

board agenda



Knox County Housing Authority
Regular Meeting of the Board of Commissioners
Moon Towers Conference Room
4/24/2018
11:00 a.m.

Opening	Roll Call	Chairperson Payton
<input type="checkbox"/> Wayne Allen	Review/Approve Previous Meeting Minutes	Chairperson Payton
<input type="checkbox"/> Ben Burgland	NO FINANCIAL REPORT	
<input type="checkbox"/> Thomas Dunker		
<input type="checkbox"/> Jared Hawkinson		
<input type="checkbox"/> Lomac Payton		
<input type="checkbox"/> Paula Sanford		
<input type="checkbox"/> Paul H. Stewart		
<u>Excused:</u>		
 <u>Others Present:</u>		

Old Business	None	
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New Business	Review/Approve RFP P180030 – Selection of Firm for Annual Audit Services	Derek Antoine
	Approval of Preparation/Execution of Declaration of Trust Documents for KCHA Properties	Derek Antoine

Reports	Executive Director’s Report – NO REPORT	Derek Antoine
	KCHA Legal Counsel Report – NO REPORT	Jack Ball

Other Business	Commissioner Re-Appointments	Derek Antoine
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Executive Session	Personnel Discussion	Derek Antoine
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Adjournment

**MINUTES OF THE MONTHLY MEETING
OF THE BOARD OF COMMISSIONERS
OF THE KNOX COUNTY HOUSING AUTHORITY
March 29, 2018**

The regular meeting of the Board of Commissioners of the Knox County Housing Authority was held at William H. Moon Towers. Roll call was taken and the following Commissioners were present:

PRESENT: Wayne Allen
 Thomas Dunker
 Jared Hawkinson
 Paula Sanford

EXCUSED: Ben Burgland
 Lomac Payton
 Paul H. Stewart

ABSENT:

Also present were Derek Antoine, Executive Director; Cheryl Lefler, Assistant Director; Lee Lofing, Finance Coordinator; and Jack Ball, KCHA Legal Counsel.

Vice-Chairperson Dunker called the meeting to order at 10:00 a.m.

Vice-Chairperson Dunker then asked if there were any additions or corrections to the previous meeting's minutes. Vice-Chairperson Dunker then declared the February meeting minutes approved as received.

Vice-Chairperson Dunker then requested the Board review and ratify the February 2018 financial reports and committee notes. After brief discussion, Commissioner Hawkinson made a motion to ratify the financial reports for February 2018 as presented; Commissioner Allen seconded.

Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

February 2018 claims against the HA Administration in the sum of \$322,771.17; Central Office Cost Center in the sum of \$43,147.02; Moon Towers in the sum of \$59,424.87; Family in the sum of \$74,456.82; Bluebell in the sum of \$17,814.63; Housing Choice Voucher Program in the sum of \$81,778.06; Brentwood (A.H.P.) in the sum of \$21,858.82; Prairieland (A.H.P.) in the sum of \$24,290.95; Capital Fund '16 in the sum of \$0.00; and Capital Fund '17 in the sum of \$0.00 were presented for approval. Commissioner Allen made a motion to ratify the claims and bills; Commissioner Sanford seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

OLD BUSINESS

None

NEW BUSINESS

Mr. Antoine asked the Board to review and approve Resolution 2018-02 for KCHA Operating Budget for FYE 03/31/2019. Commissioner Hawkinson asked several questions on specific budget line items; Mr. Antoine responded to the questions. After brief discussion, Commissioner Hawkinson made a motion to approve Resolution 2018-02 for KCHA Operating Budget for FYE 03/31/2019; Commissioner Allen seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

Next, Mr. Antoine asked the Board to review and approve Resolution 2018-03 for Bad Debt Charge Off for Period Ending 03/31/2018. After brief discussion, Commissioner Allen made a motion to approve Resolution 2018-03 for Bad Debt Charge Off for Period Ending 03/31/2018 in the amount of \$7,789.03; Commissioner Sanford seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

Next, Mr. Antoine asked the Board to review and approve Resolution 2018-04 for Supply/Service Vendor Listing for FYE 03/31/2019. Mr. Antoine noted that there were several changes to the vendor list this year and referred commissioners to the list and memo for additional information. After brief discussion, Commissioner Hawkinson made a motion to approve Resolution 2018-04 for Supply/Service Vendor Listing for FYE 03/31/2019; Commissioner Allen seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

Next, Mr. Antoine asked the Board to review and approve Contract Award - LBP Inspection Services. As outlined in the board memo, Mr. Antoine provided a synopsis of the previous contract with Alloy Specialty to conduct LBP testing, however, to date the firm has still not provided two required reports despite repeated requests for the reports. Despite this issue, the agency is still required to submit LBP testing results to HUD, therefore, it is Mr. Antoine's recommendation to enter into a contract with Amereco, Inc. (a firm that submitted a proposal previously) to conduct the testing at Moon Towers and Family Sites. After brief discussion, Commissioner Hawkinson made a motion to approve Contract Award - LBP Inspection Services to Amereco, Inc. in the not to exceed amount of \$19,840.00; Commissioner Allen seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye

Commissioner Sanford - aye
Motion Carried, 4-0.

Next, Mr. Antoine asked the Board to review and approve Resolution 2018-05 for Authorization of Development Proposal Submission. Mr. Antoine stated that the resolution would authorize the submission of a development proposal for the construction of six handicapped accessible dwelling units on the Scattered Family Sites. Through its physical needs assessment, the agency identified the necessity to modify its housing inventory to remain compliant with Section 504 of the Rehabilitation Act of 1973 (Section 504) and Americans with Disabilities Act (ADA). The Resolution provides a comprehensive overview of the development proposal. Copies of the development proposal were made available to board members. After brief discussion, Commissioner Hawkinson made a motion to approve Resolution 2018-05 for Authorization of Development Proposal Submission; Commissioner Allen seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

Next, Mr. Antoine asked the Board to review and approve Contract Award - 504 Modifications Phase 2 Family Sites. Mr. Antoine reported that the work done under this contract will be done to ensure compliance with Section 504 of the Rehabilitation Act. The work will include the construction of two 3-bedroom buildings (4 dwelling units total), construction of one 4-bedroom building (2 dwelling units total), rehabilitation of one existing 5-bedroom building and development/upgrade of hearing and vision impaired equipment in 4 dwelling units. This project will be funded through the 2016, 2017 and 2018 Capital Funds grants. After brief discussion, Commissioner Hawkinson made a motion to approve Contract Award - 504 Modifications Phase 2 Family Sites to Hein Construction with the alternates to be considered based on funding available up to \$2,003,000.00; Commissioner Sanford seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

Next, Mr. Antoine asked the Board to review and approve Declaration of Trust. Mr. Antoine reported that an updated Declaration of Trust has been requested by HUD as part of the development proposal. To that end, Mr. Antoine recommended that the board have Attorney Jack Ball do the necessary paperwork and filing related to this. After brief discussion, Commissioner Sanford made a motion to approve Attorney Jack Ball to take necessary steps to update the agency's Declaration of Trust; Commissioner Allen seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

REPORTS

Mr. Antoine reviewed the Executive Director's Report at the meeting. This report presented a comprehensive overview of the Knox County Housing Authority including the following information: Training and Development, Media Outreach/Public Relations, Policy/Operations, Public Housing Program with property and occupancy information, Housing Choice Voucher, and Affordable Housing Program. There were no questions about the report.

