

Secretary's Report for February 2018

Google Group Activity:

- **John Bernardi's Retirement**

On January 25, John Bernardi announced his retirement to be effective February 28, 2018. John has been an integral part of the Maintenance team and Natick Green family for over 11 years and will be greatly missed. We all wish John good luck and a very happy retirement.

- **Insurance renewal**

Jeff Grosser from Rodman Insurance emailed the office to inform us that the association's current carrier, Greater New York Mutual, would agree to renew for the 2018-19 policy term at the same rate as the previous term. Jeff is still doing his due diligence by approaching multiple carriers in addition to GNY to make sure that their program remains the most competitive. Jeff will prepare a quotation package to present to us at our Feb 27 meeting.

Email voting:

- **Barkan payment**

Barkan Management Company received the termination letter sent by our attorney Don Solomon. Barkan's attorney called Don Solomon to say Barkan thinks they deserve more than the termination payment of \$3,833 that we proposed. Barkan's proposal is that we should pay \$5,506. As they were asking for a relatively small increase over our figure, and to avoid litigation, a **MOTION** was adopted to pay Barkan a total of \$5,506 (\$1,673 in addition to the \$3,833 already paid) and state in the accompanying letter that this is the final settlement in all claims related to the subject Contract.

- **New Hire – Christopher Thebado**

A **MOTION** was adopted to hire Christopher Thebado as a full time Maintenance Department replacement for John Bernardi, to start as soon as possible. Chris is well has been working for J.T. Haffey Builders for the last 30 years and is well known at

Natick Green. Chris was a supervisor on the BER project, and has worked on the property for the last eight years. A concern was brought up that there could be a Non-Compete agreement with J.T.Haffey, so all of the Executed Contracts we have with J.T. Haffey will be checked for any Non-Compete language related to employees.

- **Step Project**

Mike McClay met with Gary Goldman of G&M Construction, with architect Andy Hatcher on speaker phone, to discuss the step project. The preferred material to replace our steps appears to be Monumental granite. Andy provided photos of both Monumental granite steps and concrete steps to the Trustees. In order for Gary to submit a bid for Monumental granite, the Architect will need to draw a set of specs for this application, which will come at an additional cost. Andy's proposal is to construct documents for monumental granite at an estimated cost of \$1,150, plus consult with a Structural Engineer for an estimate of \$500. A **MOTION** was adopted to award Andy Hatcher an amount not to exceed \$1650.00 to construct documents and consult with an Engineer for our stair replacement project. Mike and Nadine will move forward with obtaining bids for step project using the configurations of both "All Concrete" and Monumental Granite.