

**JUPITER INLET COLONY
REGULAR COMMISSION MEETING
VIA TELECONFERENCE**

Meeting ID: 5856288134 Password: 3787

07/13/2020

7:00 PM

MINUTES

1. Call to Order 7:00 PM, Pledge of Allegiance, Roll Call.

Roll call for the record:

Mayor Daniel Comerford

Town Attorney William P. Doney

Vice-Mayor Milton Block

Chief of Police John Pruitt-Absent

Commissioner Michael Armato

Town Administer Kevin Lucas

Commissioner Richard Busto

Town Clerk Jude M. Goudreau

Commissioner Cindy Keim

Others in attendance: Approximately 20 members of the community via ZOOM.

2. Public Comments: Pam Minelli voiced concern over a recent phone call her husband, Commissioner Richard Busto, received from a resident. Mrs. Minelli's statement is part of these minutes. Hilary Shane addressed the phone call and apologized to Mr. Busto and Mrs. Minelli.
3. Vote: to approve Consent Agenda
 - a. June General Operating Fund Budget Report and Financial Statements
 - b. Minutes from June 8, 2020, Regular Commission Meeting.
 - c. Minutes from July 1, 2020, Special Commission Meeting.
 - d. Cash Flow Report- Vice-Mayor

Motion: Commissioner Busto made a motion to approve the Consent Agenda.

Second: Vice Mayor Block seconded the motion.

Motion passed 5-0.

4. Commission/Staff Reports
 - a. Town Administrator- Reminded everyone of the three-minute public comment rule.
 - b. Town Clerk-No Report
 - c. Chief of Police- Chief Pruitt provided a quick update on the Covid-19 statistics and reminded everyone on social distancing and wearing a mask. The Chief is on conference calls three times a week and will provide updates regularly.
 - d. Code Enforcement-No Report
 - e. Town Attorney-No Report
 - f. Commissioners: None
 - g. Vice-Mayor: Vice Mayor Block Reminded everyone to make sure they are registered to vote or request a vote by mail ballot for the August 18, 2020 primary.
 - h. Mayor Comerford- the Mayor recently attended a live meeting with all of the County Fire Chiefs. Mayor Comerford updated everyone on the new HD outflow

pipe installed at 88 Lighthouse by DBF Construction. We also have a new Administrative Assistant for Town Hall Ivelisse Chico-Randazzo.

5. Discussion and Vote: South Walkway Drainage.

Discussion: Tom Jensen from Kimley-Horn was on the zoom meeting to explain the work that needed to be done and to answer questions.

Vote to Approve: Vice Mayor Block made a motion to approve the repair at the South Walkway using the Assessment Money from the NRP Project.

Motion: Commissioner Keim made a motion to

Second: Commissioner Busto Seconded the motion.

Motion passed 5-0.

6. Vote: First Reading Ordinance 05-2020

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING CHAPTER 10 OFFENSES, SECTION 10-4 *PERMIT REQUIRED FOR FIRES* OF THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY, FLORIDA IN ORDER TO PROVIDE ADDITIONAL RULES AND REGULATIONS PERTAINING TO PERMITS FOR FIRES AND BONFIRES WITHIN THE TOWN; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: Mayor Cornerford gave a detailed explanation of why the Ordinance should be amended. There was a brief discussion on the need for the Ordinance.

Motion: Vice Mayor Block made a motion to table the item until the language can be revised.

Second: Commissioner Busto Seconded the motion.

Motion passed 5-0

7. Vote: To approve the dock at 78 Lighthouse Drive. There was a lengthy discussion which included: length, setbacks, engineering, variances, depth, retaining walls, the impact the dock has on the water, the community, and the neighbors. Tracy Siani, an immediate neighbor of 78 Lighthouse, spoke and said she had signed a waiver because she feels it promoted being a good neighbor. She is worried about preserving the area but also wants the neighborhood to be peaceful and harmonious. Town Attorney Bill Doney gave his legal opinion on what the variance should include. Homeowner, Hilary Shane thanked everyone for their hard work on the project.

Motion: Vice Mayor Block made a motion to approve the variance as requested.

Second: Commissioner Keim Seconded the motion.

Motion passed 5-0

8. Discussion: 5 years Fiscal Plan. Vice Mayor Block presented an overview and history of the Town's finances. Vice-Mayor Block gave a detailed explanation of the budget, the fixed expenses, and the tax revenue portion. He then presented his five-year plan.

9. Discussion: Presentation of the Mayor's Budget for FY 2020-2021. Mayor Comerford provided an overview of the proposed budget. There was a brief discussion regarding expenses, taxes, and revenues.
10. Vote: To set the Tentative Millage Rate for FY 2020-2021 and to set date, time, and place for the First Budget Hearing.

Motion: Commissioner Busto made a motion to set the tentative millage rate at 5.56.

Second: Commissioner Keim Seconded the motion.

Motion passed 5-0

The First Public Hearing is set for September 14, 2020, at 7:00 PM at Town Hall and via Zoom (if necessary).

11. Announce: Upcoming Town Commission Meetings:

- Monday, August 10 at 7:00 PM – Town Commission Meeting
- Monday, September 14 at 7:00 PM – Special Town Commission Meeting – 1st Public Hearing on Budget and Taxes for FY 2020/2021
- Monday, September 14 (immediately following the Special Town Commission Meeting/Public Hearing) – Regular Town Commission Meeting
- Monday, September 28 at 7:00 PM – Special Town Commission Meeting – 2nd and Final Public Hearing on Budget and Taxes for FY 2020/2021

12. Neighborhood Rehabilitation Update. Mayor Comerford apologized to Commissioner Keim for a previous comment that he made regarding sending out refunds to the people who prepaid their Non-Ad Valorem tax for the NRP Project. Mayor Comerford said that all of the homes are now connected. The refund checks were mailed to the 16 people who prepaid, and the project is complete.

13. Wrap-up and Adjourn:

Motion: Vice Mayor Block made a motion to adjourn the meeting at 8:44 PM.

Second: Commissioner Armato seconded the motion.

Motion passed 5-0.

Approved by:

Mayor Daniel J. Comerford III

Date

Town Clerk Jude M. Goudreau

Date

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Administration Office, Administration Building, 50 Colony Road, Jupiter Inlet Colony, and FL 33469 - telephone 746-3787.