



Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

928-477-2751

<http://www.brfdaz.org/>

August 19, 2023

5023 Enchanted Lane

Happy Jack, Arizona 86024

Minutes

1. Call to Order The meeting was called to order at 10:00 by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Members
 - a. Brian Alexander, Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill

4. Call to the Public

CALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

5. Review and Adoption of the Agenda

- a. Brian Moved and Linda 2nd adoption of the agenda
- b. Motion passed unanimously

6. Review and Adoption of Minutes to July 15 2023 Meeting

- a. Linda Moved and Brian 2nd adoption of the Minutes to the July 15 2023 Meeting
- b. Motion passed unanimously

7. Announcements

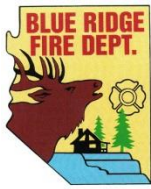
- a. The BRFD Auxiliary Labor Day Arts and Crafts Fair will be held on September 2 2023, 8 AM to 2 PM. Raffle tickets will be drawn at 1:30.
- b. Other: BRCC Car Show, September 2 2023, 9:00 to 1:00

8. Reports and Correspondence

a. Chairperson's Report

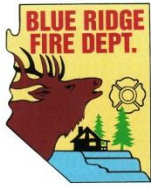
- i. Review of Alternative 457b Board of Trustee meeting August 5 2023
 1. Summary: Annual meeting, Treasurer's report, investigation of Alternative Plan 457b financial discrepancies. Plan documents may be amended in the future.
- ii. Review of PSPRS Board meeting August 16 2023
 1. Summary: Judy Varnes new addition to the Board
 2. Unfunded liability @ \$212,000 current balance
 3. Next meeting will be Oct 21 2023 8:30AM
- iii. Review of meeting with Cole Karr, Director of National Special Districts Coalition July 26 2023

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1. Mission is to get more visibility at the Federal Level, particularly for Arizona in regard to grants and funding
- iv. Community relevant information, not necessarily related to BRFD:
 1. Envision 2045, Coconino County Comprehensive Plan. New Supervisor, Matt Ryan due to redistricting for Board of Supervisors. Mike Bourne and Linda McDermott have been invited to participate.
 2. Community Forum is a vision for the fall. Communities here on the mountain to meet re: common issues.
- b. Chief's Report:
 - i. Personnel: 6 full-time, 2 part-time, 14 paid reserve, and 14 volunteers
 - ii. All apparatus in service, M-2 recently returned from the Thompson Ridge Fire
 - iii. Incident Report: 17 EMS, 2 Fire (unattended camp fires), 6 MVC, and 8 service calls
 - iv. Training: 225 hours of training including CPR, Stop the Bleed, First Aid, Water Tender operations, vehicle extrication, and rope rescue.
 - v. Updates/Announcements: Wilbur Fire billing approved \$22,552.10, Diamond Fire billing approved \$20,432.23, Cottonwood Ridge Fire submitted \$9,825.73. Medic 2 on wildland assignment in Utah at the Thompson Ridge Fire.
 - vi. Chief showed pictures from the last wildland fire assignment in Utah.
 - vii. Wiring completed for the new engine
 - viii. Joe Hammer Horseshoe Tournament is September 3, 2023. All proceeds go to the Joe Hammer Scholarship Fund. Begins 12:30
9. Review and Adoption of the July Financial Report
 - a. Brian Alexander summarized the Financials for July.
 - b. Casey Moved and Linda 2nd adoption of the July 2023 Financial Report
 - c. Motion passed unanimously
10. OLD BUSINESS--None
11. NEW BUSINESS
 - a. Discussion and possible approval of fund transfer request from the Alternative 457b plan held by Innes & Associates to the Nationwide Trust Company Plan for Billy Chester.
Laurie Moved and Brian 2nd approval of the Fund transfer request from the Alternative 457b Innes & Associates Plan to the Nationwide Trust Company Plan for Billy Chester
Motion passed unanimously
 - b. Discussion and possible action to approve hiring a higher level IME (Independent Medical Examination) doctor to facilitate an examination and review of records of the medical retirement firefighter and determine whether the firefighter is capable of working.
 - i. Background. Firefighter was injured in 2019. An IME in WA performed an+ evaluation of the firefighter on Medical Retirement last year. In



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compliance with the required 5-year evaluation which needs to happen in 2024, a higher level, well respected IME in Washington State would be hired to evaluate all records to determine whether or not the individual is capable of working or can be cleared for work. Cost estimate for the new evaluation @\$7,000-10,000. The individual firefighter's retirement is a large part of our PSPRS liability.

- ii. Discussion
 - a. Casey Moved and Brian 2nd hiring a higher level IME doctor to facilitate an examination and review of records of the medical retirement firefighter.
 - b. Motion passed unanimously

12. Adjournment

Brian Moved, and Linda 2nd a motion to adjourn.

Motion passed unanimously.

Meeting adjourned at 10:44 by Chair Mike Bourne

Respectfully submitted,

Laurie M. Hawke,
Clerk of the Board