Mr. Ball referenced the Legal Counsel Report that was passed out at the meeting. The report shows the cases filed during the month and items reviewed for the agency.

OTHER BUSINESS

Mr. Antoine distributed the Statements of Economic Interest sent by the Knox County Clerk's office. The forms must be completed so that they can be returned to the County Clerk's office for filing.

EXECUTIVE SESSION & ADJOURNMENT

Commissioner Hawkinson made a motion to go into Executive Session at 12:02 p.m. Vendor Contract Litigation discussion; Commissioner Sanford seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

Commissioner Hawkinson made a motion to return to regular session at 12:06 p.m.; Commissioner Sanford seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

Commissioner Dunker made a motion to authorize Attorney Ball to start legal action against Alloy Specialty and Darwin Rohde; Commissioner Hawkinson seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

Commissioner Hawkinson made a motion to adjourn the meeting at 12:08 p.m.; Commissioner Sanford seconded. Roll call was taken as follows:

Commissioner Allen - aye
Commissioner Dunker - aye
Commissioner Hawkinson - aye
Commissioner Sanford - aye

Motion Carried, 4-0.

Respectfully submitted,

Secretary

BOARD MEMO

216 W. Simmons St.
Galesburg, IL 61401

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www.knoxcountyhousing.org

TO: Board of Commissioners
Knox County Housing Authority

DATE: 04/23/2018

FROM: Derek Antoine 
Executive Director

BOARD MEETING: 04/24/2018

SUBJECT: RFP P180030 – Selection and Award for Audit Services

Executive Summary

The Knox County Housing Authority is responsible for the preparation and fair presentation of annual financial statements in accordance with generally accepted accounting principles. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error. The KCHA prepares and submits financial information in compliance with 24 CFR § 5.801, which requires an audited financial statement be submitted no later than nine (9) months after a PHA's fiscal year end.

2 CFR § 200, et al., streamlines the Federal government's guidance on administrative requirements, cost principles, and audit requirements to more effectively focus Federal resources on improving performance and outcomes, while ensuring the financial integrity of taxpayer dollars in partnership with non-Federal stakeholders. The uniform guidance supersedes, consolidates, and streamlines requirements from eight OMB Circulars.

Summarizing 24 CFR § 5.801 and 2 CFR § 200 requirements, the KCHA must comply with the following:

- Annual audit of financial statements and internal controls
- Procurement of an Auditor, independent of agency financial operations, which meets the general standards in generally accepted government auditing standards

The agency's current procured auditor, Sailor Kahn, was initially awarded the contract to complete the audit for FYE 03/31/2012. Due to satisfactory completion of work, Sailor Kahn were issued two (2) one-year contract extensions, per the provisions of the original contract. The contract with Sailor Kahn expired with the completion of the audit submission for FYE 03/31/2014. A solicitation for Independent Audit Services was issued on the agency's eprocurement website from 06/02/2015 through 06/24/2015.

Outreach efforts for this solicitation were as follows:

- 623 total vendors informed via KCHA's eProcurement system
- 21 total views of the bid packet by vendors
- 7 proposals submitted:
 - Aprio, LLP
 - Goldie Roberts
 - Hawkins/Ash, CPAs, LLP
 - Rector, Reeder & Lofton, P.C.
 - SVA Certified Public Accountants, S.C.
 - Velma Butler & Company, Ltd.
 - Zenk & Associates, P.C.

A panel comprised of KCHA Executive Director Derek Antoine, Assistant Director Cheryl Lefler, and Finance Coordinator Lee Lofing convened to review and score the audit proposals. Each member of the panel scored the proposals independently of the others prior to the meeting. The bid tabulation, which includes the composite scoring of the submissions, is attached to this memo.

Fiscal Impact

The annual audit and subsequent report are funded directly through operating subsidy.

Recommendation

It is the recommendation of the Executive Director the Board approve selection of Zenk and Associates, P.C. as the agency's Independent Auditor at the proposed cost of \$11,250.00. The initial contract will be for a term of one year, with two one-year renewal options, for a max contract length of three years.

Annual Audit Services - P180030

	Maximum Point Value	Aprio, LLP	Goldie Roberts	Hawkins Ash CPAs, LLP	Rector, Reeder & Lofton, P.C.	SVA Certified Public Accountants, S.C.	Velma Butler & Company, Ltd.	Zenk & Associates, P.C.
Responsive & Responsible	-	yes	yes	yes	yes	yes	yes	yes
Proposed cost	30	25.67	25.00	27.00	21.00	21.67	26.33	28.67
Demonstrated understanding of the requirement	10	10.00	9.67	10.00	10.00	10.00	10.00	10.00
Appropriateness of the technical approach & work plan quality	10	10.00	9.00	10.00	10.00	9.33	9.00	9.67
Technical capabilities & management Plan	10	9.67	9.00	9.33	10.00	9.00	9.33	9.33
Demonstrated experience & past performance	15	14.33	14.33	15.00	14.33	13.33	11.33	15.00
Peer review	20	20.00	20.00	20.00	20.00	20.00	0.00	20.00
Overall quality & professional appearance	5	4.67	2.33	4.67	5.00	3.67	3.67	4.00
Preference Evaluation Factor (Section 3)	15	0	0	0	0	0	0	0
Total Maximum Points	115	94.34	89.33	96.00	90.33	87.00	69.66	96.67
Proposed cost of the services - Year 1	-	\$ 13,040.00	\$ 9,777.00	\$ 12,000.00	\$ 16,700.00	\$ 14,650.00	\$ 11,000.00	\$ 11,250.00
Proposed cost of the services - Year 2	-	\$ 13,040.00	\$ 10,077.00	\$ 12,300.00	\$ 16,700.00	\$ 15,100.00	\$ 11,550.00	\$ 11,500.00
Proposed cost of the services - Year 3	-	\$ 13,301.00	\$ 10,377.00	\$ 12,500.00	\$ 16,700.00	\$ 15,550.00	\$ 12,128.00	\$ 11,750.00
Potential Additional Consulting as needed - hourly rate	-	\$ 170.00	\$ 165.00	\$ 120.00	\$ 225.00	\$ 197.00	\$ 125.00	\$ 95.00
Addendum--signed at returned		no	no	yes	yes	yes	no	yes

