



**Meeting Minutes**  
**March 4, 2019**  
**7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, March 4, 2019 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and established a quorum. Commissioner Mohn was unable to attend. The Pledge of Allegiance was recited.
2. Citizen Public Forum. No citizens chose to speak.
3. Approval of the minutes from the February 4, 2019 and February 11, 2019 board meetings. Commissioner Surratt motioned to approve the February 4, 2019 and February 11, 2019. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino, LSVFD Treasurer, summarized and reviewed the following with the Board.
  - a. Presentation of the Run Report by the Service Provider.
  - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for February 2019.
  - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Surratt motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of.
5. Discussion and appropriate action on the following:
  - a. Ms. Gena Ramon was unable to attend to present the status of the jacket order. Mr. Charles Laljer, ESD 4 Administrator, noted that Ms. Ramon will be reaching out to Commissioners individually to schedule measurements prior to ordering the jackets.
  - b. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 property and station design activities. Mr. Perez reviewed the 2-bay fire station concept and layout of offices and living quarters. He also reviewed the status of discussions with the current owners and negotiations for formalizing the sales contract. Commissioner Surratt motioned to proceed with 100% of the station design pending resolution of traffic discussions with the Texas Department of Transportation and drainage issues with the current owners. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of.

- c. Mr. Laljer presented the status of the proposal for new fire truck to replace Rescue 132. Proposals have been sent to five truck vendors with a sealed bid to be provided to Mr. Costantino by April 22, 2019. The bids will be opened at the May 2019 ESD Board Meeting.
  - d. Commissioner Roberts presented information from the City of San Antonio on the plans to enforce the Camp Bullis Military Protection Area on unincorporated areas of Bexar County. There are currently plans for Public Hearings at the Cross Mountain Church on March 21, 2019 and March 28, 2019.
  - e. Commissioner Roberts presented a proposed bill on the State of Texas current legislative docket which would possibly impact Emergency Service Districts if areas were unannexed by cities.
6. Financial discussions and appropriate action;
    - a. Mr. Laljer presented the financial reports of the District.
    - b. The ESD Board discussed a request from the District 4 Fire and Rescue for funds to procure property for a new fire station. The matter was tabled pending resolution of discussions with the current property owners.
    - c. The outstanding bills owed by ESD 4 were reviewed.
    - d. Action by the Board on approving payments by ESD 4. Commissioner Rasmussen made a motion to approve payments for the District. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of.
  7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting will be April 1, 2019.
  8. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 8:01 P.M.