

Board of Trustees Online Meeting on November 18, 2020

Attendees: Margaret Wilson (chair), Tina Casteris (minutes), Patti Chapman, Danielle Gould, Jessica Whitworth, Hillary Savage

Meeting called to order at 7:02PM, meeting held by Zoom

I. Minutes from September Meeting

Margaret moved to approve, Patti seconded, the September minutes were approved.

II. Treasurer's Report

Budget and accounts are looking good due to our successful appeals campaign which has raised over \$3600 so far.

III. Coordinator's Report

Volunteers are booked for Saturdays through the end of the year. Hillary has been keeping up with MSL on COVID protocol, managing ILL and curbside pickups. A staff meeting was held for introductions, program ideas were discussed. New books have been cataloged and are in circulation. She is looking into applying for a small grant for diversifying picture books, and another one for a book club focusing on Black Voices, in collaboration with SURJ potentially.

IV. Action Between Meetings

Thank yous for appeals

V. Old Business

1. Fundraiser-Appeal Letter Update
2. Returnables - Heather will keep it going, might slow down with snow.

VI. New Business

1. Alternatives to Souper Supper
 - a. Staff is interested in an alternative to Souper Supper, something like a Drive Through or takeout. Would require packaging. Patti said that the site we used for our donations can also do ticket sales. Hillary will ask at the next meeting who would be interested in helping with planning. Question about whether there are protocols around food distribution - need to do some research around what we are allowed to do. Discuss and set a date at our next meeting. We also discussed some other ideas for future programming.
2. Another Open Day/Evening
 - a. Not a good time for adding open hours. Revisit in December, hopefully the situation will be improved.
3. Need volunteers for Budget Committee
 - a. Budget planning for 2021 to get the budget ready for January. Need one more person to join Margaret and Patti.

VII. Items for next Meeting December 16, 7 pm

Should we change the time? 5:30 might work for most, Margaret will let us know the time.
If we continue with Zoom meetings we will probably have to find an alternative for Catherine.

Meeting adjourned at 7:55