BOARD MEMO

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TO: Board of Commissioners
Knox County Housing Authority

DATE: 04/19/2018

FROM: Derek Antoine 
Executive Director

BOARD MEETING: 04/24/2018

SUBJECT: Preparation/Execution of Declaration of Trust Documents

Executive Summary

A declaration of trust (DOT) is a document indicating a property is being held for the benefit of another person or individuals. The trust grantor transfers this property as well as designated assets such as cash and/or securities into a trust. An appointed trustee such as an individual or financial institution administers this trust in the best interests of beneficiaries as explained in the declaration of trust. As it pertains to public housing authorities, a DOT is a legally binding document against a PHA's properties as a condition of receiving HUD funding. Declarations of Trust serve to ensure a PHA's properties are operated in accordance with federal requirements, ensure the property's continued availability for low-income families, and protects HUD's investment in the jurisdiction.

24 CFR § 905.505(c)(4) (pertaining to projects utilizing capital funds) and 24 CFR § 905.600 (pertaining to the development and construction of new units) require PHAs to be in compliance with Declaration of Trust requirements.

As the Board is aware, the Knox County Housing Authority has embarked on a development project for the addition of six accessible dwelling units. As part of the submission process, the Department of Housing and Urban Development has asked the agency to update its current DOTs. This action will require Board authorization and approval.

Fiscal Impact

None.

Recommendation

It is the recommendation of the Executive Director the Board of Commissioners authorize its Executive Director, Board Chairperson, and agents thereof to prepare and execute updated Declaration of Trust documents for each of its public housing properties.

Declaration of Trust
(Development Grant Projects *)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0075
exp. 10/31/2017

Whereas, (1, see instructions) Knox County Housing Authority

(herein called the Public Housing Agency (PHA), a public body corporate and politic, duly created and organized pursuant to and in accordance with the provisions of the laws or ordinances of the (2) State of Illinois, and the United States of America, Secretary of Housing and Urban Development (herein called HUD) pursuant to the United States Housing Act of 1937 (42 U.S.C. 1437, et seq.) and the Department of Housing and Urban Development Act (5 U.S.C. 624) entered into a certain contract with effective date as of (mm/dd/yyyy) (3) 12/05/1997, (herein called the Annual Contributions Contract) and a certain Development Project Grant Amendment to the Annual Contributions Contract with the effective date as of (mm/dd/yyyy) (4) -----, providing for a grant to be made by HUD to assist the PHA in financing a lower income housing project; and

Whereas, as of the date of the execution of this Declaration of Trust, the Development Project Grant Amendment and the Annual Contributions Contract cover the lower income housing project located in: (5)

City of Galesburg, County of Knox, State of Illinois

which will provide approximately (6) 179 dwelling units; and which lower income housing project will be known as:

Project No. (7) IL085000001; and

Whereas, the Project and acquisition of the site or sites thereof will have been financed with grant assistance provided by HUD.

Now Therefore, to assure HUD of the performance by the PHA of the covenants contained in the Development Project Grant Amendment and Annual Contributions Contract, the PHA does hereby acknowledge and declare that it is possessed of and holds in trust for the benefit of HUD, for the purposes hereinafter stated, the following described real property situated in: (8)

City of Galesburg, County of Knox, State of Illinois

To Wit: (Insert legal description for the project.)(9)

Please see attached.

and all buildings and fixtures erected or to be erected thereon or appurtenant thereto.

The PHA hereby declares and acknowledges that during the existence of the trust hereby created, HUD has been granted and is possessed of an interest in the above described Project property, To Wit:

The right to require the PHA to remain seized of the title to said property and to refrain from transferring, conveying, assigning, leasing, mortgaging, pledging, or otherwise encumbering or permitting or suffering any transfer, conveyance, assignment, lease, mortgage, pledge or other encumbrance of said property or any part thereof, appurtenances thereto, or any rent, revenues, income, or receipts therefrom or in connection therewith, or any of the benefits or contributions granted to it by or pursuant to the Annual Contributions Contract, or any interest in any of the same except that the PHA may (1), to the extent and in the manner provided in the Annual Contributions Contract, (a) lease dwellings and other spaces and facilities in the Project, or (b) convey or otherwise dispose of any real or personal property which is determined to be excess to the needs of the Project, or (c) convey or dedicate land for use as streets, alleys, or other public right-of-way, and grant easements for the establishment, operation, and maintenance of public utilities; or (d) enter into and perform contracts for the sale of dwelling units to members of tenant families, as authorized by the United States Housing Act of 1937, 42 U.S.C. 1437, et seq., or (2), with the approval of HUD, release the Project from the trust hereby created; Provided, That nothing herein contained shall be construed as prohibiting the conveyance of title to or the delivery of possession of the Project to HUD pursuant to the Annual Contributions Contract.

The endorsement by a duly authorized officer of HUD (1) upon any conveyance or transfer made by the PHA of any real or personal property which is determined to be excess to the needs of the Project, or (2) upon any instrument of conveyance or dedication of property, or any interest therein, for use as streets, alleys, or other public right-of-way, or for the establishment, operation and maintenance of public utilities, or (3) upon any instrument transferring or conveying a dwelling unit, or an interest therein, to a member of a tenant family, or (4) upon any instrument of release made by the PHA of the Project shall be effective to release such property from the trust hereby created.

Upon expiration of the period during which the PHA is obligated to operate the Project in accordance with the Annual Contributions Contract, the trust hereby created shall terminate and no longer be effective.

In Witness Whereof, the PHA by its officers thereunto duly authorized has caused these presents to be signed in its name and its corporate seal to be hereunto affixed and attested this date (mm/dd/yyyy) 04/24/2018.

(Seal)

(1, see instructions)

Knox County Housing Authority

By _____ Chairperson

Attest _____ Secretary

Date (mm/dd/yyyy) 04/24/2018

TO WIT:

All of Block 35, in the City of Galesburg, Knox County, Illinois.

