

# White County School System

## ~ Mandated Reporting Training for Volunteers ~

### 2021-2022


#### **NEW USERS (you are a new user if you did NOT register and create your account during or after the 2020-2021 school year):**

- 1) Type [whitecounty.compliancedirector.org](http://whitecounty.compliancedirector.org) into your browser
- 2) Click **Register** in the top right corner. Enter the registration information.

\*\* The White County Keyword is **Elementary** (keyword is case sensitive)

The email you enter will become your "Username." You will create your own password. **Please make a note of your Username and Password as they are specific to you.**

\*\* You only need to register the first time you log in.

**GO TO Complete Module Instructions Below** 

#### **EXISTING USERS (you are an existing user if you registered and created your account during or after the 2020-2021 school year):**

- 1) Type [whitecounty.compliancedirector.org](http://whitecounty.compliancedirector.org) into your browser
- 2) Click **Login** and enter the Email Address and Password you set up previously. If you do not remember your Password, click **Forgot Your Password?** to have a reset link sent to your associated email account. The password reset is time sensitive, so you should go to your email immediately and follow the instructions.

**Complete Module Instructions**

- 1) Once you are logged into your Dashboard, click **Mandated Reporting** under **Modules** on the right to begin. You cannot start and stop in the middle of a module.
- 2) When the module is successfully completed, input your personal information and click **Submit**. This will take you back to your Dashboard where you will see the module in green under **Completed Modules**.
- 3) To log out of your Dashboard, click on your name at the top of the page and then click **Logout**.

\*\* **The Mandated Reporting module is the ONLY module you will need to complete** \*\*

You **MUST** Request a White County School System **Long Term Volunteer** badge by clicking the link below and completing the form.

<https://tinyurl.com/VolBadgeRequest>

\*\* If you have any questions, please email Lin Pahl at [lin.pahl@white.k12.ga.us](mailto:lin.pahl@white.k12.ga.us) \*\*