

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
September 6, 2016

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:01 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on September 6, 2016. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Jerry Ostwinkle, Melvin Wilgenbusch, Bob Lucas, Charles McCullough & Jeff Reiter; Assistant Commissioner: Dave Ruden & Robert O'Connell.

Adopt Agenda: Being no additions or changes, the agenda was approved as presented.

16-96 Motion made by McCullough to approve the agenda. Motion seconded by Ostwinkle. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the August 2, 2016 and August 18, 2016 meeting minutes.

16-97 Motion made by Ostwinkle to approve the meeting minutes. Motion seconded by Reiter. Motion carried unanimously.

FARMS Program Summary: Current **FARMS '16** Account information:

Program	Balance	Program	Balance
REAPP	\$ 10,091.41	REAPF/NG	\$ 3,363.85
Cost Share	\$ 51,922.68		

Cost Share Applications: Commissioners reviewed the following:

IFIP

James Gansen, #58366, 160 ac cover crop, \$4,000 cost share
Jeffrey Gansen, #58440, 121 ac cover crop, \$3,025.00 cost share
Marty Rausch, #58466, 28 ac cover crop, \$700.00 cost share

REAP

None

Tete Des Morte

None

CP42

Gerald & Ed Prier, 8.73 ac CP 42, \$436.50 cost share. Discussion was held regarding the Palmer Amaranth infestation within the state.

Water Quality Initiative (WQI)

None

16-98 Motion made by McCullough to approve the IFIP applications. Motion seconded by Reiter. Motion carried unanimously.

16-99 Motion made by Ostwinkle to approve the CP 42 application. Motion seconded by Lucas. McCullough, Reiter & Wilgenbusch voted nay and motion failed.

Cost Share Amendments:

Thomas Klocke, #45418, extend completion date from 9/15/2016 to 12/30/16

Thomas Klocke, #45418, increase obligated funds from \$25,190 to \$35,586.50 due to increase in cubic yardage from 11,000 to 15,540.

Thomas Klocke, #45418, increase estimated costs from \$50,380 to \$71,173.00

16-100 Motion made by McCullough to approve the completion date extension. Motion seconded by Reiter. Motion carried unanimously.

16-101 Motion made by Reiter to approve the increase in obligated funds. Motion seconded by Ostwinkle. Motion carried unanimously.

Cost Share Certifications:

None

Cost Share Maintenance Agreements:

None

1M/Finance:

- July, August & September Bank Statements and Quicken report were available for review.
- FY '16 Audit – performed by Siefken, Wilgenbusch, O'Connell & Ruden prior to the meeting this evening. No findings of concern reported. Siefken will provide copies to approved audit to all.
- Checks Written –
 - o #2828, \$26.98 (2 ink toner)
 - o #2829, \$15.00 (Folders WLL)
 - o #2830, \$8.66 – Joan Meyer (WLL popcorn)
 - o #2831, \$109.40 – Colleen Siefken (WLL refreshments)
 - o #2832, \$850.00 – CDI Dues
 - o #2833, \$13.90 – Theresa Weiss (audit pizza)

16-102 Motion made by Reiter to approve the checks written. Motion seconded by Lucas. Motion carried unanimously.

Correspondence Received:

- Siefken presented photos of the presentation of the Ruth Wagner Award to Bob O'Connell at Annual Commissioner's Conference. Bob also presented his plaque to the office for display.

seconded by Reiter.
' by Lucas.

- 7 candidates are going to be on the ballot for the three commissioner terms expiring this fall.
- Siefken presented information on the Century and Heritage Awards presented at the State Fair and the numbers of each from the county (8 – Century, 7 – Heritage).
- Siefken provided photos of the three Dubuque county Iowa Farm Environmental Leader Award Winners (Daly, Smith, Bradley) also presented at the State Fair.
- Siefken reviewed the donations received for the CDI Scholarship Auction.
- Ruden mentioned that the CCWMA is looking for an alternate to represent the District when Ruden is unable to attend. Potential contact was identified.

Personnel Updates:

- Training request from Schmechel for CPESC (Certified Professional in Erosion and Sediment Control) anticipated expense of up to \$1,500 for the training and exams.
- 16-103 Motion made by Reiter to approve the training. Motion seconded by Lucas. Motion carried unanimously.

Meeting Updates:

- McCullough reported on activities at the Annual Commissioner Conference and the State Soil Conservation Committee.

NRCS Updates:

- Staff is focusing on Soil Health.
- 3 FY '16 EQIP contracts to be approved.
- Rules on new CSP program are being announced.
- Matt Dreschel has accepted a new position in Texas.

CRP Conservation Plans & Revisions:

- 13 were reviewed

Conservation Plan:

- 0 were reviewed

16-104 Motion made by Reiter to approve all Conservation Plans as presented. Motion seconded by Ostwinkle. Motion carried unanimously.

Treasurer's Report:

'17 1M Report.....	\$ 2,000.00
District Savings.....	\$ 21,966.53
District Payroll S18.....	\$ 125,844.83
District Checking.....	\$ 3,060.35
Payroll - SWCD	\$ 56,611.17

16-105 Motion made by Reiter to approve the Treasurer's Report. Motion seconded by Lucas.
Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

16-106 Motion made by Reiter to adjourn. Motion seconded by Lucas. Motion carried unanimously.

The meeting adjourned at 8:07 p.m.

The next meeting will be held on October 4, 2016 at 7:00 p.m. at the Dubuque Soil & Water
Conservation District office, Epworth, Iowa.

X Melvin Wilgenbusch 10/04/16
Chairperson Date

Cathleen Tufthum 9/8/16
Secretary Date