

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 1014B

Held

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MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

JUNE 10, 2015

Chairman Bob Toman called the June 10, 2015 regular meeting of the Ellsworth Trustees to order at 7:02 p.m. A roll call was taken to establish a quorum: Trustee Fredrick Houston – present, Vice Chairman William Spellman – present, and Chairman Robert Toman – present. Also present were Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, EMS Director Brian O’Neil, and Fire Captain Tom Powell. Western Reserve News was videotaping. The Pledge of Allegiance was recited.

2015 CHIP SEAL PROJECT: Chairman Toman introduced Jason Young, PE, Who had been contracted by the trustees to manage the 2015 Chip Seal Road Project. Mr. Young explained to the audience, the paving process contained in the bid that was approved at the May 13 Trustee meeting. Mr. Young reported that there was one bid submitted and that was from Specialized Construction, Inc. of Cuyahoga Falls Ohio. Their bid was \$128,069.80 for Option #1 single chip seal, and \$151,827.00 for Option #2 double chip seal. Chairman Toman asked Mr. Young to review the bid to assure that all requirements have been met. Chairman Toman then proceeded to continue with the meeting agenda while Mr. Young reviewed the bid.

MINUTES: Fiscal Office James DeCenso presented the minutes of the May 13 regular Trustee meeting. No one requested they be read. Trustee Houston made a motion to accept the minutes of the May 13, 2015 regular meeting. Trustee Spellman seconded the motion. The vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso gave his finance report by first confirming that he will be able to work with Farmer’s Nat’l Bank to establish electronic access to the township bank account now that the prior meeting minutes are signed as they contained the authorization to do so and can be shared with the bank. Mr. DeCenso then made available a cash flow report identifying the revenues and expenditures of the township through the first five months of 2015. He explained that the revenues listed are accurate in total, however they may not be presented in the correct revenue account, as the county has not yet made available to him the detail of all 2<sup>nd</sup> quarter 2015 deposits. Therefore those may need to be adjusted in the near future. Through May 31, 2015, the township has received \$164,321 and spent \$158,403. Mr. DeCenso explained that currently all expenses have been met with current revenues. He then advised that Ellsworth Township would be receiving approximately \$3,300 as our part of Ohio’s 10 million dollar statewide local government distribution. Mr. DeCenso then advised the trustees that he would be attending UAN training classes on June 22<sup>nd</sup> and June 23<sup>rd</sup> in Columbus. Also that Country Pantry has advised the township that they are still due \$523.84 from fuel sales in January 2015. He and Brian O’Neil will review the fire dept fuel purchase logs to verify. Trustee Spellman asked if any bank that the township subscribes to, would work with the township’s UAN software. Mr. DeCenso acknowledged that that would be a requirement.

2015 CHIP SEAL PROJECT: Chairman Toman then returned the meeting to Mr. Young to give his review of the bid from Specialized Construction, Inc. Mr. Young reported that they have complied with all required details of the bid process. Discussion was held regarding the differences between single and double pass chip and seal. Mr. Young recommended the double chip and seal since there have been no significant repairs to the township roads for many years. He also indicated that a complete asphalt paving comparison would cost the township between three hundred to four hundred thousand dollars. Discussion was held regarding the payment for the project. Trustee Houston made a motion to award the double pass chip and seal contract to Specialized Construction, Inc. for \$151,827.00 and to appoint Trustee Spellman to research and apply for a loan through the ODOT Infrastructure Bank. Trustee Spellman seconded the motion. The vote was all in favor. The trustees asked Jason to provide an estimate to the township to supervise the actual repair and paving process. Trustee Houston then made a motion to hire Jason Young, PE to supervise the entire chip seal project and to grant authority to intervene with the contractor on any issues. Trustee Spellman seconded the motion. The vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney gave his Maintenance report. The heating oil fuel tanks removal project has completed Phase 1. The tanks at the fire station have been exposed and are awaiting state inspection before removing. Mr. Stroney advised the trustees that the summer salt price is \$67 per ton vs. \$108 per ton last year. Also, that last year the township used 45.3 tons. Trustee Spellman made a motion to approve the purchase of 40 tons of salt. Trustee Houston seconded the motion. The vote was all in favor. Mr. Stroney reported that the

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township speed radar trailer was placed temporarily at Elk Rd as requested at the last trustee meeting. He then distributed a Marquee Sign Request form to be used whenever there is a request to use the township sign located in front of the Fire Station. Mr. Stroney reported a list of repairs that may need completed prior to the chip seal paving. His department will begin to clean out some catch basins and perform other road repairs promptly. There was then discussion regarding the speed limits on roads not posted for speed. Sheriff Major Jeff Allen responded from the audience that any road not posted, is 55 mph as per Ohio code. Major Allen also commented that a speed study would need to be performed prior to setting any township speed limits. Mr. Stroney also advised that he had installed a cable between the maintenance bldg and the Fire Station so that the Internet phone access can be shared. This will allow him to terminate one of the township Internet/phone contracts with Armstrong cable. Chairman Toman then discussed with Mr. Stroney and Mr. Young to have the township reduce the size of the island in the center of the Rolling Hills cul-de-sac. The township will set the foundation and Mr. Young will have the contractor extend the paving. The costs will be covered in the repair portion of the contract. Trustee Houston made a motion to purchase a 25 mph speed limit sign for Elk Rd. Trustee Spellman amended the motion, with Trustee Houston's permission to purchase two 25 mph speed limit signs for township use. Trustee Spellman then seconded the motion. The vote was all in favor.

