

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
OCTOBER 11, 2016
8:00 P.M.**

Call to Order

Time: 8:15 p.m.

Salute to the Flag/Moment of Silence

Councilman Blass

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2016, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 3, 2016.

Roll Call

Councilman Austin: Present
Councilwoman Higbee: Present
Councilman Razzo: Present
Mayor Johnson: Present
Borough Clerk O'Donnell: Present

Councilman Blass: Present
Council President Pierpont: Present
Councilwoman Rudley: Present
Borough Solicitor Alice: Present

Approval of Minutes

Work Session, Formal Meeting, and Closed Formal Meeting Minutes of September 26, 2016

Motion: Blass

Second: Austin

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razzo: Abstain
Mayor Johnson _____

Councilman Blass: Yes
Council President Pierpont: Abstain
Councilwoman Rudley: Yes

Committee Reports

Councilman Austin read the following report:

I attended the Library Board of Trustees meeting on September 27, and there was some concern about how Ballard Park is being left after functions there. I met with Administrator O'Donnell and she solved the problem. The library had 6,370 visitors, and 383 individuals attended the children's Storytime program during the month of September. The next meeting of the Board will be on October 25.

I have no new report for Planning and Zoning, but the Mayor, Mrs. O'Donnell, and I did attend a meeting with a representative regarding the old armory clean up. I'm still waiting on some answers and will report on them at the next Council meeting.

I attended the Environmental Commission meeting on October 6 in place of Councilman Razze, and I would like to remind everyone to take their hazardous waste products to the 911 building on Delsea Drive in Clayton on October 15 for proper disposal. We also discussed the buffer around Alcyon Lake; it was noted that the fishermen are making their own paths, and there are new eco-systems growing. It was also stated that the buffer zone has not been a deterrent to the geese.

Councilman Blass

Councilman Blass reported that the Memorabilia Committee met on October 6, and it was decided that the Museum will be open the 4th Friday of this month, the second Saturday in November, and during the Christmas Tour. It should also be open one or two nights of the Haunted Ghost Tour in Pitman.

This past Saturday, about forty members of the Pitman High School classes of 1966 - 1969 came to visit the Museum and to reflect on their childhood.

Councilman Razze

Councilman Razze thanked Councilman Austin for attending the Environmental Commission meeting in his place. He requested that at the next Work Session meeting, time would be allotted for a brief discussion about the buffer around the lake now that we have reached the end of the one year trial period.

The Recreation Commission will meet this Thursday here in Borough Hall. Fall sports activities are in full swing, and we are planning winter and spring activities now.

Registration is now open for the Santa Parade. Forms can be found on the website, pitmanparade.com. The registration period will remain open until November 11. The parade will take place on Saturday, November 26; its' traditional day of the year.

Councilman Razze announced that the Borough has received a dividend from the South Jersey Region Health Insurance Fund. This is a part of our health insurance for Borough employees, and the dividend of \$56,588.00 will be applied to our assessment for 2017 at the request of our Chief Financial Officer.

Councilman Razze said that he spoke with a group of Cub Scouts last Monday night, and helped them get their badge on Local Government. He said that they spent a lot of time talking about Alcyon Lake Park and how they would like to ice skate and swim in the lake, and how we could get back to doing this. One young man brought up a safety issue which Councilman Razze said that he did take a look at. The street only has one street light on it, and he wants to know how he can get a second light for safety reasons.

Council President Pierpont read the following report:

Leaf season is fast approaching. I'd like to remind all residents that leaves, and only leaves, should be placed in the street for collection. We will not vacuum up any piles that include sticks, old vegetable plants, and grass clippings. These items should be placed in a can, and put at the curb for pick-up on your regular trash day.

We will be advertising in the next few days for a new part-time opening in our Water and Sewer Division. This is a position that has been budgeted for, and one we would like to fill soon.

Tonight, I will be introducing a resolution to purchase a new leaf vacuum and new small dump truck with a plow package. These items were approved for purchase in this years' bond ordinance, and will improve our service to the residents.

