

Minutes from the June 24, 2019 Bolivar Planning Commission Meeting

Attending: Barb Staats, John Garza, Randall Hughes, Steve Paradis, Deb Hale

Steve Paradis called the meeting to order at 7:00 pm.

Randall made a motion to approve the minutes. Barb Staats seconded the motion. Motion carried.

Unfinished Business:

1. **Review & discuss edits to town ordinances:** Laura reported that a public hearing was set for July 18, 2019 in order to welcome public comment and for the citizens to review the amendments to the town ordinances. The mayor wishes to thank everyone for their work on the ordinances over the past several months.

New Business:

1. **Board of Zoning Appeals:** No Report
2. **Report from Bolivar Zoning Administrator:** No Report
3. **Permit for addition to home on 1271 W. Washington Street- Sarah Shafer-** John presented plans to the BPC members regarding the proposed addition. John stated that the applicant was building on an existing foundation but moving in from the existing sightline of the structure. Deb Hale stated that there was not an existing foundation (footprint) in which to build an addition. Steve suggested that John could revisit the property to verify if he felt this was incorrect. Due to the fact that an existing footprint (foundation) was not in existence a variance would be required for approval. Deb Hale made a motion to deny the permit based on the fact that the applicant could not meet the current set back requirements. Randall Hughes seconded the motion. Motion carried.
4. **Revisit permit approval for Lot 1 Ashland Village S/D-plan change-**John presented plans for Lot 1-Ashland Village S/D to the BPC members due to a change of plans from the contractor. The contractor changed the dimensions of the home due to the lot size. Randall Hughes made a motion to approve the new application with changes and void the previous application presented. Barb Staats seconded the motion. Motion carried.
5. **Revisit plans for 1335 W. Washington Street permit-David Roper-** The contractor was in attendance for the BPC meeting to present plans. The applicant did not meet setbacks according to the plans presented from the May meeting so additional documents were required to be presented at the June meeting. According to the plans presented, the setbacks required could not be met and a variance would be required. Deb Hale made a motion to deny the permit based on the fact that setback requirements were unable to be met. Barb Staats seconded the motion. Motion carried.
6. **Deck permit for 1468 W. Washington Street-Nichole Hughes-**John Garza presented plans for a deck located at 1468 W. Washington Street. A completed packet was received showing proper setback requirements. John made a recommendation to approve the permit. Barb Staats made a

motion to approve the permit. Deb Hale seconded the motion. Randal Hughes recused himself from the voting process due to ownership of the property. Motion carried.

Attendee Concerns:

None

Adjournment:

Barb Staats made a motion to adjourn the meeting at 7:50 pm.