

December 19th, 2011

Central Mainline Sewer Authority

P O Box 35 93 Jones Street

Lilly, PA 15938

December 19th, 2011

7 PM

Roll Call of the Board:

Chairman Richard Wray, James DeCort, Raymond Guzic, Jr., Rita Butterbaugh, Engineers Dan Beyers and Steven Sewalk, Solicitor William Barbin, Plant Manager Francis Hartline and Recording Secretary Pamela Flis.

Vice-Chairman William Claar was unable to attend the meeting, Justin Eger and Leslie Devett also attended the meeting.

Salute to the Flag:

Public Participation:

None at this time.

Secretarial Report:

Motion made by Rita Butterbaugh 2nd James DeCort, to accept the monthly meeting minutes dated November 21st, 2011 as submitted in written form. Roll Call, All in favor, Motion passed.

Motion made by Rita Butterbaugh 2nd James DeCort to accept the Treasurers Report, Unpaid Bills Detail and Additional Unpaid Bills Detail as submitted in written form with permission to pay. Roll Call, All in favor, Motion passed.

As Discussed:

- Geisinger Health Quote for February 2012 and the need to renew medical benefits for 2012. Tabled until January 2012 meeting

Correspondence:

- Staples Rebate check from 2006 for \$200.00
- Kotzan Engagement Letter 3 years at \$5,665.00
- Annual Cummings Bridgeway Service Agreement for Generator.

December 19th, 2011

Motion made by Raymond Guzic, Jr., 2nd Rita Butterbaugh to enter into the Kotzan Engagement letter for 2011, 2012 and 2013 auditing CMSA financial records at a annual fee of \$5,665.00. Roll Call, All in favor, Motion passed.

Motion made by Raymond Guzic, Jr., 2nd Rita Butterbaugh to accept the automatic renewal of annual planned generator maintenance agreement with Cummings Bridgeway at \$635.86. Roll Call, All in favor, Motion passed.

Engineers Report:

As Discussed:

- Flow meter result on the FL-902 Flo-Dar appears to be more accurate calculating flows on MMH002 – High Street.
- Bid requirements changes Act 84 raises minimum purchase amount that requires the advertisement of bids from \$10,000.00 to \$18,500.00.
- Manhole in ditch line on Blueberry Road, foam recently injected to prevent clear water infiltration, if manhole remains problematic, Spring 2012 replacement of the dropped manhole.

Engineers report on file at the CMSA office.

Solicitor Report:

As Discussed:

- Policy on Rule of Termination includes capping of the line, and mark the cap for future use: Rule 2011-1.
- LBSA Re-Pressure Testing Ordinance sent to Borough Office.

Motion made by Raymond Guzic, Jr 2nd Rita Butterbaugh to adopt the amended policy Rule 2011-1, on laterals for termination of service the property owner mark the capped location with a 2X4 and a metallic rod for future locating. Roll Call, All in favor, Motion passed.

Plant Operators Report:

As Discussed:

- Presented the monthly flow meter report to the CMSA board.
- MMH006- Mountain Road has the transducers switched out, and meter recalibrated.
- The Variable Frequency Drive: has a faulty board inside, which was most likely damaged by a power surge at the Waste Water Treatment Plant.

December 19th, 2011

CMSA acquiring repair quotes on faulty circuit board and replacement cost quotes for the VFD.

- Debris in the back-up system which dislodged a float; RAM Services will repair this with the annual maintenance agreement, by reattaching the float to wall of pumping station.

Motion made by James DeCort 2nd Rita Butterbaugh to achieve the best way and most cost efficient way possible, to repair the pump, VFD Control Panel and to submit those cost to CMSA insurance carrier. Roll Call, All in favor, Motion passed.

Old Business:

- LBSA Repayment Agreement
- Pressure Testing Surcharge Consideration- Tabled
- 141 Cherry Road-Tabled

New Business:

None at this time

Executive Session:

None at this time

Adjournment:

Motion made by James DeCort 2nd Rita Butterbaugh to adjourn the December 2011 meeting at 7:31 PM. Roll Call, All in favor, Motion passed.

For the Record: A copy of the December 2011 meeting packet with the November 2011, meeting minutes was mailed to LBSA on December 20th, 2011.