Declaration of Trust

(Development Grant Projects *)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0075
exp. 10/31/2017

Whereas, (1, see instructions) Knox County Housing Authority

(herein called the Public Housing Agency (PHA), a public body corporate and politic, duly created and organized pursuant to and in accordance with the provisions of the laws or ordinances of the (2) State of Illinois, and the United States of America, Secretary of Housing and Urban Development (herein called HUD) pursuant to the United States Housing Act of 1937 (42 U.S.C. 1437, et seq.) and the Department of Housing and Urban Development Act (5 U.S.C. 624) entered into a certain contract with effective date as of (mm/dd/yyyy) (3) 12/05/1997, (herein called the Annual Contributions Contract) and a certain Development Project Grant Amendment to the Annual Contributions Contract with the effective date as of (mm/dd/yyyy) (4) -----, providing for a grant to be made by HUD to assist the PHA in financing a lower income housing project; and

Whereas, as of the date of the execution of this Declaration of Trust, the Development Project Grant Amendment and the Annual Contributions Contract cover the lower income housing project located in: (5)

City of Galesburg, County of Knox, State of Illinois

which will provide approximately (6) 199 dwelling units; and which lower income housing project will be known as:

Project No. (7) IL085000002 (includes 6 new construction units from IL085000004); and

Whereas, the Project and acquisition of the site or sites thereof will have been financed with grant assistance provided by HUD.

Now Therefore, to assure HUD of the performance by the PHA of the covenants contained in the Development Project Grant Amendment and Annual Contributions Contract, the PHA does hereby acknowledge and declare that it is possessed of and holds in trust for the benefit of HUD, for the purposes hereinafter stated, the following described real property situated in: (8)

City of Galesburg, County of Knox, State of Illinois

To Wit: (Insert legal description for the project.)(9)

Please see attached.

and all buildings and fixtures erected or to be erected thereon or appurtenant thereto.

The PHA hereby declares and acknowledges that during the existence of the trust hereby created, HUD has been granted and is possessed of an interest in the above described Project property, **To Wit:**

The right to require the PHA to remain seized of the title to said property and to refrain from transferring, conveying, assigning, leasing, mortgaging, pledging, or otherwise encumbering or permitting or suffering any transfer, conveyance, assignment, lease, mortgage, pledge or other encumbrance of said property or any part thereof, appurtenances thereto, or any rent, revenues, income, or receipts therefrom or in connection therewith, or any of the benefits or contributions granted to it by or pursuant to the Annual Contributions Contract, or any interest in any of the same except that the PHA may (1), to the extent and in the manner provided in the Annual Contributions Contract, (a) lease dwellings and other spaces and facilities in the Project, or (b) convey or otherwise dispose of any real or personal property which is determined to be excess to the needs of the Project, or (c) convey or dedicate land for use as streets, alleys, or other public right-of-way, and grant easements for the establishment, operation, and maintenance of public utilities; or (d) enter into and perform contracts for the sale of dwelling units to members of tenant families, as authorized by the United States Housing Act of 1937, 42 U.S.C. 1437, et seq., or (2), with the approval of HUD, release the Project from the trust hereby created; Provided, That nothing herein contained shall be construed as prohibiting the conveyance of title to or the delivery of possession of the Project to HUD pursuant to the Annual Contributions Contract.

The endorsement by a duly authorized officer of HUD (1) upon any conveyance or transfer made by the PHA of any real or personal property which is determined to be excess to the needs of the Project, or (2) upon any instrument of conveyance or dedication of property, or any interest therein, for use as streets, alleys, or other public right-of-way, or for the establishment, operation and maintenance of public utilities, or (3) upon any instrument transferring or conveying a dwelling unit, or an interest therein, to a member of a tenant family, or (4) upon any instrument of release made by the PHA of the Project shall be effective to release such property from the trust hereby created.

Upon expiration of the period during which the PHA is obligated to operate the Project in accordance with the Annual Contributions Contract, the trust hereby created shall terminate and no longer be effective.

In Witness Whereof, the PHA by its officers thereunto duly authorized has caused these presents to be signed in its name and its corporate seal to be hereunto affixed and attested this date (mm/dd/yyyy) 04/24/2018.

(Seal)

(1, see instructions)

Knox County Housing Authority

By _____ Chairperson

Attest _____ Secretary

Date (mm/dd/yyyy) 04/24/2018

TRACT 3

All of Lots 1, 2, 3, 4, 5, 6, 19, 20, 21 and part of Lots 7 and 18, Block One of the Hurburgh Addition to the City of Galesburg, Knox County, Illinois, more particularly bounded and described as follows:

Commencing at the Northeast Corner of said Lot 1 as the point of beginning of the tract of land to be described: Thence S 00°10'50" W along the East line of said Lot 1 for a distance of 156.00 feet to the Southeast corner of said Lot 1; thence W 00°00'00" along the South line of said Lots 1, 2 and 3 for a distance of 149.70 feet to the Northeast corner of said Lot 21; thence S 00°13'30" W along the East line of said Lot 21 for a distance of 156.00 feet to the Southeast corner of said Lot 21; thence W 00°00'00" along the South line of said Lots 18, 19, 20 and 21 for a distance of 199.76 feet to the Southwest corner of said Lot 18; thence N 00°17'00" E along the West line of said Lot 18 for a distance of 146.00 feet to a point 10.00 feet southerly of the Northwest corner of said Lot 18; thence N 51°23'30" E for a distance of 64.10 feet to the point on the East line of said Lot 7 which is 30.00 feet Northerly of the Southeast corner of said Lot 7; thence N 00°16'10" E along the East line of said Lot 7 for a distance of 126.00 feet to the Northeast corner of said Lot 7; thence E 00°00'00" along the North line of said Lots 1, 2, 3, 4, 5, and 6 for a distance of 299.16 feet to the point of beginning, containing 1.80 acres, situate, lying and being in the County of Knox, State of Illinois.