Mr. Toman then requested from Mr. DeCenso the dates that he will be attending the UAN seminar in Columbus so that travel reimbursement can be pre-approved. Trustee Spellman made a motion to reimburse Mr. DeCenso for travel to the UAN seminar held on June 20<sup>th</sup> and June 21<sup>st</sup> at the current IRS rate. Trustee Houston seconded the motion. The vote was all in favor.

ZONING REPORT: Mr. Wayne Sarna gave his Zoning report. No permits were granted in the township since his last report. He reported that he attended the Zoning Commission meeting held on June 9, 2015. That meeting was held to discuss the trustee zoning resolution, which was passed April 15, 2015. The trustee resolution was first submitted to the Mahoning County Planning Commission, who divided it into four separate sections. The Zoning Commission approved three of the four Zoning sections. The Zoning Commission tabled the fourth section until their next meeting on July 10, 2015. Mr. Sarna reported that he reviewed property on Huxley Rd. for possible violations, however no violations were found.

FIRE DEPARTMENT: Battalion Chief Brian O'Neil reported that the fire department responded to nine calls. Mr. O'Neil submitted to the trustees for approval, a firefighter application from a Mr. Neil Cornelius who is also a trained paramedic. He also asked the trustees to consider for approval two sets of emergency lights and cones, at a price of \$449 to be used for helicopter landings. Trustee Spellman made a motion to approve purchase of the landing lights and cones for \$499. Trustee Houston seconded the motion. The vote was all in favor. The trustees discussed the credentials of the firefighter applicant as recommended by the chief. Trustee Houston made a motion to approve bringing Mr. Cornelius on as a probationary firefighter. Trustee Spellman seconded the motion. The vote was all in favor. Mr. O'Neil also reported that the Fire Dept had again used the Country Pantry house account for engine fuel. He then reported on discussions he had with two collection agencies to begin collection process on twenty delinquent EMS transport accounts of approximately \$13,000. Further discussion was held to explain that Ellsworth Twp residents are expected to pay any deductibles or co-insurance as approved by insurance. Mr. DeCenso then reported that, as instructed at the last meeting, he had reviewed the 2015 EMS appropriations and reported that funds are available to pay an EMS Co-coordinator. The trustees discussed the financial ability to create an EMS Co-coordinator's position. Trustee Houston made a motion to appoint Brian O'Neil, retroactive to June 1, 2015, to the EMS Co-coordinator's position at \$400 per month. Trustee Houston added that this position would be reviewed at year-end to determine future years' feasibility. Trustee Spellman seconded the motion. The vote was all in favor.

COMMITTEE REPORTS: Trustee Houston announced that files had been moved from the Zoning office to the Fiscal Office to allow for more space for residents to meet with Mr. Sarna in his office. Trustee Houston also thanked Trustee Toman for his work on the Memorial Day parade. He also thanked Jason Young for his professional involvement in the 2015 Chip Seal Program. Trustee Spellman also discussed the very touching Memorial Day

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services held at the VFW and the Ellsworth Cemetery. He also discussed his attempts to secure an emergency siren at the school campus and to add sanitary sewers to the Fire Station bldg. He discussed plans to use a scrolling digital picture format at the Canfield Fair to promote the township. Chairman Toman reported on the success of the Regional Chamber event recently held at Mastropietro Winery.

NEW BUSINESS: Chairman Toman notified the board of an upcoming township - county engineer meeting to be held June 22, 2015, at the County Engineer's office. He wanted to be sure that one representative would be available to attend. Trustee Spellman agreed to use a vacation day to attend.

Trustee Spellman discussed the presentation made by the Mahoning County Career and Technical Center (MCCTG) to local fire districts, to build a training center on school property. The trustees and Mr. O'Neil discussed the township's willingness to participate. The MCCTG has indicated that the expected cost for each district is \$5,000 per year for eleven years. Trustee Houston made a motion to send a letter of intent to the (MCCTG) and to review any formal commitment when the final financial involvements become available. Trustee Spellman seconded the motion. The vote was all in favor.

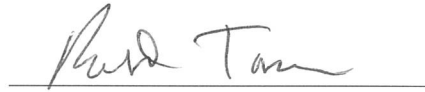
The trustees discussed the need to schedule a public hearing on the three Zoning resolutions approved by the Zoning Commission. Since the trustees sent one resolution to the Planning Commission, and the Commission split it into four sections, and then sent only three of the four sections back to the trustees; the discussion was centered on any need to schedule a public hearing without the fourth section returned. The trustees discussed the ability to schedule a meeting with reservations to cancel it after review with the township's legal council. Trustee Houston made a motion to schedule a public hearing on July 2, 2015 at 7:00 pm to review the three approved Zoning sections. The motion also included the ability for the Chairman to cancel this meeting if it is determined unnecessary after any discussions with legal council. Trustee Spellman seconded the motion. The vote was all in favor.

Trustee Toman announced that next regularly scheduled board meeting would be held July 8, 2015 at 7:00 p.m.

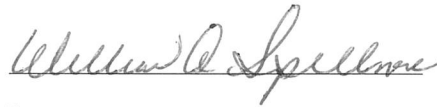
At 9:25 p.m. Trustee Spellman made a motion to adjourn the meeting. Trustee Spellman seconded the motion. The vote was all in favor.



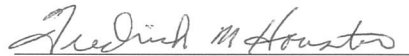
Fiscal Officer



Chairman



Trustee



Trustee