

How are we organized?

Executive Board

- President—Susana Hersel
- Vice President— Laura Russell
- Treasurer—Diego Correa
- Secretary—Kimberly Robbins

Committees

Committee chair persons work together with their dedicated volunteers to provide activities that will support the curriculum and/or raise funds to give back to the school.

- Bilingual Liason- Lula Haase
- Donation Chairperson-
- Educational Adventure - KeriRutchi
- Fall Fundraiser Coordinator Alicia Quaglino
- Family Events- Amber Reichert
- Penguin Patch Coordinator- Aniq Sarwar
- Homeroom Parent Coordinator- Faith Colvin
- Hospitality Coordinators- Heidi Konneker and Kelsey Hejl
- Spirit Night Coordinator- Allison Woodard
- Spirit Wear Coordinator – Susana
- Spring Fundraiser Chairs
- Volunteer Coordinator- Deepti Beniwal
- Webmaster – Kristina Coen
- Workroom Coordinators – Chantik Lotter Homan and Allison Woodard
- Yearbook Coordinator- Katje McCabe

Contact Information for Canyon Pointe Elementary School

13002 Northpointe Blvd.
Tomball, Texas 77377

Phone: 281-357-3122

Fax: 281-357-3147

www.tomballisd.net

Barbara Coleman - Principal
Pamella Chatham – Vice Principal
Debra Haynes - CPES Administrative Assistant
Debbie Nolen - CPES receptionist

How do we keep parents informed?

Newsletter

Our PTO secretary, is responsible for organizing all the information that is to be included in the monthly newsletter, the *Wildcat Weekly*. Information for this publication comes from the school administration, PTO committee chairs and Executive Board, as well as the CPES teachers. The newsletter must be approved by administration and translated into Spanish prior to printing. To submit an article in the newsletter, send your “blurb” to the secretary, and she will include it in the next issue. The newsletter is edited by the PTO secretary, PTO president and the CPES secretary for errors and then submitted to administration for approval. *****Deadlines for submission—see separate page**

Website Submissions

Our PTO Webmaster , is responsible for the content of the PTO website. To include information on the website, please contact kristinacoen@gmail.com .

Facebook Updates

PTO President, Susana Hersel & Webmaster, Krisitna Coen are responsible for posting reminders & updates to the PTO Facebook account. You can “like” our FB page at www.facebook.com/CPESPTO

Handouts and Flyers

To send an order form or flyer home to parents that will highlight a specific event, this request must first be approved by the PTO President. She will then submit the form to administration for approval and translation. All copies for PTO are made Tuesday mornings.

*****PLEASE NOTE*** Approval for all newsletters, flyers, letters and miscellaneous information that goes home to parents MUST be approved by administration. No exceptions!**

Spanish Translation

Lourdez (Lula) Haase does the translation of all of the PTO forms and paperwork. Translating takes time, so please take this into account when planning your deadlines. A good rule of thumb is to allow 2WEEKS for approval, translation, and printing.