All of Lots 8, 9, 10, 14, 15, 16, 17 and Part of Lots 7, 11, 13 and 18, Block One, of the Hurburgh Addition to the City of Galesburg, Knox County, Illinois, more particularly bounded and described as follows:

Commencing at the Northeast corner of Lot 7 as the point of beginning of the tract of land to be described; thence S 00°16'10" W, along the east line of said Lot 7 for a distance of 126.00 feet to a point 30.00 feet northerly of the southeast corner of said Lot 7; thence S 51°23'30" west for a distance of 64.10 feet to a point on the east line of said Lot 17 that is 10.00 feet southerly of the northeast corner of said Lot 17; thence S 00°17'00" west for a distance of 146.00 feet to the southeast corner of said Lot 17; thence W 00°00'00" along the south line of said Lots 13, 14, 15, 16 and 17 for a distance of 233.01 feet to a point on the easterly right of way of the A.T. & S.F. Railroad, said point being 10.00 feet east of the southwest corner of said Lot 13; thence N 00°07'00" E. along the easterly right of way line of said A.T. & S.F. Railroad and parallel to the West line of said Lot 13, for a distance of 25.00 feet; thence Northeasterly along the easterly right of way line of the A.T. & S.F. Railroad on a curve to the right having a radius of 578.80 feet for an arc length of 132.24 feet; the long chord of said curve bearing N 06°55'10" E. for a chord distance of 131.95 feet to a point on the north line of said Lot 13, that is 25.6 feet East of the Northwest corner of said Lot 13; thence E 00°00'00" along the north line of said Lot 13, said line also being the right of way line of said A.T. & S.F. Railroad for a distance of 18.24 feet to the southwest corner of said Lot 11; thence N 00°20'30" E. along the West line of said Lot 11, said line also being the right of way line of the said A.T. & S.F. Railroad for a distance of 62.13 feet to a point that is 93.85 feet south of the northwest corner of said Lot 11; thence northeasterly along the easterly right of way line of the said A.T. & S.F. Railroad on a curve to the right having a radius of 578.80 feet for an arc distance of 103.71 feet; the long chord of said curve bearing N 25°01'25" E. for a chord distance of 103.57 feet to a point on the North line of said Lot 11, that is 43.25 feet east of the northwest corner of said Lot 11; thence E 00°00'00" along the north line of said Lots 7, 8, 9, 10 and 11 for a distance of 206.05 feet to the point of beginning, containing 1.66 acres, situate, lying and being in the County of Knox, State of Illinois.

TRACT 4

Part of the Northwest Quarter of Section 13 Township 11 North, Range 1 East of the Fourth Principal Meridian, more particularly described as follows:
Beginning at a point on the West line of Michigan Avenue that is 112.85 feet North

of the North line of East Knox Street; thence West $00^{\circ}00'$ parallel to the North line of East Knox Street a distance of 87.89 feet; thence N $00^{\circ}00'$ a distance of 280.00 feet; thence W $00^{\circ}00'$ parallel to the North line of East Knox Street a distance of 207.00 feet; thence S $45^{\circ}00'$ W a distance of 65.00 feet; thence W $00^{\circ}00'$ parallel to the North line of East Knox Street a distance of 315.00 feet; thence N $01^{\circ}01'$ E parallel to the West line of Michigan Avenue a distance of 400.00 feet to a point on the South line of Berrien Street; thence S $89^{\circ}54'$ E along the South line of Berrien Street a distance of 660.00 feet to a point on the West line of Michigan Avenue; thence S $01^{\circ}01'$ W along the West line of Michigan Avenue a distance of 633.00 feet to the point of beginning containing 6.29 acres, all being in the City of Galesburg, Knox County, Illinois.

Part of the Northwest Quarter of Section 13 Township 11 North, Range 1 East of the Fourth Principal Meridian, more particularly described as follows:
Beginning at the point of intersection of the West line of Michigan Avenue with the North line of East Knox Street, thence West $00^{\circ}00'$ along the North line of East Knox Street a distance of 660.00 feet; thence N $01^{\circ}01'$ East parallel to the West line of Michigan Avenue a distance of 346.92 feet; thence E $00^{\circ}00'$ parallel to the North line of East Knox Street a distance of 315.00 feet; thence North $45^{\circ}00'$ East a distance of 65.00 feet; thence E $00^{\circ}00'$ parallel to the North line of East Knox Street a distance of 207.00 feet; thence S $00^{\circ}00'$ a distance of 280.00 feet; thence E $00^{\circ}00'$ parallel to the North line of East Knox a distance of 87.89' to a point on the West line of Michigan Avenue; thence S $01^{\circ}01'$ W along the West line of Michigan Avenue a distance of 112.85 feet to the point of beginning, containing 5.01 acres, all being in the City of Galesburg, Knox County, Illinois.

TRACT 5

A part of the Northwest Quarter of Section 16 Township 11 North Range 1 East of the Fourth Principal Meridian, Knox County, Illinois, also being part of the original Lot 31 in the Northwest Quarter of said Section 16, shown on plat recorded in Volume 47 of Deeds, Page 20, Knox County, Illinois, deed records, and part of Lot 43 in the Northwest Quarter of said Section 16 as shown on plat recorded in Volume 2 of Plats, Page 95, Knox County, Illinois Plat Records, and part of Lot 30 of the Subdivision of 1898 of a resubdivision of the North Half of said Section 16, all being more particularly bounded and described as follows:

Commencing at the Northeast corner of original Lot 31 of the Northwest Quarter of Section 16, Township 11 North, Range 1 East of the Fourth Principal Meridian, as the point of beginning, thence $S0^{\circ}17' E$ along the East line of said original Lot 31, being the East line of the Northwest Quarter of said Section 16 a distance of 199.17 feet to a point on the Northerly right of way line of the Atchison, Topeka & Santa Fe Railroad, thence Southwesterly along the Northerly right of way line of said Atchison, Topeka & Santa Fe Railroad on a curve to the left having a radius of 5829.65 feet for an arc distance of 450.4 feet, thence $S 59^{\circ}57' W$ continuing along the Northerly right of way line of said Atchison, Topeka & Santa Fe Railroad a distance of 245.43 feet to a point on the Easterly right of way line of McClure Street, (formerly Arbor Avenue), thence Northerly along the Easterly right of way line of said McClure Street (formerly Arbor Avenue) on a curve to the right having a radius of 523.00 feet for an arc distance of 313.11 feet; thence $N 79^{\circ}40' W$ continuing along the Easterly right of way line of said McClure Street (formerly Arbor Avenue) a distance of 10.00 feet; thence $N 10^{\circ}20' E$ continuing along the Easterly right of way line of said McClure Street (formerly Arbor Avenue) a distance of 133.13 feet; thence Northerly continuing along the Easterly right of way line of said McClure Street (formerly Arbor Avenue) on a curve to the left having a radius of 613.00 feet, for an arc distance of 99.37 feet to a point on the North line of said original Lot 31, thence $S 89^{\circ}30' E$ along the North line of said original Lot 31 a distance of 0.16 feet, thence $N 00^{\circ}11' W$ continuing along the Easterly right of way line of McClure Street (formerly Arbor Avenue) parallel to the West line of said Lot 30 a distance of 50.00 feet thence $S 73^{\circ}22' E$ a distance of 179.92 feet to a point on the North line of said original Lot 31 thence $S 89^{\circ}30' E$ along the North line of said original Lot 31 a distance of 450.00 feet to the point of beginning containing 5.58 acres.

