



Mr. Jerry Sansom, Chairman
Mr. John Craig, Vice Chairman
Mr. Harry Carswell, Treasurer
Mr. Al Elebash, Secretary
Mr. Milo Zonka
Mr. Roger Molitor
Mr. Donn Mount

355 Golden Knights Blvd. → Titusville, Florida 32780
321.267.8780 → fax: 321.383.4284 → mpowell@flairport.com

AGENDA
REGULAR MEETING
DECEMBER 19, 2019 AT 8:30 A.M.

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*** NOTE TO ALL PUBLIC ATTENDEES:**

The public may speak on any item on the agenda. Should someone wish to address the Airport Authority Board on a specific item, there will be request cards located on the wall adjacent to the public seating area. Be advised that these cards must be completed and presented to the Executive Secretary prior to the item being heard. Your comments will be addressed prior to the Board's discussion and you will have 5 minutes to address the Board. Thank you for your attention.

Salute to Flag - Pledge of Allegiance.

- I. CALL TO ORDER.
- II. ROLL CALL.
- III. APPROVAL OF THE AGENDA, AS PRESENTED
- IV. APPEARANCES: None
- V. PRESENTATIONS: None
- VI. CONSENT AGENDA:

(These items are considered routine and will be acted upon by the Authority in one motion. If an Airport Authority Board Member requests discussion on an item, it will be considered separately.)

- a. Approval of the Titusville - Cocoa Airport Authority Minutes:

- 1. November 21, 2019 - Regular Meeting

- b. Proposed 2020 Board Meeting Schedule

- VII. OLD BUSINESS:
- VIII. NEW BUSINESS:

- a. Discussion and Consideration of the Evaluations and Performance of the Chief Executive Officer
 - b. Discussion by Mr. Nick Leone of Recent Invoiced Costs by Michael Baker International and Contractors Regarding Current Projects

**NEXT REGULARLY SCHEDULED AUTHORITY MEETING IS TENTATIVELY SCHEDULED FOR
JANUARY 16, 2020 AT 8:30 A.M.**

- c. Discussion by Mr. Rob Hambrecht of Recent Invoiced Costs by AVCON and Contractors Regarding Current Projects

XI. INFORMATION SECTION:

- a. Chief Executive Officer Report
 - Recovery Scoping Meeting with FEMA Regarding Dorian Damage at TIX
 - Meeting with the County EDC and Potential Large Tenant at TIX
- b. Attorney Report
- c. Check Register & Budget to Actual
- d. Project Reports

X. AUTHORITY MEMBERS REPORT

XI. PUBLIC AND TENANTS REPORT

XII. ADJOURNMENT

Respectfully submitted,

Mr. Michael D. Powell, C.M., ACE
Chief Executive Officer

Mr. Jerry Sansom
Chairman

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on November 21, 2019 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Mr. Harry Carswell, Secretary; Mr. Roger Molitor; Mr. Donn Mount; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Adam Bird, Attorney. Mr. Milo Zonka was in attendance via teleconference. Mr. John Craig was absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any proposed changes to the Agenda. Mr. Zonka stated that he would like to add an item to New Business to discuss the CEO contract. Mr. Sansom polled the Board to see if they wanted to do that. Discussion continued.

Mr. Zonka stated that the CEO contract had an automatic renewal date of December 19th, which was the date of the next Board meeting, and if there was no discussion it would automatically extend. Mr. Zonka stated that he thought it would be a good time if anyone had any terms in the contract that they would like to discuss. Mr. Elebash made a motion to approve the Agenda as presented. Mr. Carswell seconded. Mr. Molitor stated that he felt the Board needed to take some time to go over the contract.

Mr. Sansom called the question. Mr. Elebash, Mr. Carswell and Mr. Sansom voted aye. Mr. Zonka, Mr. Molitor and Mr. Mount voted nay. The motion failed three to three. Discussion continued.

Mr. Molitor made a motion to do the evaluation in December. Mr. Zonka seconded. Mr. Sansom called the question. All voted aye, except for Mr. Carswell. Motion passed.

Mr. Zonka made a motion to approve the Agenda as presented. Mr. Elebash seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:**

1. October 17, 2019 – Regular Meeting

Mr. Sansom called for a motion to approve the Consent Agenda. Mr. Molitor made a motion to approve the Consent Agenda. Mr. Mount seconded. Mr. Sansom called the question. There were no objections. Motion passed.

New Business**Item A – Discussion and Consideration of a Tractor, Heavy Duty Cutter and a Hydraulic Parallel Arm at Space Coast Regional Airport for the Facilities Department**

Mr. Powell gave an overview of the item. Mr. Mount asked if it was in the budget to purchase the tractor. Mr. Powell stated that it was and gave a brief explanation.

Mr. Mount made a motion to approve the purchase of the tractor. Mr. Carswell seconded. Discussion continued.

Mr. Molitor recommended purchasing the additional insurance policy from Kabota, which he felt was very good. Mr. Powell stated that he would definitely circle back and look into the insurance. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed.

Item B – Discussion and Selection of Airport Authority Board of Directors Officer Positions

Mr. Powell gave an overview of the item. Mr. Sansom opened the floor to nominations. Mr. Elebash nominated Mr. Craig for Vice Chairman. Mr. Carswell seconded the nomination. Mr. Molitor stated that for the brand new Board members it would be helpful to have the nominees give a brief overview of their experience. Mr. Zonka asked Mr. Sansom if he would be opposed to supporting himself for Chairman. Mr. Sansom stated that he was opposed to that, because he felt that the Chairman should be more of a team player, rather than someone who was trying to dismiss the CEO almost the entire time he had been on the Board. Mr. Zonka nominated himself for Chairman. Mr. Molitor seconded the nomination. Discussion continued.

Mr. Sansom gave an overview of Mr. Craig's background. Discussion continued.

Mr. Sansom called for a vote on the nomination of Mr. Craig for Vice Chairman. All voted aye.

Mr. Elebash nominated Mr. Sansom to remain as Chairman. Mr. Carswell seconded. Mr. Zonka gave a background on his qualifications. Mr. Sansom gave a background on his qualifications. Discussion continued.

Mr. Sansom called on a vote for Chairman. Mr. Zonka and Mr. Molitor voted for Mr. Zonka. Mr. Sansom, Mr. Mount, Mr. Carswell and Mr. Elebash voted for Mr. Sansom. Mr. Sansom retained his seat as Chairman.

Mr. Sansom asked Mr. Carswell if he wanted to remain Secretary. Mr. Carswell stated that he wanted to nominate himself for Treasurer. Mr. Elebash seconded the nomination. Mr. Carswell gave a background of his qualifications. Mr. Sansom called for a vote. All voted aye. Mr. Carswell was voted in as Treasurer.

Mr. Sansom called for a nomination for Secretary. Mr. Carswell nominated Mr. Elebash. Mr. Mount seconded the nomination. Mr. Elebash gave a background of his qualifications. Mr. Sansom called for a vote. All voted aye. Mr. Elebash was voted in as Secretary.

Item C– Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. McDaniel.

Mr. McDaniel presented Pay Request Number 8 in the amount of \$265,747.50 and Pay Request Number 9 in the amount of \$139,014.00, both from H.L. Pruitt, and Pay Request Number 8 in the amount of \$16,000.00, from Michael Baker International, which were for the Airfield Lighting Rehabilitation Project at Space Coast Regional Airport.

Mr. McDaniel presented Pay Request Number 28 in the amount of \$32,561.00 from Michael Baker International, and Pay Request Number 18 in the amount of \$4,250.00 from Sterling Enterprises, which were for the Runway Safety Area Mitigation Project at Merritt Island Airport.

Mr. McDaniel presented Pay Request Number 8 in the amount of \$62,519.97 from C&D Construction, which was for the Port-A-Port Replacement Project at Merritt Island Airport.

Mr. McDaniel presented Pay Request Number 4-A in the amount of \$18,806.52, Pay Request Number 4-B in the amount of \$78,361.31, Pay Request Number 5 in the amount of \$42,328.74, Pay Request Number 6 in the amount of \$40,981.81, and Pay Request Number 7-Final in the amount of \$16,031.60, all from Michael Baker International, which were for the South Apron Rehabilitation Design Project at Merritt Island Airport.

Mr. Molitor made a motion to approve the invoices. Mr. Carswell seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Mr. McDaniel gave an update on the Spaceport License application process, stating that they had received a letter from the FAA officially accepting the environmental, and that the public meeting would be held at Space Coast Regional Airport between

5 and 8 p.m. on January 8th, 2020. Mr. McDaniel stated that a court reporter would be present. Discussion continued.

Item D – Discussion by Mr. Rob Hambrecht of Recent Invoiced Costs by AVCON and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Hambrecht.

