

**Bexar County**  
**Emergency Services District No. 10**  
**Meeting Minutes**  
**February 16, 2018 6:30 P.M.**

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Fire Station #2 located at 7385 Gibbs Sprawl on February 16, 2018 beginning at 6:30 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 6:31 P.M. and established a quorum with Commissioner Lazar and Yates present.
2. **Citizens to be heard. (3 minute time limit per person)** No citizens were present.
3. **Approval of the meeting minutes from the January 13, 2017 meeting.** Commissioner Lazar made a motion to accept the minutes, second by Commissioner Yates. Motion carried 3/0.
4. **Discussion, updates and/or action on the following items;**
  - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
    - **Run report.** No questions were asked
    - **Update on Harmony merger and purchases.** Chief advised he was still working thru some proposals on utilities to save the ESD money and would provide some updates at the next meeting.
    - **Update on land from the City of Elmendorf** Chief Hogan advised the Elmendorf City Council accepted the land appraisal by the developer and the land would be transferred into the Cities name in the next 90 days.
    - **Update on purchase by Gardendale VFD of apparatus and equipment** Chief Hogan advised the first truck will be placed into service on 2/28 at 7pm. The second truck is still being worked on by the manufacturer.
    - **Update on gear dryer purchase** Chief Hogan advised with shipping, the previous requested item would double in cost. Instead of purchasing the 1 dryer, we have built a room to dry 4 sets at the same cost as 1.
5. **Discussion and appropriate action on a sales tax information campaign with GCP Association Services.** Cliff Avery was present and presented the board his services to help with an information campaign at a cost not to exceed \$15,000. Commissioner Yates made a motion to contract with GCP association services to help with the sales tax information campaign, second by Commissioner Lazar. Motion carried 3/0.
6. **Discussion and appropriate action to amend the budget to include the Harmony income and expenses.** Chief Hogan reviewed the proposed budget with the board and Commissioner Lazar made a motion to amend the budget, second by Commissioner Yates. Motion carried 3/0. The board did express concerns about managing to the budget and watching expenditures.
7. **Financial Report.**
  - a. **Review of Tax Revenues received to date.** No questions
  - b. **Review and appropriate action to pay the bills for the District.** Commissioner Yates made a motion to pay the bills for the district, second by Commissioner Lazar. Motion carried 3/0.
  - c. **Action to approve the payroll for the district** Commissioner Yates made a motion to approve the payroll for the district, second by Commissioner Lazar. Motion carried 4/0.
8. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on March 9, 2017.** Commissioners agreed to this tentative date.
9. **Adjourn** Commissioner Lazar made a motion to adjourn, second by Commissioner Yate. Motion carried 3/0. The meeting was adjourned at 7:35 P.M.

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Attest