The next meeting of the Greater Pitman Chamber of Commerce is scheduled for October 18th at 7:00 p.m. The Chamber of Commerce would like to remind all residents to Eat, Shop, Stroll, and Stay Local.

The next meeting of Pitman's Green Team is scheduled for October 27 at 7:00 p.m., here in Borough Hall. All residents are welcome to attend.

Councilwoman Higbee

Councilwoman Higbee reported that the Borough's Tax Collector, Beth Walls, collected \$1,770,265.27 in tax payments during the month of September.

On October 15, the Borough will host its annual Shred Day Event, as well as three community clean ups. All four events are sponsored by the Borough's Clean Communities program. The shredding truck will be parked behind Borough Hall from 9:00 a.m. until Noon. Only four paper sized boxes of paper per resident will be accepted, and residents should please make sure shredding is limited to important paperwork containing private information. All other paper, such as utility bills, can be placed in with the regular recycling picked up on trash day. Cans will be lined up along East Avenue for residents to pull up and drop off their paperwork if they are comfortable with that, if not, they are welcome to stay and watch it be shredded.

Councilwoman Higbee said that she was asked to visit her grandson's class at Walls School. They are currently studying community government, and the children will be doing a follow-up visit here at Borough Hall on October 25, at 9:30 a.m. Mrs. Higbee said that she and the group talked about ways to make Pitman a better place to live, and she asked the children to send her some of their ideas. Some of their responses were, to have the amusement park back, a craft store uptown, a Nifty-Fifty's Diner, and four more soccer fields to be used for practice and games.

Councilwoman Rudley

Councilwoman Rudley announced that the Police Department will host the First Annual Food Truck Event and K9 Fundraiser, "Chow down Uptown", on Saturday, November 5, from 4:00 p.m. to 9:00 p.m. We hope to see everyone there!

Patrolman Chris Leach recently attended annual Recertification Training at the Gloucester County Police Academy. Bi-annual Firearms Qualifications are on-going for each member of the Pitman Police Department during the month of October. Sgt. Zander is the Pitman Police Department's Certified Range Instructor. This training also includes Use of Force and OC Cap stun Spray training.

Councilwoman Rudley stated that the Borough Economic Development Committee meets on the third Thursday of each month at 7:00 p.m. in the Conference Room in Borough Hall.

The Board of Fire Engineers will meet on October 18, in the Borough Hall Conference Room at 6:30 p.m.

This is the first year of the Haunted Tales Ghost Tour. This free event is sponsored by the Borough. The Ghost Tours will take place from 6:00 p.m. – 9:00 p.m. on October 14, 15, 21, 22, 28 and 29, and will begin at the Grove Auditorium. There will be a punch card distributed to participants at the end of each tour to be used at participating uptown businesses to obtain a small treat. It is hoped that this event will be fun for young and old who enjoy the part true/part fiction stories.

Councilman Austin reminded everyone that it is Fire Prevention Week. Educational presentations will be made at several of the Pitman elementary and preschools, and an Open House is being held this evening at Highland

Chemical Engineering Company.

New Business

Resolution No. 147, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Mayor and Council of the Borough of Pitman to Enter Into a Revised CDBG Grant Cooperation Agreement and Home Investment Partnership Program Funds With the County of Gloucester

Motion: Higbee
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes
Mayor Johnson _____

Second: Rudley
Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 148, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Yard Work

Motion: Higbee
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes
Mayor Johnson _____

Second: Rudley
Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 149, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract to Xylem Dewatering Solutions, Inc. d/b/a Godwin Pumps of America for the Purchase of Two Used Portable Light Towers for the Borough of Pitman, County of Gloucester

Motion: Pierpont
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes
Mayor Johnson _____

Second: Austin
Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 150, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving Form of Performance Guarantee Proposed for a Project by the Pitman Church of the Nazarene, Affecting the Parcel Known as 231 Broadway, Block 111, Lot 9, on the Official Tax Map of the Borough of Pitman

Motion: Higbee
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes
Mayor Johnson _____

Second: Rudley
Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 151, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Cancellation/Refund of Parking Permit Application Fees – Watson; and