Mr. Hambrecht presented Pay Request Number 2 in the amount of \$7,607.06 from AVCON, Inc., which was for the PAPI Replacement Project at Merritt Island Airport.

Mr. Carswell made a motion to approve the invoice. Mr. Molitor seconded. There were no objections. Motion passed. Discussion continued.

Mr. Sansom asked Mr. Powell where things were with the North Area Infrastructure Project at the Merritt Island Airport. Mr. Powell turned the floor over to Mr. McDaniel from Michael Baker International to answer the question. Mr. McDaniel stated that the project had been presented to the FAA for additional funding, but the funding did not come through. Mr. McDaniel stated that Michael Baker International value engineered the project to get the costs back down within what the FDOT had already written their grant for, and the contractor was signing the contract today and should mobilize within the next 30 days. Mr. McDaniel stated that the project included connecting to County sewer with a lift station on the north side, some drainage improvements, cleaning up the north pond and other improvements to prepare for construction and future projects on the north side.

Mr. Sansom stated that he received a phone call from a Mr. DeGrasso who had purchased property adjacent to the Merritt Island Airport and wanted through-the-fence access. Mr. Powell stated that Staff had been speaking with Mr. DeGrasso himself. Mr. Powell stated that Mr. DeGrasso purchased the warehouse immediately to the north-west of the airport, which was the same property that Mr. Mark Grainger had wanted to purchase for a through-the-fence operation. Mr. Powell explained that Mr. DeGrasso did some digging and came across a right-of-way deed from 1966 that said the owners at that time were going to give an easement for the Airport Authority to put in the perimeter road, and if it ever reverted back and the road went away, the property was supposed to revert back. Mr. Powell stated that Mr. DeGrasso was of the opinion that the warehouse was built to have direct airfield access, and that was what he wanted. Mr. Powell stated that Mr. Bird was looking into the issue, and Staff had sent the information to the FAA and FDOT to get their buy-in. Mr. Powell stated that the Airport Authority may be able to work with the FAA to give Mr. DeGrasso access in a variety of different ways, to include putting in funding for improvements to make a connection, but there were no guarantees. Discussion continued.

Information Section

CEO Report

Mr. Powell reported that he had circled back with the Eastern Florida State College regarding their interest in locating to Space Coast Regional Airport. Mr. Powell stated that he spoke with Space Florida and the North Economic Development Zone to see if anyone could assist. Mr. Powell stated it was a possibility that the Airport Authority could get a 50/50 grant and then have another entity help.

Mr. Powell reported that an entity called Million-Air and also AEG Fuels had shown interest in coming to Space Coast Regional Airport. Discussion continued.

Mr. Mount asked how many people were on the waiting lists at the 3 airports. Ms. Kimberly Paschke, Administrative Manager, answered the question. Discussion continued.

Mr. Mount asked how many employees there were. Mr. Powell stated that there were 13. Mr. Mount asked about the status of the T9 hangar building repairs at Space Coast Regional Airport. Mr. Powell gave an update. Discussion continued.

Mr. Powell concluded his report.

Attorney Report

Mr. Bird reported that the property that Mr. DeGrasso purchased, 275 Manor Drive, would need a survey, and that there was no question that the airport fence was within the property line, but the question was whether the Airport Authority had a right to do that or not. Mr. Bird stated that he and Staff would work to get that done, and then work with Mr. DeGrasso on a path forward for airfield access or whatever is decided. Discussion continued.

Mr. Bird updated that Board on the orange grove-Crisafulli lease status, stating that he had not heard back from Mr. Crisafulli's counsel yet, but the lease was currently in month-to-month status.

Mr. Bird reported that he was producing a few more documents in the Welsh Construction case from Michael Baker International, and he expected Mr. McDaniel's deposition to be re-set in the fairly new future. Discussion continued.

Mr. Bird concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that the financials had been provided. Discussion continued.

Administration & Project Reports

Mr. Powell stated that the report was provided and would be happy to answer any questions.

Authority Members Report

Mr. Sansom stated that the Florida State Legislature would begin January 14th and the Governor indicated he was going to curtail earmarks. Discussion continued.

Public & Tenants Report

Mr. Don White with the EAA at Merritt Island Airport reported that December 14th was the date for the Toys 4 Tots event at the airport. Mr. White also reported that at the last Young Eagles event on October 26th, the EAA had 185 kids registered, but because of the inclement weather 92 kids showed up.

Mr. Kevin Panik, tenant at Space Coast Regional Airport, invited the Board to his Flying Club's Weenie Roast on December 8th at the t-hangar. Mr. Panik asked if there was a current maintenance report. Mr. Powell gave a quick overview of the progress on equipment sales. Discussion continued.

Mr. Zonka asked about the progress on t-hangar building repairs and how the Airport Authority was going to keep the buildings in good shape moving forward. Mr. Powell gave an explanation. Mr. Sansom requested that Mr. Powell put that plan on paper so that if anyone wanted to see where we were. Discussion continued.

Adjournment

Mr. Sansom adjourned the meeting at 10:00 a.m.

JERRY SANSOM, CHAIRMAN

AL ELEBASH, SECRETARY



TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
X21 → ARTHUR DUNN AIRPARK

355 Golden Knights Blvd. → Titusville, Florida 32780 → 321.267.8780 → fax: 321.383.4284 → email: admins@fairport.com

2020 BOARD MEETING SCHEDULE

January 16, 2020 – Regular Meeting
February 20, 2020 – Regular Meeting
March 19, 2020 – Regular Meeting
April 16, 2020 – Regular Meeting
May 15, 2020 – Regular Meeting
June 18, 2020– Regular Meeting
July 17, 2020 – Regular Meeting
August 20, 2020 – Regular Meeting – 4:00 PM
August 20, 2020 – First Budget Hearing – 5:01PM
September 17, 2020 – Regular Meeting – 4:00 PM
September 17, 2020 – Second Budget Hearing – 5:01 PM
October 15, 2020– Regular Meeting
November 19, 2020 – Regular Meeting
December 17, 2020 – Regular Meeting

**All Regular & Special Board Meetings & Workshops will be held
at 8:30 a.m. at the Airport Authority Office located at the Space
Coast Regional Airport, 355 Golden Knights Blvd., Titusville,
Florida unless an alternative time is set by the Board.**



TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
X2I → ARTHUR DUNN AIRPARK

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MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: December 19, 2019

ITEM DESCRIPTION - NEW BUSINESS ITEM A

Discussion and Consideration of the Evaluations and Performance of the Chief Executive Officer

BACKGROUND

Over the past 13 years that I have had the honor and privilege to serve the Board, our valued tenants, the traveling public, and the surrounding communities. We have made tremendous strides in a continuing tireless effort to improve our facilities for everyone's use and creating an airport system everyone can be proud of having in their community.

By way of background, please find attached a quick snapshot of what we have accomplished in just the last ten years between our three airports. We have been very fortunate to have secured over 42 million in projects, while spending only 3.5 million of our local match dollars in improving our facilities. We have also increased our revenue almost \$800,000. In just this past year, we have secured funding for a complete airfield lighting project at TIX at \$2.58 million along with airfield signage at \$299,350. Although delayed somewhat, we are getting ready for a south apron and runway rehab at COI at \$2.8 million. We are also underway replacing the PAPIs at X2I along with new airfield markings at \$371,620, and replacing PAPIs at COI for \$291,620. There is still much to do, but one of the attachments shows key projects planned for the next five years as well. Please know I am most grateful for your support. Take care, enjoy the rest of your day, and have a great weekend.

The years of improvements have led to an improved image and an ever increasing interest in our facilities. Staff spends a significant amount of time sharing information and meeting with prospective tenants.

Thank you for your valuable time and kind consideration. We continue to make good things happen for the multitudes of great people we serve.

ALTERNATIVES

An evaluation form has been provided for the Board's consideration and use.

FISCAL IMPACT

No additional fiscal impact to the Airport Authority identified at this time.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) Evaluate the performance of the Chief Executive Officer, and (2) authorize an Authority Officer or the Chief Executive Officer to execute the necessary documentation upon satisfactory review by legal counsel.