A part of Lots 29 and 30 of the Subdivision of 1898 of a resubdivision of the North Half of Section 16 Township 11 North, Range 1 East of the Fourth Principal Meridian in the City of Galesburg, Knox County, Illinois, more particularly bounded and described as follows:

Commencing at the Southeast corner of said Lot 29 as the point of beginning of the tract of land to be described; thence North $89^{\circ}30' W$ along the South line of said Lots 29 and 30 a distance of 450.00 feet; thence $N 73^{\circ}22' W$ a distance of 179.92 feet to a point on the East right of way line of McClure Street (formerly Arbor Avenue); thence $N 00^{\circ}11' W$ along the East right of way line of McClure Street (formerly Arbor Avenue), said line being parallel to the West line of said Lot 30, a distance of 279.50 feet; thence $S 89^{\circ}30' E$ parallel to the South line of said Lots 29 and 30 a distance of 621.65 feet to a point on the East line of said Lot 29; thence $S 00^{\circ}17' E$ along the East line of said Lot 29 a distance of 329.50 feet to the point of beginning containing 4.60 acres, situate, lying and being in the County of Knox, State of Illinois.

Declaration of Trust

(Development Grant Projects *)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0075
exp. 10/31/2017

Whereas, (1, see instructions) Knox County Housing Authority
(herein called the Public Housing Agency (PHA), a public body corporate and politic, duly created and organized pursuant to and in accordance with the provisions of the laws or ordinances of the (2) State of Illinois, and the United States of America, Secretary of Housing and Urban Development (herein called HUD) pursuant to the United States Housing Act of 1937 (42 U.S.C. 1437, et seq.) and the Department of Housing and Urban Development Act (5 U.S.C. 624) entered into a certain contract with effective date as of (mm/dd/yyyy) (3) 12/05/1997, (herein called the Annual Contributions Contract) and a certain Development Project Grant Amendment to the Annual Contributions Contract with the effective date as of (mm/dd/yyyy) (4) -----, providing for a grant to be made by HUD to assist the PHA in financing a lower income housing project; and

Whereas, as of the date of the execution of this Declaration of Trust, the Development Project Grant Amendment and the Annual Contributions Contract cover the lower income housing project located in: (5)

City of Abingdon, County of Knox, State of Illinois

which will provide approximately (6) 51 dwelling units; and which lower income housing project will be known as:

Project No. (7) IL085000003; and

Whereas, the Project and acquisition of the site or sites thereof will have been financed with grant assistance provided by HUD.

Now Therefore, to assure HUD of the performance by the PHA of the covenants contained in the Development Project Grant Amendment and Annual Contributions Contract, the PHA does hereby acknowledge and declare that it is possessed of and holds in trust for the benefit of HUD, for the purposes hereinafter stated, the following described real property situated in: (8)

City of Abingdon, County of Knox, State of Illinois

To Wit: (Insert legal description for the project.)(9)

Please see attached.

and all buildings and fixtures erected or to be erected thereon or appurtenant thereto.

The PHA hereby declares and acknowledges that during the existence of the trust hereby created, HUD has been granted and is possessed of an interest in the above described Project property, **To Wit:**

The right to require the PHA to remain seized of the title to said property and to refrain from transferring, conveying, assigning, leasing, mortgaging, pledging, or otherwise encumbering or permitting or suffering any transfer, conveyance, assignment, lease, mortgage, pledge or other encumbrance of said property or any part thereof, appurtenances thereto, or any rent, revenues, income, or receipts therefrom or in connection therewith, or any of the benefits or contributions granted to it by or pursuant to the Annual Contributions Contract, or any interest in any of the same except that the PHA may (1), to the extent and in the manner provided in the Annual Contributions Contract, (a) lease dwellings and other spaces and facilities in the Project, or (b) convey or otherwise dispose of any real or personal property which is determined to be excess to the needs of the Project, or (c) convey or dedicate land for use as streets, alleys, or other public right-of-way, and grant easements for the establishment, operation, and maintenance of public utilities; or (d) enter into and perform contracts for the sale of dwelling units to members of tenant families, as authorized by the United States Housing Act of 1937, 42 U.S.C. 1437, et seq., or (2), with the approval of HUD, release the Project from the trust hereby created; Provided, That nothing herein contained shall be construed as prohibiting the conveyance of title to or the delivery of possession of the Project to HUD pursuant to the Annual Contributions Contract.

The endorsement by a duly authorized officer of HUD (1) upon any conveyance or transfer made by the PHA of any real or personal property which is determined to be excess to the needs of the Project, or (2) upon any instrument of conveyance or dedication of property, or any interest therein, for use as streets, alleys, or other public right-of-way, or for the establishment, operation and maintenance of public utilities, or (3) upon any instrument transferring or conveying a dwelling unit, or an interest therein, to a member of a tenant family, or (4) upon any instrument of release made by the PHA of the Project shall be effective to release such property from the trust hereby created.

Upon expiration of the period during which the PHA is obligated to operate the Project in accordance with the Annual Contributions Contract, the trust hereby created shall terminate and no longer be effective.

In Witness Whereof, the PHA by its officers thereunto duly authorized has caused these presents to be signed in its name and its corporate seal to be hereunto affixed and attested this date (mm/dd/yyyy) 04/24/2018.

