

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2
MINUTES OF THE SPECIAL MEETING – April 30, 2020**

The Williamson County Emergency Services District #2 held a special meeting on April 30, 2020 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at meet.google.com/yju-bjzb-vfq.

Commissioners in Attendance:

ESD Commissioners present: Thom Nanninga, Jordan Baltazor, Darryl Pool, Russell Strahan.

Others in Attendance:

McCall Gibson Swedlund Barfoot PLLC: Jennifer Day
Municipal Accounts & Consulting: Taylor Kolmodin
Sam Bass Fire Dept.: Chief David Kieschnick
Public: None present in person or on-line.

Meeting was called to order at 7:05pm by Commissioner Nanninga.

Pledge of Allegiance was led by Commissioner Baltazor.

Public Comment: No member of the public requested to speak at this time.

Action items

ITEM 4: *Review 2019 Audit of Williamson County ESD #2.*

Day presented the results of MGSB's audit of the District's 2019 financial records. The audit resulted in the District receiving an unmodified opinion, the best opinion that can be given. No issues need to be addressed. The Management Letter notes the absence of a District capitalization schedule, but MGSB determined that would be expensive to prepare. Note 11 in the draft regarding uncertainties is standard language now being included regarding the COVID-19 situation.

ITEM 5: *Discuss and take action, as may be needed following receipt of Annual Audit.*

Commissioner Baltazor inquired about obtaining a list of District assets. Commissioner Nanninga said such a record has been compiled and will be included in the District documents that are waiting to be digitized.

Motion to accept the audit as presented.

Motion: Nanninga Second: Baltazor [Unanimous]

Day said the draft audit was sent to Legal Counsel Mark Dietz and that Dietz has not made any response. Commissioner Nanninga requested Day send the finalized audit directly to him for presentation at the District's next regular business meeting. Once approved by the District board, Nanninga will send the document electronically to the Williamson County Auditor and to the Precinct 1 Williamson County Commissioner.

ITEM 6: *Discuss potential agenda items, time and date for future business meetings.*
(5/21/2020).

Next regular meeting to be held on May 21, 2020 beginning at 7:00pm at Sam Bass
Fire Station #2.

Adjournment:

Motion to adjourn made at 7:28pm.

Motion: Strahan Second: Nanninga [Unanimous]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Darryl Pool, Secretary, Williamson County ESD #2