

## **Payment Policies**

### ***Tuition and Fees***

Tuition and Registration fees will be posted to your account after enrollment. The registration fee is due immediately after enrolling. Classes that require full semester payment (ie. our dance classes and Tiny Stars) will be charged on the first day of class. A late fee of \$15 will be charged if we are not able to collect payment on that day. Our Show classes (ie. Children's Theatre, OPPA! Players JV, Advanced Productions) will be charged monthly tuition on the first Tuesday or Thursday of each month. **A late fee of \$15 will automatically be charged if not paid within the first week of the month.** After the first class session, if a student withdraws, you will be responsible for the full semester or year's tuition. There will be no refund, either total or partial, of the registration fee for early withdrawal. If you are paying through a third party it is your responsibility to contact OPPA! at the time of registration. All third-party payments MUST BE ARRANGED 5 days before the start of class. Otherwise, the card on file WILL BE CHARGED.

### ***Registration Fee***

YOU WILL BE CHARGED a \$25 Registration fee when you submit this application. There are no refunds on registration fees.

### ***Transfer Fee***

If you are registered for one of our year-round classes and want to transfer to another class at the end of the first semester, you will be charged \$75 to transfer. If you have any questions regarding this policy, please talk to our education staff.

### ***Assumption Of Risk***

Participation at On Pitch Performing arts and Pitched Perfectly in any way is voluntary. The participant recognizes that theatre is not without risk of physical injury and the participant fully assumes such risk, including paying for any and all medical treatment

### ***Photo Release***

I, the undersigned, do hereby consent and agree that On Pitch Performing Arts and Pitched Perfectly Studios, its employees, or agents have the right to take photographs, videotape, or digital recordings of my child and to use these in any and all media, now or hereafter known, exclusively for the purpose of Pitched Perfectly Studios and On Pitch Performing Arts. I further consent that my child's name may be revealed therein or by descriptive text or commentary.

### ***Safety Policy***

Student safety is foundational to a successful learning experience. To help ensure student safety, we request that you park your vehicle in a marked parking stall and escort your student to the doors of the building before class, and from the doors of your building to your vehicle after class. Please do not park your car or wait in your car in the fire lane next to the sidewalk to drop off or pick up your student since the congestion it creates can adversely affect the safety of other students who may be arriving at or leaving the building. Also, please turn off your car's engine if waiting in the parking lot to pick up your student.

### **Government Shut Down**

In case of a local or state wide government mandate and we are asked to close our doors, we will do our best to provide all applicants with a continued education through online and other means of instruction. There will be no refunds, either total or partial, for tuition fees. For those enrolled in classes with a show, we will produce a show, most likely online, to the best of our abilities. There will be no refunds on tickets purchased for said show. Thank you!

### **Education vs Casting**

OPPA! believes fully in the power of theatre education to change our communities for the better. This accomplished through classes and shows that sometimes involve casting. While casting in any show is necessary, it can be a difficult part of the education process at times. We however do not believe that the size of role you receive has any impact on what we do here... Educate. If you are coming to OPPA! and signing up for a show class because you and/or your child will only be happy if they get "the lead" our programs may not be the right fit for you. We encourage you to evaluate with yourself as the parent and your child BEFORE enrolling in our show classes. We love what theatre teaches kids (and adults) and believe that the educational outcome is far more important than the role they get. The value of learning about teamwork, leadership, speaking, confidence, etc is far more important than the role you play. You as the parent can cause the casting to be a great moment or a sad moment based on your choice when you read the cast list. We encourage you to learn more about our process and ask questions BEFORE auditions.

### **Attendance**

It is important that students are consistent and punctual in their attendance to promote a positive learning and performance experience for themselves and their classmates. It is expected that when a student registers for a class, he/she will continue to attend from the beginning date through the end date of the class. Late arrival or early departure from class is discouraged, and no tuition reduction will be given for missing classes. Days marked mandatory on the calendar are important rehearsals for everyone, and students must be able to attend those days. After the first class session, if a student withdraws, the full tuition for the Semester or Session of withdrawal will be charged. There will be no refund, either total or partial, of the registration fee or the costume fee for early withdrawal.

### **Communication**

All communication, including class, rehearsal, performance, and payment information, will be conducted through Band- a group organization app. A current email address is still required to register for a class, and if there is a change in an email address, it is the responsibility of the student's primary contact to make the needed change to the email address using the Customer Portal. You will be invited to join a class BAND group before the first week of class. Band can be accessed through a mobile app or through a web browser. This page will hold ALL information needed for the class as well as provide a means of communication that is specific for each class. Students are welcome to create an account and join the band group at the discretion and supervision of a parent or legal guardian.

### **Student Preferred names and Pronouns**

In an effort to provide a safe place for all students and their families we will use the name and pronouns listed for each student on their Jackrabbit registration form for each class. On that registration form all parents/guardians will have the ability to put in preferred names (nicknames, or preferred name) as well as preferred pronouns for their child, parents/guardians may also opt to leave this section blank. If there is a change needed for any of these items on your registration form or student account it must be done by a parent/guardian in writing. We will not be able to accept these requests from students (under the age of 18). We as a staff will then update all records including (but not limited too) class roles, program listing, marketing materials etc. OPPA! Staff will then work

closely with the student, family, and other staff members on a plan to inform and educate the student's peers.

All students have the right to discuss and express their name, gender identity and expression openly and decide when, with whom, and how much of their private information to share with others. OPPA! Staff will not however require the use of those names/pronouns from other class/staff until the request above has been submitted in writing. OPPA! Staff will however continue to support, love, and do our best to provide a safe and loving space for that child until an official change has been made.