Space Coast Regional Airport (TIX) Projects (2009 - Present)

PROJECT YEAR		TOTAL PROJECT	FAA	FDOT	"Other" Funding	TCAA
2009	Air Traffic Control Tower Rehabilitation and Equipment	\$90,000	\$81,000	\$4,500		\$4,500
2009	Land Acquisition - 52 Acres	\$1,560,000	\$1,404,000	\$78,000		\$78,000
2010	T-Hangar Construction - 10 Units	\$628,875	\$565,988	\$31,444		\$31,444
2011	Valiant Air Command Corporate Hangar	\$847,397	\$762,657	\$42,370		\$42,370
2012	Administration Building	\$3,110,395	\$920,788	\$350,000	\$1,250,000	\$317,697
2012	Bristow Building	\$2,620,000			\$2,000,000	\$620,000
2012	Security Project - Phase 1 (All Airports)	\$1,047,488		\$994,871		\$52,618
2013	T-Hangar Taxilanes	\$442,134	\$397,921	\$22,107		\$22,107
2013	West Apron Rehabilitation	\$5,737,493	\$5,163,744	\$286,875		\$286,875
2014	Aircraft Rescue Firefighting Facility	\$3,139,860	\$2,825,874	\$156,993		\$156,993
2014	Aircraft Rescue Firefighting Vehicle	\$882,440	\$794,196	\$44,122		\$44,122
2014	Airfield Pavement Markings Rehabilitation	\$299,000	\$269,100	\$14,950		\$14,950
2014	East Apron Rehabilitation and Expansion	\$2,244,429	\$2,019,986	\$112,221		\$112,221
2014	Taxiway B Rehabilitation	\$1,162,800	\$1,046,520	\$58,140		\$58,140
2018	Runway End Identifier Lights (REILs) Replacement	\$301,767	\$271,590	\$24,141		\$6,035
2019	Airfield Lighting Rehabilitation	\$2,580,888	\$2,322,799	\$206,471		\$51,618
2019	Airfield Signage Rehabilitation	\$299,350	\$269,415	\$23,948		\$5,987
		\$26,994,316	\$19,115,578	\$2,451,153	\$3,250,000	\$1,905,676

Arthur Dunn Airpark (X21) Projects (2009 - Present)

PROJECT YEAR		TOTAL PROJECT	FAA	FDOT		TCAA
2009	Runway 33 Safety Area Improvements - Land Acquisition, Guidance Sign Panels, Security Fence and Gates	\$1,259,939	\$1,196,942	\$31,498		\$31,498
2010	Rehabilitate Taxiway A and Connectors	\$246,712	\$233,576	\$0		\$13,135
2011	Rehabilitate Runway Lights	\$685,717	\$606,920	\$0		\$78,797
2010	Rehabilitate Facilities	\$116,800	\$0	\$93,440		\$23,360
2013	Install Fire Hydrants	\$150,167	\$0	\$120,134		\$30,033
2019	Replace Precision Approach Path Indicators (PAPI) and Airfield Markings	\$371,620	\$334,458	\$29,730		\$7,432
		\$2,830,955	\$2,371,897	\$274,802		\$184,257

Merritt Island Airport (COI) Projects (2009 - Present)

PROJECT YEAR		TOTAL PROJECT	FAA	FDOT		TCAA
2010	Facilities Rehabilitation	\$409,500	\$0	\$327,600		\$81,900
2010	Runway Safety Area Improvements	\$148,241	\$140,829	\$3,706		\$3,706
2010	Construct Box Hangars	\$395,706	\$0	\$316,565		\$79,141
2010	Fuel Farm Rehabilitation and Fuel Tank Removal	\$361,000	\$0	\$288,800		\$72,200
2011	Runway Safety Area Improvements	\$4,853,682	\$4,368,314	\$242,684		\$242,684
2015	Security and Infrastructure	\$949,000	\$0	\$759,200		\$189,800
2018	Port-A-Port Replace with 8 Box Hangars	\$1,926,062	\$0	\$1,540,850		\$385,212
2019	Replace Precision Approach Path Indicators (PAPI)	\$291,620	\$0	\$233,296		\$58,324
2020	Rehabilitate South Apron & Runway 11-29	\$2,821,828	\$2,539,645	\$225,746		\$56,437
2020	North Area Security and Infrastructure	\$949,000	\$0	\$759,200		\$189,800
		\$13,105,639	\$7,048,788	\$4,697,647		\$1,359,204

	TOTAL PROJECT	FAA	FDOT	"Other" Funding	TCAA
Grand Totals	\$42,930,911	\$28,536,263	\$7,423,601	\$3,250,000	\$3,449,137

Space Coast Regional Airport (TIX) Projects (2009 - future)

PROJECT YEAR		TOTAL PROJECT	FAA	FDOT	"Other" Funding	TCAA
2009	Air Traffic Control Tower Rehabilitation and Equipment	\$90,000	\$81,000	\$4,500		\$4,500
2009	Land Acquisition - 52 Acres	\$1,560,000	\$1,404,000	\$78,000		\$78,000
2010	T-Hangar Construction - 10 Units	\$628,875	\$565,988	\$31,444		\$31,444
2011	Valiant Air Command Corporate Hangar	\$847,397	\$762,657	\$42,370		\$42,370
2012	Administration Building	\$3,110,395	\$920,788	\$350,000	\$1,250,000	\$317,697
2012	Bristow Building	\$2,620,000			\$2,000,000	\$620,000
2012	Security Project - Phase 1 (All Airports)	\$1,047,488		\$994,871		\$52,618
2013	T-Hangar Taxilanes	\$442,134	\$397,921	\$22,107		\$22,107
2013	West Apron Rehabilitation	\$5,737,493	\$5,163,744	\$286,875		\$286,875
2014	Aircraft Rescue Firefighting Facility	\$3,139,860	\$2,825,874	\$156,993		\$156,993
2014	Aircraft Rescue Firefighting Vehicle	\$882,440	\$794,196	\$44,122		\$44,122
2014	Airfield Pavement Markings Rehabilitation	\$299,000	\$269,100	\$14,950		\$14,950
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2014	Taxiway B Rehabilitation	\$1,162,800	\$1,046,520	\$58,140		\$58,140
2018	Runway End Identifier Lights (REILs) Replacement	\$301,767	\$271,590	\$24,141		\$6,035
2019	Airfield Lighting Rehabilitation	\$2,580,888	\$2,322,799	\$206,471		\$51,618
2019	Airfield Signage Rehabilitation	\$299,350	\$269,415	\$23,948		\$5,987
2020	Valiant Air Command Event Center and Apron	\$4,000,000	\$0	\$3,200,000		\$800,000
2021	Closed-Circuit TV and New Access Control	\$500,000	\$0	\$400,000		\$100,000
2022	Runway 9/27 Rehabilitation	\$5,500,000	\$4,950,000	\$440,000		\$110,000
2022	Fuel Farm Rehabilitation	\$500,000	\$0	\$400,000		\$100,000
2023	New Air Traffic Control Tower	\$4,000,000	\$3,600,000	\$320,000		\$80,000
2023	South Apron Rehabilitation	\$1,750,000	\$1,575,000	\$140,000		\$35,000
2024	Taxiway G	\$1,750,000	\$1,575,000	\$140,000		\$35,000
2024	Northeast Apron and Parking	\$3,272,000	\$2,944,800	\$261,760		\$65,440
2025	Runway 18-36 Extension	\$7,245,000	\$6,520,500	\$579,600		\$144,900
2025	Taxiway A Extension	\$1,500,000	\$1,350,000	\$120,000		\$30,000
		\$57,011,316	\$41,630,878	\$8,452,513	\$3,250,000	\$3,406,016

Arthur Dunn Airpark (X21) Projects (2009 - future)

		TOTAL PROJECT	FAA	FDOT		TCAA
2009	Runway 33 Safety Area Improvements - Land Acquisition, Guidance Sign Panels, Security Fence and Gates	\$1,259,939	\$1,196,942	\$31,498		\$31,498
2010	Rehabilitate Taxiway A and Connectors	\$246,712	\$233,576	\$0		\$13,135
2011	Rehabilitate Runway Lights	\$685,717	\$606,920	\$0		\$78,797
2010	Rehabilitate Facilities	\$116,800	\$0	\$93,440		\$23,360
2013	Install Fire Hydrants	\$150,167	\$0	\$120,134		\$30,033
2019	Replace Precision Approach Path Indicators (PAPI) and Airfield Markings	\$371,620	\$334,458	\$29,730		\$7,432
2021	Turf Runway Stabilization	\$350,000	\$315,000	\$28,000		\$7,000
2021	Access Control System	\$150,000	\$0	\$120,000		\$30,000
2022	Apron Rehab	\$550,000	\$495,000	\$44,000		\$11,000
2022	Taxiway Rehabilitation	\$550,000	\$495,000	\$44,000		\$11,000
2023	Construct Corporate Hangar	\$2,500,000	\$0	\$2,000,000		\$500,000
2024	Construct 3 Hangars Addition	\$430,000	\$0	\$344,000		\$86,000
		\$7,360,955	\$3,676,897	\$2,854,802		\$829,257

Merritt Island Airport (COI) Projects (2009 - future)