(Seal) (1, see instructions)
Knox County Housing Authority
By _____ Chairperson
Attest _____ Secretary
Date (mm/dd/yyyy) 04/24/2018

Declaration of Trust
(Development Grant Projects *)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0075
exp. 10/31/2017

Whereas, (1, see instructions) Knox County Housing Authority

(herein called the Public Housing Agency (PHA), a public body corporate and politic, duly created and organized pursuant to and in accordance with the provisions of the laws or ordinances of the (2) State of Illinois, and the United States of America, Secretary of Housing and Urban Development (herein called HUD) pursuant to the United States Housing Act of 1937 (42 U.S.C. 1437, et seq.) and the Department of Housing and Urban Development Act (5 U.S.C. 624) entered into a certain contract with effective date as of (mm/dd/yyyy) (3) 12/05/1997, (herein called the Annual Contributions Contract) and a certain Development Project Grant Amendment to the Annual Contributions Contract with the effective date as of (mm/dd/yyyy) (4) -----, providing for a grant to be made by HUD to assist the PHA in financing a lower income housing project; and

Whereas, as of the date of the execution of this Declaration of Trust, the Development Project Grant Amendment and the Annual Contributions Contract cover the lower income housing project located in: (5)

City of Galesburg, County of Knox, State of Illinois

which will provide approximately (6) 6 dwelling units; and which lower income housing project will be known as:

Project No. (7) IL085000004 (after construction, units will be added to IL085000002); and

Whereas, the Project and acquisition of the site or sites thereof will have been financed with grant assistance provided by HUD.

Now Therefore, to assure HUD of the performance by the PHA of the covenants contained in the Development Project Grant Amendment and Annual Contributions Contract, the PHA does hereby acknowledge and declare that it is possessed of and holds in trust for the benefit of HUD, for the purposes hereinafter stated, the following described real property situated in: (8)

City of Galesburg, County of Knox, State of Illinois

To Wit: (Insert legal description for the project.)(9)

Please see attached.

and all buildings and fixtures erected or to be erected thereon or appurtenant thereto.

The PHA hereby declares and acknowledges that during the existence of the trust hereby created, HUD has been granted and is possessed of an interest in the above described Project property, **To Wit:**

The right to require the PHA to remain seized of the title to said property and to refrain from transferring, conveying, assigning, leasing, mortgaging, pledging, or otherwise encumbering or permitting or suffering any transfer, conveyance, assignment, lease, mortgage, pledge or other encumbrance of said property or any part thereof, appurtenances thereto, or any rent, revenues, income, or receipts therefrom or in connection therewith, or any of the benefits or contributions granted to it by or pursuant to the Annual Contributions Contract, or any interest in any of the same except that the PHA may (1), to the extent and in the manner provided in the Annual Contributions Contract, (a) lease dwellings and other spaces and facilities in the Project, or (b) convey or otherwise dispose of any real or personal property which is determined to be excess to the needs of the Project, or (c) convey or dedicate land for use as streets, alleys, or other public right-of-way, and grant easements for the establishment, operation, and maintenance of public utilities; or (d) enter into and perform contracts for the sale of dwelling units to members of tenant families, as authorized by the United States Housing Act of 1937, 42 U.S.C. 1437, et seq., or (2), with the approval of HUD, release the Project from the trust hereby created; Provided, That nothing herein contained shall be construed as prohibiting the conveyance of title to or the delivery of possession of the Project to HUD pursuant to the Annual Contributions Contract.

The endorsement by a duly authorized officer of HUD (1) upon any conveyance or transfer made by the PHA of any real or personal property which is determined to be excess to the needs of the Project, or (2) upon any instrument of conveyance or dedication of property, or any interest therein, for use as streets, alleys, or other public right-of-way, or for the establishment, operation and maintenance of public utilities, or (3) upon any instrument transferring or conveying a dwelling unit, or an interest therein, to a member of a tenant family, or (4) upon any instrument of release made by the PHA of the Project shall be effective to release such property from the trust hereby created.

Upon expiration of the period during which the PHA is obligated to operate the Project in accordance with the Annual Contributions Contract, the trust hereby created shall terminate and no longer be effective.

In Witness Whereof, the PHA by its officers thereunto duly authorized has caused these presents to be signed in its name and its corporate seal to be hereunto affixed and attested this date (mm/dd/yyyy) 04/24/2018.

(Seal) (1, see instructions)
Knox County Housing Authority
By _____ Chairperson
Attest _____ Secretary
Date (mm/dd/yyyy) 04/24/2018

TRACT 3

All of Lots 1, 2, 3, 4, 5, 6, 19, 20, 21 and part of Lots 7 and 18, Block One of the Hurburgh Addition to the City of Galesburg, Knox County, Illinois, more particularly bounded and described as follows:

Commencing at the Northeast Corner of said Lot 1 as the point of beginning of the tract of land to be described: Thence S 00°10'50" W along the East line of said Lot 1 for a distance of 156.00 feet to the Southeast corner of said Lot 1; thence W 00°00'00" along the South line of said Lots 1, 2 and 3 for a distance of 149.70 feet to the Northeast corner of said Lot 21; thence S 00°13'30" W along the East line of said Lot 21 for a distance of 156.00 feet to the Southeast corner of said Lot 21; thence W 00°00'00" along the South line of said Lots 18, 19, 20 and 21 for a distance of 199.76 feet to the Southwest corner of said Lot 18; thence N 00°17'00" E along the West line of said Lot 18 for a distance of 146.00 feet to a point 10.00 feet southerly of the Northwest corner of said Lot 18; thence N 51°23'30" E for a distance of 64.10 feet to the point on the East line of said Lot 7 which is 30.00 feet Northerly of the Southeast corner of said Lot 7; thence N 00°16'10" E along the East line of said Lot 7 for a distance of 126.00 feet to the Northeast corner of said Lot 7; thence E 00°00'00" along the North line of said Lots 1, 2, 3, 4, 5, and 6 for a distance of 299.16 feet to the point of beginning, containing 1.80 acres, situate, lying and being in the County of Knox, State of Illinois.

All of Lots 8, 9, 10, 14, 15, 16, 17 and Part of Lots 7, 11, 13 and 18, Block One, of the Hurburgh Addition to the City of Galesburg, Knox County, Illinois, more particularly bounded and described as follows:

