

# Class Proposal 2018



April 7, 2018

**PLEASE TAKE THE TIME TO READ AND FILL IN ALL THE INFORMATION.**

You can submit more than one class proposal, however, please use a separate form for each proposal.

PLEASE EMAIL THIS FORM WITH DIGITAL PHOTO ATTACHMENTS OF YOUR FINISHED PROJECT AND A PHOTO OF YOURSELF TO [KINZUAKNITAWAY@GMAIL.COM](mailto:KINZUAKNITAWAY@GMAIL.COM) NO LATER THAN NOVEMBER 10, 2017.

**Submission Date:**

**Teacher's name:**

**Mailing Address:**

**E-mail address:**

**Phone number:**

**Title of class:**

**Length of class – 2 or 3 hours: (Morning class 9:00-12:00 -- 3 hours – Afternoon classes 2:30-4:30 – 2 hours )** If teaching the same class for both sessions you will need to adjust for time allotted.

**Maximum number of students you are comfortable with in the class: (If class does not meet the minimum number of participants, which will be determined by the committee, the class will be cancelled.)**

**Student skill level needed for this workshop: (Please check one)**

*Beginner:* Can knit, purl, cast on and cast off

*Intermediate:* Beginner level skills plus increase, decrease, and follow simple patterns

*Advanced:* Intermediate level skills plus yarn over patterns, cables, ribbing, comfortable with pattern interpretation

*All levels:* This class is of interest regardless of knitting skill level

**What specific skills are needed to participate in your class? (e.g. be able to read charts, do cables, etc.)**

**Short description of your class for registration listing: This year we are stressing “technique” rather than final project. Please indicate in the title and description what “technique” will be taught.**

**List of items students should bring to class: (i.e. needle size and type, weight and type of yarn, etc.). Will there be a materials fee payable to you? If so, what will it be for and how much?**

**Please detail any homework required:**

## INSTRUCTIONS FOR SUBMITTING CLASS PROPOSAL

Please e-mail completed form to [kinzuaknitaway@gmail.com](mailto:kinzuaknitaway@gmail.com) by **November 10, 2017** or mail to Kinzua Knit-Away, C/O Priscilla A. Breese, 23 Pinegrove Blvd., Russell, PA. Please call 814-688-0293 if you have any questions about the process or conditions for teaching.

**For those teachers that have not participated in the Kinzua Knit-Away event before, please include:**

- A list of any books or magazines and the issue in which you have been published,
- A list of teaching events you have participated in the past,
- Fiber arts instructors under which you have studied or taken classes.

**If your class proposal is accepted, we will contact you no later than  
December 1, 2017 and send out a contract to you at that time.**

We require a biography of your knitting background, a photo of yourself and a photo of the project be emailed once the Kinzua Knit-Away Committee has accepted your proposal.

**Teaching Payment:** \$35.00 per hour, per class

**Copy reimbursement:** 10 cents per copy per class, 1 set of copies per student.

### Other:

- Any kits or accessories, such as buttons, fibers, patterns, may be made available to the student at an additional fee, but must be listed in the class description. Students will pay the teacher directly for these items.
- You may show any handmade items in your class, **but you may not sell them from your classroom.**
- You may advertise any of your upcoming classes. You may want to send us a coupon or bag advertisement which we can put into the gift bag given out to each participant.
- You may advise your students of any yarns, patterns, books or other items that you have for sale at any of the participating exhibitor's booths, **but may not sell yarns or unrelated patterns for the project being taught in the classroom. Our club has a booth in the Vendor Marketplace. If you would like our club to sell your items, that can be arranged.**

**Any other requirements that you may arrange with the Kinzua Knit-Away Committee will be included in the contract that is sent to you once the class proposal has been accepted.**