		TOTAL PROJECT	FAA	FDOT	TCAA
2010	Facilities Rehabilitation	\$409,500	\$0	\$327,600	\$81,900
2010	Runway Safety Area Improvements	\$148,241	\$140,829	\$3,706	\$3,706
2010	Construct Box Hangars	\$395,706	\$0	\$316,565	\$79,141
2010	Fuel Farm Rehabilitation and Fuel Tank Removal	\$361,000	\$0	\$288,800	\$72,200
2011	Runway Safety Area Improvements	\$4,853,682	\$4,368,314	\$242,684	\$242,684
2015	Security and Infrastructure	\$949,000	\$0	\$759,200	\$189,800
2018	Port-A-Port Replace with 8 Box Hangars	\$1,926,062	\$0	\$1,540,850	\$385,212
2019	Replace Precision Approach Path Indicators (PAPI)	\$291,620	\$0	\$233,296	\$58,324
2020	Rehabilitate South Apron & Runway 11-29	\$2,821,828	\$2,539,645	\$225,746	\$56,437
2020	North Area Security and Infrastructure	\$949,000	\$0	\$759,200	\$189,800
2020	FBO Terminal Building	\$1,876,000	\$0	\$1,500,800	\$375,200
2020	Maintenance Hangar (FBP)	\$896,000	\$0	\$716,800	\$179,200
2021	Taxilane Development	\$2,750,000	\$2,475,000	\$220,000	\$55,000
2021	Access Control System	\$250,000	\$0	\$200,000	\$50,000
2022	T-Hangar Development (16 Units)	\$3,200,000	\$0	\$2,560,000	\$640,000
2022	Hangar (SCH)	\$1,348,000	\$0	\$1,078,400	\$269,600
2023	Fuel Farm Rehabilitation	\$450,000	\$0	\$360,000	\$90,000
2023	North Apron	\$1,914,000	\$0	\$1,531,200	\$382,800
2024	Runway 11-29 Rehabilitation	\$2,500,000	\$2,250,000	\$200,000	\$50,000
2024	Construct Box Hangars	\$1,546,000	\$1,391,400	\$123,680	\$30,920
		\$29,835,639	\$13,165,188	\$13,188,527	\$3,481,924

	TOTAL PROJECT	FAA	FDOT	"Other" Funding	TCAA
Grand Totals	\$94,207,911	\$58,472,963	\$24,495,841	\$3,250,000	\$7,717,197

REPAIRS AND EQUIPMENT

COI	August	Bel-Mac Roofing		\$1,578.00	COI Repair Roof - Space Coast Aviation (FBO)
COI	August	Maxwell Contracting		\$7,590.00	COI Sewer Emergency Service
COI	August	Bel-Mac Roofing		\$2,687.00	COI Repair Roof - Space Coast Aviation (FBO)
COI	September	Hangar Door Specialist		\$2,830.00	COI T-Hangar Building 10
COI	September	Robinson Equipment		\$23,848.05	1 each - Kubota F3990 Tractor with Mower Deck
COI	October	Hangar Door Specialist		\$5,800.00	COI T-Hangar Building 6
COI	November	Hangar Door Specialist		\$5,800.00	COI T-Hangar Building 6

COI TOTAL \$50,133.05

TIX	August	Robinson Equipment		\$47,696.10	2 each - Kubota F3990 Tractor with Mower Deck
TIX	August	Big Top Manufacturing		\$9,587.50	TIX Replace Facilities Shop Shelter Cover
TIX	September	Hangar Door Specialist		\$67,170.00	TIX T-Hangar Building 9
TIX	September	Bel-Mac Roofing		\$1,179.00	TIX Repair Roof - USATS Hangar (FBO)
TIX	September	Volusia Motorsports		\$11,756.98	1 each - Polaris Ranger Electric Utility Vehicle
TIX	October	Hangar Door Specialist		\$6,525.00	TIX T-Hangar Building 9 - Door Only Change Order
TIX	October	T's Handyman Service		\$1,450.00	TIX T-Hangar Building 9 - Clean Out
TIX	October	Bel-Mac Roofing		\$20,173.00	TIX USATS Hangar - Dorian Repair
TIX	November	Florida Coast Equipment		\$120,391.41	TIX Kubota M6 Tractor with Mower Deck and Boom

TIX TOTAL \$285,928.99

X21	August	Bel-Mac Roofing		\$10,453.00	X21 Repair Roof - Skydive Space Center (FBO)
X21	August	T's Handyman Service		\$19,138.00	X21 Repair Facilities Shop
X21	September	Bel-Mac Roofing		\$1,623.00	X21 Repair Roof - Skydive Space Center (FBO)
X21	September	Volusia Motorsports		\$11,756.98	1 each - Polaris Ranger Electric Utility Vehicle

X21 TOTAL \$42,970.98

GRAND TOTAL \$379,033.02

COI	TIX	X21
\$26,285.00	\$96,497.00	\$31,214.00
\$23,848.05	\$189,431.99	\$11,756.98

Repairs TOTAL	\$153,996.00
Equipment TOTAL	\$225,037.02

AUCTIONS AND SCRAPPING

Scrap Metal (Oct 2018-Sep 2019)	\$9,216.40
GG Auctions (Aug 2019)	\$7,301.26
GG Auctions (Sept 2019)	\$19,514.36
GG Auctions (Oct 2019)	\$38,369.51
GG Auctions (Nov 2019)	\$12,413.45

TOTAL added to R&R Fund \$86,814.98



Performance Appraisal Review
Titusville-Cocoa Airport Authority

Employee Name: Michael D. Powell, C.M., ACE Title: Chief Executive Officer

Date of Review: December 19, 2019

Date Last Review: January 17, 2019

Date Next Review: December 17, 2020

Summary of Job Description

Working for a seven-member Board of Directors as well as serving the needs of tenants, the traveling public, and the surrounding communities, the Chief Executive Officer is directly responsible for oversight of all public relations, administration, finance, business development, grants, facilities, operations, maintenance, marketing, and consulting firms. The Chief Executive Officer directs the daily operations of an FAR Part 139 – Class IV Commercial Service Airport, two General Aviation Airports, seven rental properties, and a self-storage facility.

Responsibilities also include: customer service, community leader, positive ambassador for aviation, property management, lease negotiations, emergency / incident / crisis command and recovery, FAA compliance, airport emergency planning, strategic planning, all airside and landside operations, airport security (General Aviation), wildlife management supervision, crisis communication planning, airport certification compliance, Airport Security Plan management, assessing / correcting all deficient areas, supervision of three airports, airport ground vehicle operations, and hurricane / disaster planning and recovery.

Additional responsibilities will include oversight into getting, and utilizing our own Space Port License we hope will be approved by the FAA this coming up year.

Job Knowledge: Chief Executive Officer's understanding of normal job requirements. Chief Executive Officer's understanding of related functions. Chief Executive Officer's efforts to keep skills current.

1) Possesses knowledge and skills required for the job:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

2) Budget:

a) Proposes Annual Budget with appropriate explanation:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

b) Administers resources in accord with approved budget:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

Initiative: How well does the Chief Executive Officer perform in the face of obstacles.

1) Demonstrates initiative in appropriate aspects of the job:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

2) Handles crisis efficiently and effectively:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

3) Is innovative in proposing ideas for growth and change:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

Quality of Work: Consider neatness, thoroughness, and accuracy of the work the Chief Executive Officer produces.

1) Keeps informed on airport compliance requirements to maintain the highest standard:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

2) Recommends program and policy changes to the Board, as necessary:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

Cooperation: Chief Executive Officer's ability and willingness to work with the community, associates, supervisors, and subordinates toward common goals.

1) Fosters and maintains a positive image in and around the community:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

2) Fosters and maintains strong relationships with local public and private entities:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

3) Is receptive to suggestions and constructive criticism:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

Leadership: How well the Chief Executive Officer leads, manages, and supervises.

1) Exercises appropriate supervision and leadership for staff:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

2) Appropriately delegates authority:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

3) Provides appropriate training and evaluation of staff:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

4) Provides appropriate tools and management for staff:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

5) Demonstrates appropriate work habits as shown by attendance, punctuality, appearance, grooming and safety

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

Achievement of Goals: List each goal that had been set and indicate whether Chief Executive Officer has achieved, failed to reach, ongoing, or exceeded the goal.

Goal 1. Apply and compete for highly sought after grant funds – **Exceeded**

- ✓ Aggressively sought and received grants this year for a complete airfield lighting project at TIX at \$2.58 million along with airfield signage at \$299,350. Although delayed somewhat, we are getting ready for a south apron and runway rehab at COI at \$2.8 million. We are also underway replacing the PAPIs at X21 along with new airfield markings at \$371,620, and replacing PAPIs at COI for \$291,620. The list of projects and accomplishments continues to grow.

