

MINUTES OF SMHEC'S BOARD OF GOVERNORS' MEETING  
HELD ON NOVEMBER 17, 2016

(APPROVED BY THE SMHEC BOARD OF GOVERNORS ON JANUARY 26, 2017)

Attendance at the November 17, 2016 Meeting of the SMHEC Board of Governors:

Present were Joseph Anderson (Chairman), Denise Barnes, William Chambers, Mike Colina, Larry Egbert, Rose Frederick, Michelle Guidry, George Hurlburt, Chris Kaselemis, Jack Keane, Wilson Parran, Pierre Thuot, Rebecca Salsbury (by phone) and Mel Powell.

Approval of Minutes for the September 29, 2016 Meeting of the Board of Governors:

Minutes for the September 29, 2016 Meeting of the Board of Governors were distributed and read by members present and unanimously approved (M/S by Wilson Parran and George Hurlburt).

Committee Reports:

Audit and Finance Committee Report:

Chairman Larry Egbert presented SMHEC's Financial Reports for September and October 2016. The report was unanimously approved (M/S by Larry Egbert and Wilson Parran).

Third Building Working Group Report:

The Executive Director described the process employed by the UMCP Project Director for the Third Building in evaluating and selecting a Contract Manager for the construction of the Third Building. He also reported on the progress of Cooper-Carry, the Architectural firm selected for the design of the Third Building.

Interim Succession Plan Working Group Report:

Working Group Chair Mike Colina described a Draft Interim Succession Plan distributed to the Board, together with an Emergency Backup Plan for the principal staff of SMHEC. The Plan was unanimously approved (M/S Wilson Parran and Pierre Thuot).

Action Item:

The SMHEC Board went into Executive Session at 5:55 P.M. to discuss the Annual Self-Evaluation of the SMHEC Executive Director, unanimously approved (M/S Mike Colina and George Hurlburt). The Board Meeting resumed at 6:15 P.M.

Executive Director's Reports:

The Executive Director reported on Training and Special Events Activities at SMHEC for FY 2017 through October 30, 2016, and scheduled activities for the remainder of FY 2017.

He also reported on a visit to SMHEC on September 30, 2016 by Colonel Richard Burns, the UMUC Vice President for Regional Higher Education Centers, to discuss possible new UMUC programs at SMHEC.

The Executive Director also reported on a visit to SMHEC to SMHEC on October 5, 2016 by Dr. Nayef Abu-Ageel, Chair of the Electrical Engineering Department, and Dr. Helen Barker, Dean of the School of Business and Information Sciences at Capitol Technological University. Discussion included the presentation of new degree programs in Cyber and Information Security and a Ph.D. in Management and Decision Sciences.

He also reported a visit with Dr. Jeffrey Maher, Director of Community Relations and Outreach at St. Mary's Public School System to discuss a possible "2 plus two elementary education" program offered by Towson University.

The Executive Director also reported on the pending adoption of a New MOU with Salisbury University regarding the transfer of ownership to SMHEC of Salisbury's University's ITV Equipment to SMHEC.

He also reported on a planned Visit to SMHEC on November 15, 2016 by Dr. Kathleen Frankle, Director of the Project Management Institute at the University of Maryland College Park, to request that SMHEC reinstitute a previously approved Professional Engineering Degree in Project Management, a Graduate Certificate in Project Management, and a previously approved Doctorate in Project Management.

With no additional matters before the Board, the Meeting adjourned at 7:00 P.M.