Commencing at the Northeast corner of Lot 7 as the point of beginning of the tract of land to be described; thence S 00°16'10" W, along the east line of said Lot 7 for a distance of 126.00 feet to a point 30.00 feet northerly of the southeast corner of said Lot 7; thence S 51°23'30" west for a distance of 64.10 feet to a point on the east line of said Lot 17 that is 10.00 feet southerly of the northeast corner of said Lot 17; thence S 00°17'00" west for a distance of 146.00 feet to the southeast corner of said Lot 17; thence W 00°00'00" along the south line of said Lots 13, 14, 15, 16 and 17 for a distance of 233.01 feet to a point on the easterly right of way of the A.T. & S.F. Railroad, said point being 10.00 feet east of the southwest corner of said Lot 13; thence N 00°07'00" E. along the easterly right of way line of said A.T. & S.F. Railroad and parallel to the West line of said Lot 13, for a distance of 25.00 feet; thence Northeasterly along the easterly right of way line of the A.T. & S.F. Railroad on a curve to the right having a radius of 578.80 feet for an arc length of 132.24 feet; the long chord of said curve bearing N 06°55'10" E. for a chord distance of 131.95 feet to a point on the north line of said Lot 13, that is 25.6 feet East of the Northwest corner of said Lot 13; thence E 00°00'00" along the north line of said Lot 13, said line also being the right of way line of said A.T. & S.F. Railroad for a distance of 18.24 feet to the southwest corner of said Lot 11; thence N 00°20'30" E. along the West line of said Lot 11, said line also being the right of way line of the said A.T. & S.F. Railroad for a distance of 62.13 feet to a point that is 93.85 feet south of the northwest corner of said Lot 11; thence northeasterly along the easterly right of way line of the said A.T. & S.F. Railroad on a curve to the right having a radius of 578.80 feet for an arc distance of 103.71 feet; the long chord of said curve bearing N 25°01'25" E. for a chord distance of 103.57 feet to a point on the North line of said Lot 11, that is 43.25 feet east of the northwest corner of said Lot 11; thence E 00°00'00" along the north line of said Lots 7, 8, 9, 10 and 11 for a distance of 206.05 feet to the point of beginning, containing 1.66 acres, situate, lying and being in the County of Knox, State of Illinois.

BOARD MEMO

216 W. Simmons St.
Galesburg, IL 61401

O: (309) 342-8129

F: (309) 342-7206

www.knoxcountyhousing.org

TO: Board of Commissioners
Knox County Housing Authority

DATE: 04/19/2018

FROM: Derek Antoine 
Executive Director

BOARD MEETING: 04/24/2018

SUBJECT: Commissioner Reappointments

Executive Summary

The KCHA Board is comprised of seven (7) Commissioners who are committed to improving the quality of life for low-income families in Knox County, IL. All seven (7) Commissioners are appointed by the Knox County Board Chair and confirmed by a majority vote of the Knox County Board. All Commissioners must be residents of the Knox County at the time of their appointment and must continue to maintain such residence throughout the term of their office. KCHA Commissioners serve terms of five (5) years.

Chairperson Lomac Payton's current term with the Board of Commissioners commenced in May of 2013 and is set to expire after the May 2018 regular meeting. Mr. Payton has indicated he will seek reappointment as a Commissioner for the Knox County Housing Authority.

Commissioner Wayne Allen's current term commenced in June of 2013 and is set to expire after the June 2018 regular meeting. Mr. Allen has indicated he will seek reappointment as a Commissioner for the Knox County Housing Authority.

In seeking reappointment, Mr. Payton and Mr. Allen affirm to faithfully execute the duties of Commissioner for the Knox County Housing Authority and to the best of their abilities.

Letters recommending said reappointments have been prepared for the Commissioners to sign, which would then be presented to the Knox County Board for action at the May 2018 meeting.



KNOX COUNTY
HOUSING AUTHORITY

BUILDING COMMUNITY, PEOPLE, AND PARTNERSHIPS

216 W. Simmons St., Galesburg, IL 61401
Telephone (309) 342-8129 ext. 223 Fax (309) 342-7206
Email: dantoine@knoxhousing.org

Lomac Payton, Chairperson
Thomas Dunker, Vice Chairperson
Wayne Allen, Commissioner
Paul H. Stewart, Commissioner
Ben Burgland, Commissioner
Paula Sanford, Commissioner
Jared Hawkinson, Commissioner
Derek Antoine, Exec. Director, Secretary
Jack P. Ball, Attorney

Tuesday, April 24, 2018
9:26 AM

Knox County Board
Knox County Court House
200 S. Cherry St.
Galesburg, IL 61401

Two Whom It May Concern:

Mr. Lomac Payton is currently serving on the Knox County Housing Authority's Board of Commissioners. Mr. Payton's current term commenced May, 31, 2013 and is set to expire May 31, 2018. Mr. Payton has served this board and community faithfully and dutifully. He is a person of good character and ability, is well respected in the community, has extensive knowledge of housing authorities and their conduct of business, is able to maintain independence and impartiality, and appropriately recognizes when conflicts of interest arise.

Through a poll of commissioners, it was a unanimous decision to recommend the re-appointment of Lomac Payton to resume his position as Commissioner with the Knox County Housing Authority Board of Commissioners for the five-year term expiring on May 31, 2023.

Respectfully Submitted,

Thomas Dunker, Vice Chairperson

Paul H. Stewart, Commissioner

Paula Sanford, Resident Commissioner

Ben Burgland, Commissioner

Wayne Allen, Commissioner

Jared Hawkinson, Commissioner

CC: Scott Erickson
Knox County Clerk



KNOX COUNTY
HOUSING AUTHORITY

BUILDING COMMUNITY, PEOPLE, AND PARTNERSHIPS

216 W. Simmons St., Galesburg, IL 61401
Telephone (309) 342-8129 ext. 223 Fax (309) 342-7206
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Lomac Payton, Chairperson
Thomas Dunker, Vice Chairperson
Wayne Allen, Commissioner
Paul H. Stewart, Commissioner
Ben Burgland, Commissioner
Paula Sanford, Commissioner
Jared Hawkinson, Commissioner
Derek Antoine, Exec. Director, Secretary
Jack P. Ball, Attorney

Tuesday, April 24, 2018
9:29 AM

Knox County Board
Knox County Court House
200 S. Cherry St.
Galesburg, IL 61401

Two Whom It May Concern:

Mr. Wayne Allen is currently serving on the Knox County Housing Authority's Board of Commissioners. Mr. Allen's current term commenced June 30, 2013 and is set to expire June 30, 2018. Mr. Allen has served this board and community faithfully and dutifully. He is a person of good character and ability, is well respected in the community, has extensive knowledge of housing authorities and their conduct of business, is able to maintain independence and impartiality, and appropriately recognizes when conflicts of interest arise.

Through a poll of commissioners, it was a unanimous decision to recommend the re-appointment of Lomac Payton to resume his position as Commissioner with the Knox County Housing Authority Board of Commissioners for the five-year term expiring on June 30, 2023.

Respectfully Submitted,

Lomac Payton, Chairperson

Thomas Dunker, Vice Chairperson

Paul H. Stewart, Commissioner

Ben Burgland, Commissioner

Paula Sanford, Resident Commissioner

Jared Hawkinson, Commissioner

CC: Scott Erickson
Knox County Clerk