Goal 2. Attract New Businesses

- ✓ Continuously speaking with interested parties about expanding and/or relocating to one of our airports - **Ongoing**
- Goal 3.** Continue working on out-of-the box thinking with current businesses to help them expand here with us - **Achieved - Ongoing**
- ✓ Currently pursuing our own Space Port License
- Goal 4.** Become more established as a community leader – **Exceeded**
- ✓ As a member of several community service based organizations, I am able to strengthen support and partnerships by apprising the community leadership about positive strides the Airport Authority makes in creating a system of airports everyone can be proud of having in their community.
- Goal 5.** Continue to improve relationships and seek out potential partnerships with local public and private entities – **Achieved - Ongoing**

Overall Evaluation:

☐ Outstanding ☐ Very Good ☐ Satisfactory ☐ Fair ☐ Unsatisfactory

Board Member's Comments:

Board Member's Name: _____ **Title:** _____

Board Member's Signature: _____ **Date:** _____



Compensation:

There has been no increase over the last five years.

I am extremely appreciative to the Board for the incredible support over the years as we have continued to make good things happen for multitudes of great folks we serve. There is still much to be done and I look forward to our future accomplishments together. Thank you for your continued leadership, insight, and support.



TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
X2I → ARTHUR DUNN AIRPARK

355 Golden Knights Blvd. → Titusville, Florida 32780 → 321.267.8780 → fax: 321.383.4284 → email: admins@fairport.com

MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: December 19, 2019

ITEM DESCRIPTION - NEW BUSINESS ITEM B

Discussion by Mr. Nick Leone of Recent Invoiced Costs by Michael Baker International and Contractors Regarding Current Projects

BACKGROUND

Michael Baker International is currently conducting the engineering and oversight work for contractors on current projects.

The invoice review is to keep the Board informed and ensure we meet FDOT compliance requirements.

ISSUES

All projects are moving forward.

ALTERNATIVES

If anything regarding the numbers is unclear during the discussion, the Airport Authority Board may ask questions about the costs to ensure everyone is comfortable with the invoices as presented.

FISCAL IMPACT

The current Invoiced Costs for the invoices will be covered by Mr. Nick Leone, of Michael Baker International, in detail at the Board Meeting. The back-up documentation is provided for the Board's convenience of reference.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) Concur with approval of the invoiced costs by Michael Baker International and (2) authorize an Authority Officer or the Chief Executive Officer to execute the necessary documentation upon satisfactory review by legal counsel.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: Titusville-Cocoa Airport Authority PROJECT: Airfield Lighting Rehab - Space Coast Regional APO APPLICATION NO. TEN
 12/4/2019
 11/30/2019
 DISTRIBUTION TO:
☒ OWNER
☒ ENGINEER
☐ CONTRACTOR

BY MAIL TO: Nick Leone, Michael Baker International: 515 N Flagler Dr Suite 303, West Palm Beach, FL 33401

FROM: H.L. Pruitt Corp.
 501 Wade Street
 Winter Springs, FL 32708
 HIPC JOB #: 504
 HIPC Pay App #: 50410

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G-703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,814,096.00
2. Net change by Change Orders	\$ 556,684.00
3. CONTRACT SUM TO DATE	\$ 2,370,780.00
4. TOTAL COMPLETED & STORED TO DATE \$ (Column J on G703)	1,742,987.89
5. RETAINAGE	
a. 10 % of Completed Work (Columns D + E on G703)	\$ 174,298.79
b. 0 % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$ 174,298.79

6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	1,568,689.10
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 1,552,149.80
8. CURRENT PAYMENT DUE	\$ 16,539.30
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 627,792.11


CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	296,750.00	0.00
Total approved this Month	259,934.00	0.00
TOTALS	556,684.00	0.00
NET CHANGES by Change Order	556,684.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application For Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: H.L. Pruitt Corp.

By:  Date: 12/04/19

State of: Florida
 County of: SEMINOLE
 Subscribed and sworn to before
 me this 4th day of December, 2019

Notary Public: 
 BONNIE J. MAPSH
 NOTARY PUBLIC
 STATE OF FLORIDA
 Commission # 06343814
 Expires 7/24/2023

My Commission Expires: 7/24/23

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)
\$ 16,539.30

ENGINEER:  Date: 12/5/2019

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.


 12/11/19



H.L. Pruitt Corp.

501 Wade Street
Winter Springs, FL 32708
407-327-3848 - phone
407-327-3756 - fax

INVOICE

INVOICE #:

50410

DATE:

December 4, 2019

RANGE:

Nov. 1 - Nov. 30, 2019

TO: Titusville-Cocoa Airport Authority
355 Golden Knights Blvd.
Titusville, FL 32780

PROJECT: Airfield Lighting Rehab.

LOCATION: Space Coast Regional Airport

ATTN: Accounts Payable

CC: Nick Leone, Michael Baker International

ITEM			AMOUNT
<u>Draw Request #10</u>			
Original Contract Amount: \$ 1,814,096.00			
Change Orders: \$556,684.00			
Revised Contract Amount: \$2,370,780.00			
Amount Completed to Date - 74%: \$1,742,987.89			
<u>Less Retainage @ 10%: (\$174,298.79)</u>			
<u>Less Previous Requests: (\$1,552,149.80)</u>			
Total Amount Due and Payable This Request			\$16,539.30

NOTES: Due upon receipt, unless otherwise noted.


For H.L. Pruitt Corp. 11/1/2019
Date

SCHEDULE OF VALUES
Airfield Lighting Rehabilitation - Space Coast Regional APO
Titusville-Cocoa Airport Authority

HUPC JOB #: 504

Application for Payment #: TEN
Date of application: 12/4/20
Through date: 11/30/20

