

School Emergency Drills Documentation Form

Type of Drill	Time of Drill
<input checked="" type="checkbox"/> Fire Drill (6 required)	<input type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input checked="" type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Cross Lutheran School

Date of drill: 9-24-14 Time drill was held: 10:00 (am/pm)

Exact time required to evacuate/shelter/secure: 1:15

Total Participants: 41

Remarks: K-5 students were outside at recess.

This report is for emergency drill # 2 for school year 2014-2015

Name of person conducting drill: David Foupe

Title of person conducting drill: Teacher/ safety Director

Signature of person conducting drill: David Foupe

Drill was coordinated with: _____

Emergency Management Coordinator
Name & title: Randy Miller, Huron County Emergency
Management Director

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & title: _____

OR

Fire (Fire Chief or designee)
Name & title: _____