbarth on April 5, 2017 and he reported he had 8 complaints about ATV running 90th St, CTH W, and other roads. .
- Supervisor Yetter hadn't received any complaints.
- Winkler had some issues with signs, need to maintain better
- Wayne Brody indicated that he used 6ft steel post and bolted on metal signs. Also, routes are opening up in Plainfield, Hancock, Wild Rose, Wautoma, and Waushara County. Clubs in Plover, Bancroft, and Saratoga are asking about maps to be able to get to Wildhorse Saloon.
- Todd Hanneman would like Phase II route opened along with access routes for residents to get to designated routes.
- **Motion: (Schwab, Yetter) Move to re-open Phase 1 Route: Tower Road (80th-Townline Rd) at this time May 1st-Nov. 1st. Unanimous Ayes. Carried.**
- Wayne Brody would like to know when Phase II and other routes can be opened.
- Yetter would like to have meeting to discuss opening roads; not on this agenda.
- Winkler indicated designated roads not all roads.

Presentations: Proposals for Town Insurance: 1. Nathan Pezewski, Horton Insurance and 2. Michael Olson, Rural Insurance.

- **Nathan Pezewski, Horton Insurance** indicated that he had taken place of Tom Ketchum and that Renee Fredel is other team member in place of Chris Ketchum. Tom & Chris Ketchum had retired. Nathan presented copies of insurance proposal to Town Board Members and answered questions from the Board.
- A few items that were clarified: EMC Ins. would cover Workman's Comp., Inland Marine is any item that leaves shop, Crime Coverage includes volunteers, and Blanket Bond includes anyone that handles money, Officials, ZA, Transfer Station Attendants.
- Yetter asked about 1st Responders in accident who would cover cost of vehicle repairs, Nathan indicated personal insurance would be primary and town insurance would pick up next.
- **Michael Olsen, Rural Insurance** is out of Plover Office, they have 7 townships and cover 66% of Towns in Wisconsin. Rural Insurance writes their own insurance and offer dividends. Michael went through his proposal also.
- Board Members asked for Rural Ins. to send quote with \$250.00 deductible instead of \$1,000.00 deductible so they could compare similar proposals. Decision would be made at later date.

Minutes:

- **Motion: (Schwab, Yetter) Move to accept Monthly Board Meeting minutes from March 1st, 2017 as written. Unanimous Ayes. Carried.**

Officers' Report:

- WTA-Portage Cty Unit: **Wild Parsnip** highly toxic weed looks like dill weed, Portage County will eradicate Wild Parsnip if located, can also be destroyed with Round-Up Pesticide or dug out and let dry up

Committee/Commission Minutes or Reports:

- **Ambulance:** Received copy of appeal responses have 15 days to respond. Will look into media coverage.
- **Fire:** Effective May 1, 2017 Grand Rapids Fire & Rescue will be called for extrications instead of Village of Plover Rescue.
- **First Responders:** Keith Kardash is 1st Responders' Trainer
- **Green, Clean Action:** May 20th, 2017 is proposed date for Choose to ReUse
- **Greater Kellner Area Business Group:** Kellner Corn Fest August 19th-20th,
- **Groundwater Citizens Advisory Committee:** Grant money for Home Owners Water Quality sampling, random selection of owners in Portage County to begin in May. Beneficial to participate at no cost to homeowners.
- **Historical Committee:** Items at State Historical Society will be archived at UWSP when space is available.
- **Plan Commission:** Working on update to final chapters of Comprehensive Plan, update Zoning Ordinance, plan to finish at April 19th meeting.
- **Zoning:** Two permits for the month of March totaling \$70.00.

Financial Report & Updates:

- Treasurer Luecht provided Bank Reconciliation with Total Deposits for March at \$2,040.10.
- **Motion: (Schwab, Winkler) Accept Financial Report for audit or review. Unanimous Ayes. Carried.**
- Clerk Zimmerman provided draft copies previously to Board Members of Financial Reports from Schenck & Associates. Draft Approval Form was signed by Chairperson Schwab and emailed to Schenck & Associates so reports could be finalized.
- Clerk Zimmerman gave copy of balance sheet to Board Members and cautioned them about certain expenses at or just above budgeted amount.
- Wisconsin Surplus Online Auction check was received on April 3, 2017 for \$1,077.05 for outdated street signs.
- Clerk Zimmerman has been in contact with Jill Thompson, from Glatfelter Claims Management in regards to theft of street signs on April 3, 2017. Have sent in estimate claim and today received quote from Newman Signs for sign replacement for \$688.63. Total claim will be \$1,449.09 which includes signs, posts and labor for installation.

- Draft road damage repair documents which includes an Incident Report and Invoice/Statement were reviewed by Board Members. The forms will be used to invoice individuals or companies for damage to Town roads. A draft generic letter needs to accompany these items.
- Department of Safety & Professional Services (DSPS) implementation of Act 211 Electronic Building Permit System will go into effect January 2, 2018. Municipalities are encouraged to enroll now and get familiar with system before mandatory date of January 2, 2018.

Roads/Equipment/Garage:

- Winkler reported that Truck 22 needs spring replaced for \$625.00 & hydraulic box. Schwab requested Winkler get quotes for repairs, postpone to later date.
- Zimmerman confirmed receipt of hard copy receipt of Extended Warranty for John Deere Grader.
- Winkler confirmed completion of tree/brush removal in right of ways with trees put on property owners land.
- 2017 Road Construction/Maintenance, culvert 110th St., Implements of Husbandry permits & monthly report postponed to later date.

Town Hall: Postponed

Transfer Station: Postponed

Board/Employee training dates:

Upcoming meeting dates/topics:

- Annual Meeting April 18, 2017 @ 7:00pm
- Reconvene April 12th Monthly Board Meeting on April 18th after Annual Meeting to complete postponed items.

Motion: (Schwab, Winkler) Move to adjourn at 9:15 pm. Unanimous Ayes. Carried.

Respectfully submitted by,

Vicky Zimmerman

Vicky Zimmerman, Town Clerk

Approved: May 24, 2017