INDEX	PAY ITEM NO.	DESCRIPTION	UN	QTY	UNIT PRICE	E	F	G	H	I	J	K	L	M	N	O	Through date:	
																	11/30/2019	
1	01000	Mobilization	LS	1	200,000.00		200,000.00	1.00				1.00	200,000.00	100%			20,000.00	
2	01050	Maintenance of Air Operations	LS	1	30,000.00		30,000.00	1.00				1.00	30,000.00	100%			3,000.00	
3	02000	Construction Lycopodium & As-Built Survey	LS	1	5,000.00		5,000.00	0.85				0.85	4,250.00	85%		750.00	425.00	
4	S-140	Demo and Remove existing Security Fencing	LF	67	8.00		496.00	67.00				67.00	496.00	100%			49.60	
5	S-140	Demo and Removal of Existing Vault	LS	1	45,000.00		45,000.00	0.00						0%		45,000.00		
6	0131120	Pre-cast concrete vault building (all-inclusive)	LS	1	158,000.00		158,000.00	1.00				1.00	158,000.00	100%			15,800.00	
7	F-162	Security Chain Link Fencing	LF	97	80.00		5,820.00	97.00				97.00	5,820.00	100%			582.00	
8	F-162	Pedestrian Gate	EA	1	115.00		115.00	1.00				1.00	115.00	100%			11.50	
9	T-804-5.1	Sodding	SY	1,000	3.00		3,000.00	0.00						0%		3,000.00		
10	L-107-5.1	Removal of existing RW Windcone structure & foundation	EA	3	1,100.00		3,300.00	3.00				3.00	3,300.00	100%			330.00	
11	L-107-5.2	New L-107(1) LED Externally lighted windcone system with a base can in earth	EA	1	14,000.00		14,000.00	1.00				1.00	14,000.00	100%			1,400.00	
12	L-107-5.3	New L-807(1) LED Externally lighted windcone system with a base can in earth	EA	2	8,000.00		16,000.00	2.00				2.00	16,000.00	100%			1,600.00	
13	L-108-5.1	Hand excavate minimum 8" w x 28" deep trench minimum 8" wide x 28" deep in existing kill	LF	500	12.00		6,000.00	500.00				500.00	6,000.00	100%			600.00	
14	L-108-5.2	Strength pavement	LF	100	10.00		1,000.00	100.00				100.00	1,000.00	100%			100.00	
15	L-108-5.3	3/4" x 20' ground rods connected to counterpoise	EA	10	120.00		1,200.00	8.00		1.00		8.00	960.00	90%		120.00	108.00	
16	L-108-5.4	10' additional ground and sections	EA	10	90.00		900.00	2.00				2.00	180.00	20%		720.00	18.00	
17	L-108-5.5	80 Bare 3/8" RWGS counterpoise conductor attached power conduit system, not parallel to edge of pavement	LF	1,250	0.90		1,125.00	1,250.00				1,250.00	1,125.00	102%		12.813	115.20	
18	L-108-5.6	80 3/8" L-824 conductor installed in new & existing conduit/bank/marketplace system	LF	103,000	1.00		103,000.00	90,127.00		60.00		90,187.00	90,187.00	88%		12,813.00	9,018.70	
19	L-108-5.7	12 Strand MM FO Cable for ALLMS installed in new conduit/chase	LF	250	45.00		11,250.00	0.00		250.00		250.00	11,250.00	100%			1,125.00	
20	L-108-5.8	350 KCM, XH-RW conductor installed in new Conduit/Ductbank/Menhole installed in new	LF	1,850	12.00		19,800.00	1,650.00				1,650.00	19,800.00	100%			1,980.00	
21	L-108-5.9	#1, 600 V XH-RW conductor installed in new Conduit/Ductbank/MH System	LF	850	10.00		8,500.00	850.00				850.00	8,500.00	100%			850.00	
22	L-109-5.1	Demolition of existing electrical systems in the existing Airfield Electrical Vault, complete	LS	1	18,000.00		18,000.00	0.00						0%		18,000.00		
23	L-109-5.2	Provide and install new electrical systems in the New Airfield Lighting Vault, complete	LS	1	150,000.00		150,000.00	1.00				1.00	150,000.00	100%			15,000.00	
24	L-109-5.3	Provide and install new Airfield Lighting Control System, L-820R83, complete	LS	1	180,000.00		180,000.00	0.70				0.70	126,000.00	70%		54,000.00	12,600.00	
25	L-109-5.4	Provide and install new L-820 7.5 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	2	15,000.00		30,000.00	2.00				2.00	30,000.00	100%			3,000.00	
26	L-109-5.4	Provide and install new L-820 10 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	1	18,000.00		18,000.00	1.00				1.00	18,000.00	100%			1,800.00	
27	L-109-5.4	Provide and install new L-820 15 KW Ferroresonant 208V, 3-step regulator with 120V control voltage, complete	EA	1	22,000.00		22,000.00	1.00				1.00	22,000.00	100%			2,200.00	
28	L-109-5.4	Provide and install new L-820 15 KW Ferroresonant 208V, 5-step regulator with 120V control voltage, complete	EA	1	23,000.00		23,000.00	1.00				1.00	23,000.00	100%			2,300.00	
29	L-109-5.4	Provide and install new L-820 20 KW Ferroresonant 208V, 5-step regulator with 120V control voltage, complete	EA	1	28,000.00		28,000.00	1.00				1.00	28,000.00	100%			2,800.00	
30	L-109-5.9	Relocate and install existing 20KW Ferroresonant 208V, 5-step regulator, complete	EA	1	3,000.00		3,000.00	0.00						0%		3,000.00		
31	L-109-5.10	FPL Utility allowance account	ALL	1	2,000.00		2,000.00	1.17				1.17	2,347.89	117%		(347.89)	234.79	
32	L-109-5.11	Provide and install new Airfield Standby Generator and Subbase Fuel Tank, complete	LS	1	245,000.00		245,000.00	0.15				0.15	36,750.00	15%		208,250.00	3,675.00	

INDEX	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
	PAY ITEM NO.	DESCRIPTION	UN	QTY	UNIT PRICE	CONTRACT AMOUNT	QTY FROM PREVIOUS PERIODS	AMT FROM PREVIOUS PERIODS	QTY THIS PERIOD	AMOUNT REQUESTED THIS PERIOD	QUANTITY COMPLETE & STORED TO DATE	AMOUNT COMPLETE & STORED TO DATE	PERCENT COMPLETED TO DATE %	BALANCE TO FINISH	Retainage 10%
33	L-110-5.1	One 2" sch. 40 PVC conduit direct buried in earth/new paved shoulder complete in place	LF	1,250	4.00	5,000.00	1,100.00	4,400.00	30.00	120.00	1,130.00	4,520.00	90%	480.00	452.00
34	L-110-5.2	One 2" sch. 40 PVC conduit installed in existing full strength pavement complete in place	LF	50	6.00	300.00	9.00	-	-	-	-	-	0%	300.00	-
35	L-110-5.3	One 2" HDPE conduit (uncolored bored 48" deep beneath existing full strength and shoulder pavements, complete	LF	100	15.00	1,500.00	0.00	-	-	-	-	-	0%	1,500.00	-
36	L-110-5.4	One FAA 4" sch. 40 PVC concrete encased split duct in earth/new full strength pavement	LF	200	16.00	3,200.00	0.00	-	-	-	-	-	0%	3,200.00	-
37	L-110-5.5	Hand excavate and provide/install one 3" SCH 40 PVC Conduit direct buried in earth complete in place	LF	500	8.00	4,000.00	500.00	4,000.00	-	-	500.00	4,000.00	100%	-	400.00
38	L-110-5.6	Intercept existing conduit system and connect to new conduit system and extend circuit	EA	35	150.00	5,250.00	35.00	5,250.00	-	-	35.00	5,250.00	100%	-	525.00
39	L-110-5.7	Hand excavate and provide/install one 2" SCH 40 PVC Conduit direct buried in earth complete in place	LF	1,200	9.00	10,800.00	0.00	-	-	-	-	-	0%	10,800.00	-
40	L-115-5.1	New L-887 16" dia. Junction can installed in earth, complete	EA	1	300.00	300.00	1.00	300.00	-	-	1.00	300.00	100%	-	30.00
41	L-115-5.2	Install new L-887 1/2" cover and abandon existing L-887 Junction can in place	EA	30	150.00	4,500.00	30.00	4,500.00	-	-	30.00	4,500.00	100%	-	450.00
42	L-115-5.3	Intercept existing light base can in earth/existing pavement and connect to conduit system	EA	5	350.00	1,750.00	10.00	3,500.00	-	-	10.00	3,500.00	200%	(1,750.00)	350.00
43	L-115-5.4	Removal of existing junction conduit base can in earth, complete	EA	15	150.00	2,250.00	15.00	2,250.00	-	-	15.00	2,250.00	100%	-	225.00
44	L-115-5.5	Removal of existing junction can/light base can in existing pavement, complete	EA	2	200.00	400.00	0.00	-	-	-	-	-	0%	400.00	-
45	L-115-5.6	Install FPL provided pull box, complete	EA	1	90.00	90.00	1.00	90.00	-	-	1.00	90.00	100%	-	9.00
46	L-115-5.7	New concrete manhole, 48"x48"x48" internal dimensions, with cover	EA	1	8,000.00	8,000.00	1.00	8,000.00	-	-	1.00	8,000.00	100%	-	800.00
47	L-115-5.8	Recess existing concrete manhole, complete	EA	1	7,000.00	7,000.00	1.00	7,000.00	-	-	1.00	7,000.00	100%	-	700.00
48	L-115-5.9	Cone and existing concrete manhole and install conduit, complete	EA	10	200.00	2,000.00	10.00	2,000.00	-	-	10.00	2,000.00	100%	-	200.00
49	L-125-5.1	New L-862, Runway HIRL elevated edge light installed on existing base can	EA	61	700.00	42,700.00	61.00	42,700.00	-	-	61.00	42,700.00	100%	-	4,270.00
50	L-125-5.2	New L-850C, Runway HIRL flush edge light installed on existing base can	EA	25	730.00	18,250.00	25.00	18,250.00	-	-	25.00	18,250.00	100%	-	1,825.00
51	L-125-5.3	New L-862E, Runway HIRL elevated threshold light installed on existing base can	EA	13	1,700.00	22,100.00	13.00	22,100.00	-	-	13.00	22,100.00	100%	-	2,210.00
52	L-125-5.4	New L-881(L), Runway MRL elevated edge light installed on existing base can	EA	48	750.00	36,000.00	48.00	36,000.00	-	-	48.00	36,000.00	100%	-	3,600.00
53	L-125-5.5	New L-861(E), Runway MRL elevated threshold light installed on existing base can	EA	17	800.00	13,600.00	17.00	13,600.00	-	-	17.00	13,600.00	100%	-	1,360.00
54	L-125-5.6	New L-852X(L), Runway MRL LED flush mount edge light installed on existing base can	EA	2	2,500.00	5,000.00	2.00	5,000.00	-	-	2.00	5,000.00	100%	-	500.00
55	L-125-5.7	New L-861 T (L), Taxiway MTL elevated edge light installed on existing base can	EA	450	560.00	252,000.00	450.00	252,000.00	-	-	450.00	252,000.00	100%	-	25,200.00
56	L-125-5.8	New L-852T(L), Taxiway MTL flush mount edge light installed on existing base can	EA	2	1,300.00	2,600.00	2.00	2,600.00	-	-	2.00	2,600.00	100%	-	260.00
57	L-125-5.9	Intercept existing circuit conductors in existing base can/manhole/Junction can & extend circuits accordingly	EA	100	110.00	11,000.00	100.00	11,000.00	-	-	100.00	11,000.00	100%	-	1,100.00
58	L-125-5.10	Identification of cables, ductbanks, and lighting fixtures per FAA specifications	LS	1	2,000.00	2,000.00	1.00	2,000.00	-	-	1.00	2,000.00	100%	-	200.00
						1,814,098.00	0.00	-	-	-	-	-	-	-	-
					SUBTOTAL										
						1,814,098.00		1,442,310.89		11,577.00		1,453,887.89	80%	360,204.11	145,388.78
C01	L-109-5.4	Provide & install New L-829 7.5 KW Ferrarion 208V, 3-step regulator with 120V control voltage, complete	EA	1	15,000.00	15,000.00	1.00	15,000.00	-	-	1.00	15,000.00	100%	-	1,500.00
C01	L-109-5.5	Provide & install New L-829 10 KW Ferrarion 208V, 3-step regulator with 120V control voltage, complete	EA	1	16,000.00	16,000.00	1.00	16,000.00	-	-	1.00	16,000.00	100%	-	1,600.00