Resolution No. 152, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Cancellation/Refund of Parking Permit Application Fees - Bancroft

Motion to Withdraw Resolution No. 151, 2016 and Resolution No. 152, 2016 from the agenda: Rudley

Second: Pierpont

Roll Call

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 153, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Public Works Department to Dispose of Accumulated Scrap Metal

Motion: Pierpont

Second: Higbee

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 154, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Jack Franchi and Louis Wilson, Jr. as Members of the Combined Planning and Zoning Board of the Borough of Pitman

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 155, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract for a 2017 Model Year Ford F-450 Four Wheel Drive Dump Truck for the Pitman Public Works Department, Highway Division, to Beyer Ford Pursuant to New Jersey State Contract # A88214 in the Amount of \$54,334.00

Motion: Pierpont

Second: Higbee

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 156, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract for a New ODB Trailer Mounted Vacuum Debris Collector for the Pitman Public Works Department, Highway Division, to Old Dominion Brush Company, Inc. Pursuant to National Joint Powers Alliance Contract #060612-ODB in the Amount of \$62,797.50

Motion: Pierpont

Second: Higbee

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 157, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving Curfew Within the Borough of Pitman for the Celebration of Halloween and Associated Activities Related to Halloween

Motion: Rudley

Second: Higbee

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Payment of Bills

Motion: Higbee

Second: Rudley

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Event Permit Applications

Applicant: Rebecca Higbee-Ionno

***Event: Birthday Party**

Date and Time: October 15, 2016; 11am – 4pm

Location: Sunset Auditorium

Contact Person: Rebecca Higbee-Ionno

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Abstain
Councilman Razze: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

***Application approved contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough as Additional Insured, as well as the submission of a Facilities Use Form**

Applicant: McCowan Memorial Library & Pitman Chamber of Commerce

Event: Halloween Parade

Date and Time: October 31, 2016; Set up 2pm and Parade 4pm

Location: Ballard Park

Contact Person: Sharon Furgason

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes

Councilman Blass: Yes
Council President Pierpont: Yes

Councilman Razze: Yes
Mayor Johnson _____

Councilwoman Rudley: Yes

Applicant: Bernadette Etter

Event: Jewelry Sales

Date and Time: October 15, 22, 28, 29, and November 5, 2016; 2pm-6pm

Location: Ballard Park

Contact Person: Bernadette Etter

Following review of this application by Councilman Razze and members of Council, no Motion for approval was made based on the applicant's inability to provide the Borough with a Certificate of Liability Insurance naming the Borough as Additional Insured.

Applicant: Cub Scout Pack 218

Event: Hot Dog/Hot Chocolate Sales

Date and Time: November 26, 2016; During Holiday Parade

Location: Sidewalk in front of Bob's Hobbies

Contact Person: Stephen Kravchuck

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

***Application approved contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough as Additional Insured.**

Public Portion

Motion to open to the public: Razze

Second: Austin

Time: 8:55 p.m.

James Canna, 307 Grandview Avenue – Mr. Canna thanked Mayor and Council for inviting the two speakers who were present at the Work Session to answer questions from residents pertaining to the upcoming ballot referendum question, and the possible sale of a liquor license in the Borough. Mr. Canna asked when future discussion will take place about the sale of the license if the referendum passes.

Mayor Johnson replied that there will be public discussion after the vote, but he could not commit to whether it would be a public hearing, or discussion within a regular meeting of Council.

Sandy Razze, 143 W. Jersey Avenue – Mrs. Razze asked that Council consider, when going out to bid, that we already have two breweries and two places that sell wine in the downtown area. Mrs. Razze said that it would not be good to have it on the main street of our town. She feels that we shouldn't want to draw people here to buy liquor, we should want people to come here and eat. Being raised in Glassboro, and having knowledge of businesses operating with liquor licenses, Mrs. Razze stated her opinion that it is not a good idea to have it in a downtown area.

Motion to close the public portion: Razze

Second: Austin

Time: 9:00 p.m.

Adjournment

Motion: Razzo
Time: 9:00 p.m.

Second: Austin

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administer