

**Jackson Township
Board of Fire Commissioners
District #1**

81 South Hope Chapel Road Jackson, New Jersey 08527
732-363-2595
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<u>President</u> David L. Johnson	<u>Vice President</u> Martin Flemming III	<u>Secretary</u> Robert Redington Jr	<u>Treasurer</u> Martin Flemming IV	<u>Commissioner</u> Glenn E. Aldrich
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Monthly Business Meeting
August 13, 2012

The regular business meeting of the Board of Fire Commissioners of District #1 was held at 81 South Hope Chapel Road on August 13, 2012. The meeting was called to order at 8:00 PM by President Johnson. In attendance were Commissioner Johnson, Commissioner Flemming III, Commissioner Flemming IV, Commissioner Redington and Commissioner Aldrich. Also in attendance were Chief Rauch, Assistant Chief Jonson and Board Attorney Robert Tully.

Minutes from the July 2012 meeting were read. A correction was noted by Commissioners Flemming III and Flemming IV with regard to the appointment of Katie Flemming as Web Site Manager for the Board. The roll call vote for Miss. Flemming's appointment was corrected to show Commissioners Flemming III and Flemming IV abstained from the vote. A motion to accept the corrected minutes was made by Commissioner Johnson and seconded by Commissioner Aldrich.

Without further discussing a vote was taken:

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

The motion passed.

NOTICES AND COMMUNICATIONS

Leasing 2 sent a required Federal tax form (IRS FORM 8038-G Tax Exempt Governmental Obligations) to the board for signature and return with regards to the recent agreement to purchase a new fire truck. The form was signed and returned.

NJM Insurance sent communication to the Board asking us to designate our representing doctor who would normally treat our employees. Commissioner Redington suggested Kimbal Medical Center's Employee Health Unit. Commissioner Flemming III suggested the Board contact NJM to see if they recommend anyone in particular.

The Jackson Two MUA supplied the Board with an updated "hydrant location map". This map was given to the Chief.

Jackson MUA sent communication to the Board establishing connection to the MUA's public water system and that all connection fees are satisfied.

SecurAll Monitoring, the alarm monitoring company for the Board, sent communication to the Board confirming the newly installed alarm system at the fire house is installed and operational for fire protection.

Change Order #4 is received by the Board confirming minor changes to the new fire truck the Board agreed to purchase. The order is dated August 8, 2012.

Proposal by Engine Bay Floors is received quoting two prices for finishing of the truck bay floors. Option 1 proposed at \$19,353.17; Option 2 is proposed at \$23,040.16. The proposal is attached to these minutes.

CHIEF'S REPORT

Total Fires	35
In District	21
Out of District	14
Drills	5

The recent bout of serious weather (lightning strike) struck the fire house causing the following damage:

- Base radio damaged beyond repair.
- Computer modem damaged beyond repair.
- Computer router damaged beyond repair.

The new fire truck is now in the body shop for body compartment installation.

All hose testing is complete for fire hose on all trucks and in the stand-by rack with the following results:

- Two one hundred foot lengths of 5" hose failed.
- Two fifty foot lengths of 3" hose failed.

All pump tests are complete. All are considered operational but all failed their vacuum tests.

Fire fighter turn out gear is scheduled to be ordered (5 to 6 sets) before December 2012.

Vehicles

5700

No new issues.

- 5710 No new issues.
- 5701 5" discharge is repaired by ERS.
- 5705 The exhaust system tail pipe and muffler were serviced (loose installation).
- 5707 No new issues.
- 5708 A large hole was discovered in the exhaust pipe, repaired by Blaze. ERS repaired a broken ladder rack light that was damaged by Waterway Hose Testing.
- 5709 No new issues.

BUILDING AND PROPERTY

The lightning strike and damage caused by same on the building of August 3, 2012 was reported to the insurance company.

City water is connected.

New NJNG supply line to the building is now under construction by Neil Brooks Plumbing. The existing line was too small to supply the new emergency generator.

The water leak in the roof over the supply closet has returned.

The proposal of refinishing the bay floors by Engine Bay Floors was discussed. After the discussion and exchange Commissioner Redington motioned to have EBF complete the project. This was seconded by Commissioner Flemming III. Without further discussion a vote was called:

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

The motion passed.

UNFINISHED BUSINESS

The existing parking lots on the north and south side of the property are in need of repair and/or replacement. Some discussion took place focusing on how to pay for the work. A bond was briefly discussed for 2013 for this project. More discussion to take place at the September meeting.

New Business

None

Joint Board of Fire Commissioners

A meeting is desired between the Joint Board and Jackson First-Aid for the purpose and discussion of the Joint Board to take over EMS services in Jackson Township Monday through Friday, 6AM to 6PM. Preliminary talks seem to favor the Joint Board taking on this responsibility rather than farming the work to an outside contractor.

Direction from legal assistance recommends the Joint Board must have its own insurance policy for its business. Bill Newberry is looking into this matter for the Joint Board.

Commissioner Aldrich is meeting with the Mayor on August 17th to review the requirement by all property owners in Jackson to first allow the fire department(s) access to any structure to be razed before the demolition begins for training purposes.

TREASURERS REPORT

<u>CK#</u>	<u>Date</u>	<u>Payee</u>	<u>Use</u>	<u>Vcr#</u>	<u>Amount</u>
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See attached report

A motion to authorize payment of funds to these services and materials was made by Commissioner Redington and seconded by Commissioner Aldrich.

Without further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

The motion passed.

Next regular meeting September 10, 2012.

Robert R. Redington Jr.
Secretary