INDEX	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
X	PAY ITEM NO.	DESCRIPTION	UN	QTY	UNIT PRICE	CONTRACT AMOUNT	QTY FROM PREVIOUS PERIODS	AMT FROM PREVIOUS PERIODS	QTY THIS PERIOD	AMOUNT REQUESTED THIS PERIOD	QUANTITY COMPLETE & STORED TO DATE	AMOUNT COMPLETE & STORED TO DATE	PERCENT COMPLETED TO DATE %	BALANCE TO FINISH	Retention 10%
		Provide & install New L-829 15 KW Ferroresonant, 200V, 3-step regulator with 120V control voltage, complete	EA	1	22,000.00	(22,000.00)	(1.00)	(22,000.00)		-	(1.00)	(22,000.00)	100%	-	(2,200.00)
CO1	L-109-5.6	Provide & install New L-829 15 KW Ferroresonant, 200V, 5-step regulator with 120V control voltage, complete	EA	1	23,000.00	23,000.00	1.00	23,000.00		-	1.00	23,000.00	100%	-	2,300.00
CO1	L-109-5.7	Provide & install New L-829 20 KW Ferroresonant, 200V, 5-step regulator with 120V control voltage, complete	EA	1	28,000.00	28,000.00	(1.00)	(28,000.00)		-	(1.00)	(28,000.00)	100%	-	(2,800.00)
CO1	L-109-5.8	Demo Existing Signs & Concrete Bases	EA	79	400.00	31,600.00	70.00	31,600.00		-	79.00	31,600.00	100%	-	3,160.00
CO1	L-126-5.1	L-850(L) Size 2, LED 1 Module Sign complete on existing base	EA	1	1,000.00	1,000.00	0.00	-	1.00	1,000.00	1.00	1,000.00	100%	-	100.00
CO1	L-126-5.2	L-850(L) Size 2, LED 1 Module Sign complete on existing base	EA	21	2,200.00	46,200.00	21.00	46,200.00		-	21.00	46,200.00	100%	-	4,620.00
CO1	L-126-5.3	L-850(L) Size 2, LED 2 Module Sign complete on existing base	EA	20	3,000.00	60,000.00	20.00	60,000.00		-	20.00	60,000.00	100%	-	6,000.00
CO1	L-126-5.4	L-850(L) Size 2, LED 3 Module Sign complete on existing base	EA	27	3,800.00	102,600.00	26.00	98,800.00	1.00	3,800.00	27.00	102,600.00	100%	-	10,260.00
CO1	L-126-5.5	L-850(L) Size 2, LED 4 Module Sign complete on existing base	EA	1	4,700.00	4,700.00	1.00	4,700.00		-	1.00	4,700.00	100%	-	470.00
CO1	L-126-5.6	Complete on existing base	EA	10	3,500.00	35,000.00	10.00	35,000.00		-	10.00	35,000.00	100%	-	3,500.00
CO1	L-126-5.7	New Concrete Base (Size 2, LED - 1 module sign), all-inclusive for FAA required base & new signage	EA	1	1,650.00	1,650.00	0.00	-		-	-	-	0%	1,650.00	-
CO1	L-126-5.8	New Concrete Base (Size 2, LED - 2 module sign), all-inclusive for FAA required base & new signage	EA	1	1,800.00	1,800.00	0.00	-		-	-	-	0%	1,800.00	-
CO1	L-126-5.9	New Concrete Base (Size 2, LED - 3 module sign), all-inclusive for FAA required base & new signage	EA	1	2,000.00	2,000.00	0.00	-	1.00	2,000.00	1.00	2,000.00	100%	-	200.00
CO1	L-126-5.10	New Concrete Base (Size 2, LED - 4 module sign), all-inclusive for FAA required base & new signage	EA	1	2,200.00	2,200.00	0.00	-		-	-	-	0%	2,200.00	-
CO1	L-126-5.11	New Concrete Base (Size 2, LED - 4 module sign), all-inclusive for FAA required base & new signage	EA	1	2,000.00	2,000.00	0.00	-		-	-	-	0%	2,000.00	-
CO1	L-126-5.12	all-inclusive for FAA required base & new signage	EA	1	2,000.00	2,000.00	0.00	-		-	-	-	0%	2,000.00	-
CO2	CO2-1	Add "Football nuts" at elevated light fixtures	EA	589	272.72	160,630.88	-	-		-	-	-	0%	160,630.88	-
CO2	CO2-2	Install new driveway and associated structures	LS	1	99,303.12	99,303.12	-	-		-	-	-	0%	99,303.12	-
		Change Order Item Totals				556,684.00		282,300.00		6,800.00		289,100.00		-	28,910.00
		TOTAL				2,370,780.00		1,724,510.88		18,377.00		1,742,987.88	74%	350,208.11	174,298.73

DBE FORM 5

MONTHLY REPORT

PAY APPLICATION #10

DATE December 4, 2019

NAME OF CONTRACTOR: H.L. Pruitt Corp.

TCAA CONTRACT NO: _____

CONTRACT: Airfield Lighting Rehab.

BASE BID AMOUNT: \$ 1,814,096.00

DBE GOALS % 10 \$ 237,780.00

TOTAL CONTRACT \$ 2,370,780.00 (thru CO#2)

TOTAL DBE CONTRACT \$ 400,978.00

NAME OF DBE SUBCONTRACTOR	ADDRESS	TYPE OF WORK	EARNED THIS MONTH	EARNED TO DATE
<u>Torres Electric Supply</u>	<u>3190 SE Dominica Terrace, Stuart, FL 34997</u>	<u>Electrical Material Supply</u>	<u>\$ 2,008.44</u>	<u>\$ 326,506.23</u>
<u>VA Paving</u>	<u>P.O. Box 1046, Cocoa, FL 32923</u>	<u>Earthwork and Paving</u>	<u>\$ _____</u>	<u>\$ _____</u>
_____	_____	_____	<u>\$ _____</u>	<u>\$ _____</u>
_____	_____	_____	<u>\$ _____</u>	<u>\$ _____</u>
SUBTOTAL ALL DBE.....			<u>\$ _____</u>	<u>\$ 326,506.23</u>
DBE EARNED TO DATE DIVIDED BY TOTAL CONTRACT EARNED TO DATE			<u>1</u> %	<u>19</u> %
PERCENTAGE OF OVERALL CONTRACT COMPLETE.....			<u>74</u> %	

The undersigned hereby affirms and declares that the above-listed firms were actually employed in the performance of work/services under this contract and further that each such firm earned and has been paid the stated amount for their respective efforts.

Signature: [Signature] Title: Project Manager

Sworn and subscribed before me, this 4th day of December, 20 19.

[Signature] (Seal)
NOTARY PUBLIC

BONNIE J. MARSH
NOTARY PUBLIC
STATE OF FLORIDA
Comm# GG343814
Expires 7/24/2023

NOTES:

- Contractor shall attach to this form a typewritten explanation of any differences in DBE participation between this form and DBE Form 1 including an accounting for any changes in DBE firms employed.
- THIS FORM MUST BE COMPLETED AND SUBMITTED WITH CONTRACTORS REQUEST FOR MONTHLY AND FINAL PAYMENTS.

Michael Baker
INTERNATIONAL

MICHAEL BAKER INTERNATIONAL, INC.

