



COVID-19 (Coronavirus)

SUMMER CAMP POLICIES & PROCEDURES

Last Update: June 22, 2020

As we plan to re-open and offer summer camp programming, we would like to stress the new normal and the new rules and procedures we will be taking in order to ensure the safety of our participants, their families, and our staff.

As always, we are committed to creating a safe environment for all. As a result, we have implemented many new policies and procedures in order to prevent the spread of COVID-19. These practices will continue to evolve based on guidelines from the federal and provincial ministry of health.

Additionally, we are continuing to monitor the situation closely to ensure we are taking all precautions recommended by local and provincial authorities. This document will continue to be updated as new measures are recommended and/or implemented.

Please note that your participation in our 2020 Summer Camp program requires you to ensure that you have read this document in its entirety to make yourself aware of all parent/guardian and child responsibilities to help us prevent the spread of COVID-19.

As always, if you have any questions or concerns, please don't hesitate to contact us at admin@ndsportscamp.ca

Location

In cooperation with the Township and to ensure added safety measures are met, our summer camp will be located at the Ayr Community Center. The building will not be open to the public and our staff will be the only staff present during the day. Having this facility available to us and the kids will ensure our ability to comply with the additional safety measures and procedures. We would like to thank the North Dumfries Township for making this happen, without which, our summer camp would not have taken place in Ayr.

We will also be able to utilize Victoria Park for some of the outdoor activities while maintaining physical distancing.

Administration

- Our staff have received training on health and safety practices.
- We have a COVID-19 Compliance Director
- Our COVID-19 Compliance Director will be on site each day to ensure requirements are being followed by all staff, camp participants, and their families.
- We have an infectious disease preparedness and response plan established as per ministry guidelines to address risks within our workplace and job tasks for our staff.
- Appropriate signage has been placed in our facility for reminder and awareness.

Sanitization & Facility Cleanliness

- Sanitization supplies that contain a DIN number and meet the Ministry of Health guidelines will be used to perform a thorough cleaning and sanitization prior to re-opening, as well as for cleaning all frequently touched surfaces at least twice daily.
- All washroom facilities will be cleaned and sanitized after each use.
- Program equipment will be of material that can be sanitized and will be cleaned and sanitized between the use of each cohort.
- Children will be seated at their own table, one child per table, for lunch and snacks and tables and chairs will be cleaned and sanitized after each use.

What Camp Participants Are Allowed To Bring

- Personal items (such as toys) will NOT be permitted. The only items children will be allowed to bring from home will listed on the parent information sheet provided the week before camp.
- All items required for camp (i.e. lunches, water bottles, etc.) must be clearly labelled with the participant's first and last name.

Physical Distancing

- We have limited our camp registration to ensure our ability to implement our safety and procedures plan.
- Children will be placed in cohorts based on age and arrival and departure times. Each group will have a maximum of 8 children and 2 counsellors.
- Each group will be provided their own locker room and their own bathroom facility.
- Each group will remain together for the full week of camp.
- There will be no interaction between groups.
- The building will be sectioned into several different activity areas and only one cohort will be permitted to use each area at any given time.
- Outdoor facilities will also be utilized as much as possible and cohorts will maintain a distance of at least 2 meters between other cohorts and any other individuals outside.
- Directional arrows will be placed on the floor to direct foot traffic flow as groups move between activity areas.
- Each group will have their own lunch and snack times and children will sit at their own table to eat.
- Activities will be modified to promote physical distancing. Some of the physical distancing activities we are considering include:
 - Shooting pad with synthetic ice
 - Basketball
 - Nerf wars
 - Tennis
 - Track and field
 - Flag football

Pick Up & Drop Off Procedures

- No individuals other than camp participants and staff will be permitted to enter the building.
- Wherever possible, please only bring one adult to pick-up/drop-off and keep the pick-up/drop-off person consistent throughout the week.
- Parents/Guardians will have to provide us with a half hour window for drop-off and pick-up times so that staff are prepared to meet them during these times outside of the building.
- Each group will be provided with a designated drop-off/pick-up entrance.
- Morning drop-off will be done just outside your child's designated pick-up/drop-off entrance. Camp participants will only be permitted to enter the building after:
 - A parent/guardian has completed our daily online health questionnaire and signed their child in.
 - A staff member has performed the daily on-site temperature scan, smell test and visual indicator scan.

Staff & Participant Health

- All staff will be tested for COVID-19 before the start of camp on a bi-weekly basis or as allowed by the Region of Waterloo health department.
- No staff or participants displaying any signs or symptoms related to COVID-19 will be permitted to enter the building.
- It will be recommended that any staff or camp participants that are symptomatic be tested for COVID-19. If they receive a negative test result they can return to camp 24 hours after they are symptom free (a repeat test within 24-48 hours should be considered if clinical suspicion is high).
- Anyone who tests positive for COVID-19 will be excluded from camp for 14 days after the onset of symptoms and until clearance has been received from the local public health unit.
- Staff and camp participants will be required to immediately wash their hands upon entering the building and prior to leaving, as well as at key points throughout the day.
- All camp participants will receive a health and safety tutorial on the first day of camp related to proper handwashing, cough/sneeze etiquette, etc. Daily reminders will also be provided.
- Personal Protective Equipment (PPE) has been provided to all staff.
- Campers will be provided with their own washable/reusable face mask to keep and use for the week and may be required to wear it during times when physical distancing is not possible. These masks will be individually numbered to ensure no sharing of masks.

Symptoms While At Camp

If at any point during camp a child exhibits any symptoms of COVID-19, the child will be placed in our designated isolation room with a KN95 mask until picked up by a parent/guardian. During this time, a staff member will be present to supervise the child. Staff will be provided with a mask and face shield to wear during this time. Once the child has been picked up, the isolation room will be cleaned and sanitized and any items that cannot be removed will be removed and stored in a sealed container for a minimum of 7 days.

Local health authorities will be notified, and they will conduct their own tests and contact tracing as they deem appropriate. While most symptoms are common without the child having contracted COVID-19, we will assume the child has contracted the virus out of abundance of caution.

- While awaiting their COVID-19 test results, the child will not be permitted back at camp.
- If test results come back negative the child may then return to camp.

Communication

- If any staff or camp participant is identified to have exposure to COVID-19
 - we will notify the local health authority and follow the required protocols
 - parents will be notified to ensure there is open communication
 - appropriate quarantine practices will be enforced
 - a thorough cleaning of the premises will be performed