

JEAN'S GYMNASTICS – RULES & POLICIES

- PAYMENTS:** Payment is due ON or BEFORE the first class of each month in order to receive the \$5.00 discount. The \$5 discount applies only to payments made by cash or check. Credit card payments are not eligible for the discount. Payments received after that time for any reason (i.e. illness, vacation, or absence) will NOT receive the \$5.00 discount. An unpaid balance will make a child ineligible to order a gym show leotard and/or participate in the Gym Show at the end of the gymnastic season until it is paid. Any gym show leotard payment will go toward the unpaid balance and not the gym show leotard purchase. If tuition is not paid by the 15th day of any month, that student's space in his/her class will be forfeited and the child will not be allowed to participate in class until tuition is paid in full. Any family with a balance on their account will be charged a \$5 late fee per month for every month that the balance is not paid. This late fee will be billed on the last day of the month. Tuition is based on a 9.5 month program that averages 4 classes per month of which the monthly costs are based on a September through part of June financial commitment. Please call or email info.jeansgymnastics@gmail.com if your child is going to be absent from class. A "no call, no show" two weeks in a row will result in the loss of your child's space in that class (if tuition has not been paid). Please note that tuition refunds will not be issued to students who choose to leave the school part way through a month. Tuition payments must be made in cash, check, or credit card. To pay by credit/debit card you must login to your member portal on the website to enter your card information or fill out the "credit card authorization form" and give it to a staff member. Jean's Gymnastics staff members will not take credit/debit card payments at the front desk each month as it will take time away from teaching the classes.
- UNIFORMS:** Girls must wear one piece leotards. Boys may wear shorts or sweatpants and a t-shirt. Baggy or restrictive clothing (jeans) or clothing with buckles and/or zippers is not allowed. Socks are NOT to be worn during class. Hair must be pulled back away from face. Absolutely no jewelry is allowed in class.
- MAKE-UPS:** No credits or refunds will be given for classes not attended. Students may make up six gymnastics classes per year. Attending an open gym or skill clinic as a make-up is permitted. Make-ups will not be allowed during the months of May and June as those are Gym Show preparation months. Make-ups for snow days are permitted and must be scheduled in advance and within 30 days of the snow day. If an open gym session is being used as a make-up it is not necessary to schedule it in advance, but the staff member at the front desk must be notified upon signing in. Competitive team members are not eligible for make-up classes as we try to provide extra practices when needed throughout the competitive season.
- VALUABLES:** Please leave anything of value at home. Jean's Gymnastics will not be held responsible for lost or stolen items.
- HOLIDAYS:** Include: Columbus Day, Thanksgiving Day and the Friday and weekend following, the week from Christmas Eve to New Years Day, President's Day, Patriots Day, and Memorial Day. These holidays may not apply to competitive team classes.
- SNOW DAYS:** In the event of a snow storm, an email will be sent out to all families if classes are cancelled that day. We will also update our Facebook page with any weather related cancellations and a voice message will be left on the answering machine. Always use your own discretion when making your decision to attend class.
- CLASSES:** Students should not arrive or be dropped off more than 10 minutes prior to class start time for any reason. Parents must come inside the building to pick up their children. Students are not allowed to wait outside the facility for any reason. This is for the safety of your children. Please abide by these policies.
- VISITORS:** The viewing areas are intended to give you the opportunity to watch your child. Under no circumstances should you open the doors, tap on the windows, talk to the students, or cause any disturbance, distraction, or interruption to the class as it poses a safety issue for the students. Any visiting children must be accompanied by an adult and **MUST REMAIN IN THE WAITING ROOM**. Children are not to be in the walkway areas near the floor exercise or the uneven bars because it is a disturbance. Parents are allowed to watch their child's class from the half-wall as long as they do not create a distraction for the students. Any person who interrupts class or distracts the students will be asked to return to the waiting room. Please understand that this includes any form of communication to our students. Students are not allowed to bring drinks into the gym. Drinks and/or water bottles must be left in the waiting rooms. Parents are not to hand food or drink over the wall to a student. Also, children are not to stand on chairs or sit on the half-wall. Parents are responsible for leaving the waiting areas clean when their children have finished playing. Please be sure that if your child takes something out, that he/she puts it away before leaving. Leaving the area messy and/or leaving food in the waiting area will not be tolerated.
- IMPORTANT:** Please be respectful of our facility. Under no circumstances should any student or visitor of the gym deface, vandalize, or disrespect ANY part of the facility. This includes peeling paint off walls and/or coloring on any property of Jean's Gymnastics. Any person found to be breaking these rules will be removed from the property.

Jean's Gymnastics has the right to change any policy as it sees fit during the course of a gymnastics season