

# Sydenham Parish Council

Minutes of the Parish Council meeting held on 1<sup>st</sup> June 2023 in the Old School Room

Present: Michael May (MM) – Chair  
 Vicki Roe (VR) - Vice Chair  
 Hayley Smith (HS)  
 Tara Glen (TG)  
 David Wilkins (DW)  
 Heather Mullins (HM) – Clerk

The meeting was pleased to welcome District Councillors Ed Sadler and Ali Gordon-Creed, and the Chair of Aston Rowant Parish, Council Matthew Day

053	<b>Members' declaration of interests (for items on the agenda)</b>	None	
054	<b>Minutes of previous meeting</b>	The minutes of the previous meetings were approved and signed.	
055	<b>Planning</b>	None	
056	<b>Finance</b>	The following items were approved for payment: £7.96 Virtual Landline £4.55 SSE electricity supply for defibrillator £451.25 Clerk's salary £36.00 Pet Waste Solutions £265.00 Community Heartbeat, defibrillator battery £29.98 Amazon, children's stall items – Fayre £7.64 Amazon, chalk pens – Fayre £570.00 Charlies Butcher, BBQ meat – Fayre £231.53 APM expenses Additional Fayre expenditure as per minute 044	
	NatWest Current a/c: b/f £1,095.85	Payments: £40.00 Tesco, drink for Pimms stall £40.00 Tesco, drink for Pimms stall £109.87 HS expenses - flowers and compost for village tubs £16.00 HS expenses, compost - Fayre £35.78 DW expenses - fuel for mower £160.00 Mick Cornfield, socket for emergency generator use £36.00 Pet Waste Solutions, dog bin emptying for April £264.00 Auditing Solutions Ltd, internal audit £120.00 DM Payroll Services Ltd £348.44 BHIB Insurance, renewal premium £195.00 Bounce Krazee, assault course - Fayre £7.96 Virtual Landline £7.64 Amazon, chalk pens - Fayre	Closing balance at 31/05/23

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	<p>£4.62 SSE Southern Electric - supply to defibrillator  £29.98 Amazon - children's stall items - Fayre  £1,255.00 cash withdrawal for fayre floats  £161.53 Asda, APM refreshments  £26.04 Asda, fuel for mower  £105.89 Amazon, disposable drinkware  £8.99 Amazon, chalk pens - Fayre  £63.58 Tesco, consumables for Fayre  £78.11 Aldi, consumables for Fayre  £10.44 The Range, plates and napkins  £37.96 Amazon, disposable drinkware  £570.00 Charlie's Butchers - BBQ items - Fayre  £276.00 Cotswold First Aid - Fayre</p> <p>Receipts:  £15.00 S Bradley, KraftyKin, balance of stall holder fee  £30.00 Thame Aromas, stallholder fee  £1,100.00 transfer from reserve account  £30.00 Melissa Berry, tarot stall - Fayre  £700.00 transfer from reserve account  £400.00 transfer from reserve account  £450.00 transfer from reserve account  £1,000.00 transfer from reserve account</p> <p>Payments:  £1,100.00 transfer to current account  £700.00 transfer to current account  £400.00 transfer to current account  £450.00 transfer to current account  £1,000.00 transfer to current account</p> <p>Receipts:  £37.13 Interest in May</p>	<p>NatWest Reserve  a/c:  b/f £39,091.70</p>	<p>£812.02</p> <p>£35,478.83</p>
057		The external auditor has acknowledged receipt of the AGAR Part 2 exemption certificate. Unless there is an objection from a member of the electorate there will be no further communication in the process.	
058	<b>Matters carried forward</b>	<b>Playing field</b> The RoSPA inspection is due in July.	
059		<b>Chicane installation on B4445</b> At the Chinnor PC meeting in May it was agreed that the scheme would proceed. Update to be requested from CPC regarding the order with ODS.	HM
060		<b>20mph zone</b> Installation is complete and OCC have confirmed that the 20mph is now an enforceable zone. Villagers to be asked to remove any remaining 30mph stickers, and to ask if they would like spare '20 is plenty' ones.	SM

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		The VAS signs cannot be re-calibrated, but OCC have a budget for replacing them instead, possibly with the PC placing the order and being reimbursed. Details to follow.	MM
061		<b>Village repairs and maintenance</b> There has been a large amount of work on the verges and grits. The ditches will need to be done as planned. DW speaking to contacts about scheduled maintenance. Diary reminder for OPC in September The Deep Cleanse team returned to edge the green, and have been asked to treat the mossy pavement by the playing field as a priority.	DW HM
062		<b>Footpaths and bridleways</b> The re-grading work at the top of Sewells Lane is scheduled and the clearance cut was discussed. HS to ask if the path by the Jays can be cleared as last year.	DW HS
063		<b>Fayre Committee report</b> There has been an enormous amount of work and the committee are pleased with progress. All on target with a radio interview set for Saturday morning.	
064		<b>Net Zero village project</b> To be reported on at next meeting.	MM
065		<b>Coronation Stone</b> Mock ups requested. Discussion on installation and who to ask from the church regarding permission.	HM
066	<b>Matters Arising</b>	<b>Facebook and Sydenham Mail</b> Operating procedures and guidelines discussed and drawn up for both. Village Instagram account to be created to engage with younger villagers, launching with the Fayre. <b>APM feedback</b> Publicity was discussed and different ways of engaging with villagers. Perhaps a different type of event next year to involve whole families. The choice of date is important – options to be looked at as soon as possible.	VR/TG TG  HM
067	<b>Correspondence</b>	OCC – Traffic Order for 20 mph zone, effective 29 <sup>th</sup> May CPRE – Championing our local countryside. TG to attend event.	HM TG
<p style="text-align: center;">There being no other business the meeting closed at 9.15pm. The next meeting will be held on Wednesday 5<sup>th</sup> July at 6.30pm at Brook Cottage, Brookstones</p>			

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