12740 Gran Bay Parkway West
Suite 2110
Jacksonville, FL 32258
904-380-2500
Billing (803) 231-4014

NOVEMBER 13, 2019

TITUSVILLE-COCOA AIRPORT AUTHORITY
355 GOLDEN KNIGHTS
TITUSVILLE, FL 32780

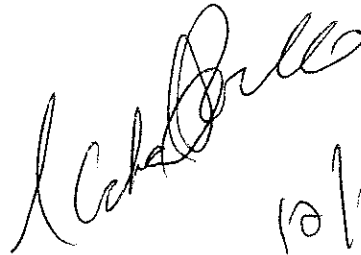
INVOICE NO. 1065792
BAKER PROJECT NO. 170779
REQUEST NO. 09
FAA AIP PROJECT NO. 3-12-0080-028-2018
PROJECT ID # FM 247401-1-94-01

RE: AIRFIELD LIGHTING REHABILITATION (CONSTRUCTION)

FOR FEES BILLED THROUGH OCTOBER 01, 2019 THROUGH OCTOBER 31, 2019

CONTRACT VALUE \$241,224.00

		<u>INVOICED THIS PERIOD</u>	<u>INVOICED TO DATE</u>
PHASE 5 - CONSTRUCTION SERVICES			
CONSTRUCTION ADMINISTRATION			
98.56% COMPLETE OF	\$43,604.00	\$46.44	\$42,977.83
RPR			
90.00% COMPLETE OF	\$178,620.00	\$17,183.38	\$160,758.00
SPECIAL SERVICES (SUBCONSULTANTS)			
46.66% QA CONSTRUCTION TESTING	\$5,000.00	\$0.00	\$2,332.85
100.00% AIRFIELD ELECTRICAL	\$14,000.00	\$0.00	\$14,000.00
TOTAL EARNINGS		\$17,229.82	\$220,068.68
AMOUNT DUE THIS INVOICE			\$17,229.82


10/11/19

Electronic Remittance

CITIZENS BANK
ABA: 036-076-150
Account No.: 6101710975
SWIFT: CTZIUS33

Check Payment Remit to:

PO BOX 536408
PITTSBURGH, PA 15253-5906



TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
X2I → ARTHUR DUNN AIRPARK

355 Golden Knights Blvd. → Titusville, Florida 32780 → 321.267.8780 → fax: 321.383.4284 → email: admins@flairport.com

MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: December 19, 2019

ITEM DESCRIPTION - NEW BUSINESS ITEM C

Discussion by Mr. Rob Hambrecht of Recent Invoiced Costs by AVCON and Contractors Regarding Current Projects

BACKGROUND

AVCON is currently conducting the engineering and oversight work for contractors on current projects.

The invoice review is to keep the Board informed and ensure we meet FDOT compliance requirements.

ISSUES

All projects are moving forward.

ALTERNATIVES

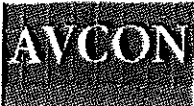
If anything regarding the numbers is unclear during the discussion, the Airport Authority Board may ask questions about the costs to ensure everyone is comfortable with the invoices as presented.

FISCAL IMPACT

The current Invoiced Costs for the invoices will be covered by Mr. Rob Hambrecht, of AVCON, in detail at the Board Meeting. The back-up documentation is provided for the Board's convenience of reference.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) Concur with approval of the invoiced costs by AVCON and (2) authorize an Authority Officer or the Chief Executive Officer to execute the necessary documentation upon satisfactory review by legal counsel.



AVCON, INC.
Engineers & Planners

5555 E. Michigan Street, Suite 200
Orlando, Florida 32822
Phone: (407) 599-1122
Fax: (407) 599-1133
www.avconinc.com

INVOICE

Titusville-Cocoa Airport Authority
355 Golden Knights Blvd.
Titusville, FL 32780

November 08, 2019
Project No: 2019.0045.05
Invoice No: 116761 **PAY APP #3**

Project 2019.0045.05 COI - PAPI Replacement Design & Bidding

Need TO Number

Via email to Ashley Campbell at acampbell@fairport.com

Professional Services from October 01, 2019 to October 31, 2019

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Fee	34,975.00	80.00	27,980.00	19,148.81	8,831.19
Total Fee	34,975.00		27,980.00	19,148.81	8,831.19
Total					8,831.19
Total this Invoice					\$8,831.19 ✓

Outstanding Invoices

Number	Date	Balance
116413	9/13/2019	11,541.75
116586	10/17/2019	7,607.06
Total		19,148.81

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11/19/19

M

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Monthly Project Status Report
Titusville Cocoa Airport Authority
Merritt Island Airport (COI)
PAPI Replacement
Design & Bidding



FAA AIP Project No.:

FDOT #:
FM 409457-2-94-01

Contract: G1715

TICO #:

AVCON #:
2019.0045.05

To: Michael D. Powell, C.M., ACE, Chief Executive Officer
Cc: Ashley Campbell, Manager of Finance & Grant Administration
Report Date: November 15, 2019
Reporting Period: October 01, 2019 through October 31, 2019
Accompanies Invoice: 116761 Pay Ap #3

Activity during Reporting Period:

- Continued work on the PAPI design and plans preparation
- Subconsultant coordination
- Provided 90% Submittal on October 2, 2019
- Provided Bid Documents on October 23, 2019

Upcoming Activities:

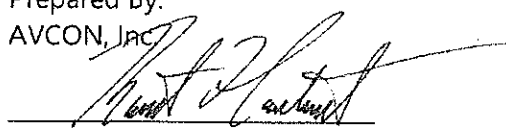
- Pre Bid Meeting November 6, 2019
- Bid Opening November 27, 2019
- Construction

Schedule:

July 26, 2019	Notice to Proceed	Complete
August 30, 2019	30% Design Submittal	Complete
October 2, 2019	90% Design Submittal	Complete
October 16, 2019	100% Design Submittal	Complete
October-November, 2019	Bidding	Ongoing
November 27, 2019	Open Bids	Pending
January, 2020	Start Construction	Pending

Prepared By:

AVCON, Inc.


Robert K. Hambrecht, P.E.
Sr. Project Manager

Titusville-Cocoa Airport Authority
Check Register
For the Period From Nov 1, 2019 to Nov 30, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Account ID	Account Description	Amount
37970	11/8/19	AG-PRO Companies	546290 546290 546290 101000	R & M - Equip. - Unallocated R & M - Equip. - Unallocated R & M - Equip. - Unallocated Cash Operating	992.91
37971	11/8/19	Aqua Draulics Plumbing Supply	546503 101000	T-Hangar Maintenance TIX Cash Operating	26.63
37972	11/8/19	A T & T	541001 541001 541001 101000	Telephone Telephone Telephone Cash Operating	636.25
37973	11/8/19	AVCON	207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Cash Operating	4,652.04
37974	11/8/19	AVCON	207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Cash Operating	11,541.75
37975	11/8/19	AVCON	207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Cash Operating	7,607.06
37976	11/8/19	Bel-Mac Roofing, Inc.	546303 546303 101000	R & M - Bldgs. - TIX R & M - Bldgs. - TIX Cash Operating	20,173.00
37977	11/8/19	Brevard Cultural Alliance, Inc.	554001 101000	Dues & Memberships - G & A Cash Operating	1,000.00
37978	11/8/19	Carr, Riggs & Ingram CPAs and Ad	532001 532001 101000	Accounting & Audting Accounting & Audting Cash Operating	3,500.00
37979	11/8/19	C & D Construction, Inc.	207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Cash Operating	62,519.97
37980	11/8/19	CHLIC	523090 101000	Group Insurance - Unallocated Cash Operating	462.87
37981	11/8/19	Cintas Corp., Loc. 149	552090 101000	Uniforms - Unallocated Cash Operating	1,288.44
37982	11/8/19	City Of Titusville	543190 101000	Water - Unallocated Cash Operating	130.00
37983	11/8/19	City Of Titusville	543190 101000	Water - Unallocated Cash Operating	848.96
37984	11/8/19	Department Of Economic Opportuni	554001 101000	Dues & Memberships - G & A Cash Operating	175.00
37985	11/8/19	Dish	541401 101000	Cable Service Cash Operating	59.54
37986	11/8/19	Faster Than Sound, Inc.	552201 101000	Cleaning - G & A Cash Operating	510.00

Titusville-Cocoa Airport Authority
Check Register
For the Period From Nov 1, 2019 to Nov 30, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Account ID	Account Description	Amount
37987	11/8/19	Federal Express	542101 101000	Express Mail Cash Operating	143.96
37988	11/8/19	Florida Door Control of Orlando, Inc	546290 101000	R & M - Equip. - Unallocated Cash Operating	1,860.70
37989	11/8/19	Globenet Global Computer Solution	531207 101000	Prof Serv - Tech Support Cash Operating	1,568.75
37990	11/8/19	Florida Power & Light	543090 543090 543090 543090 101000	Electricity - Unallocated Electricity - Unallocated Electricity - Unallocated Electricity - Unallocated Cash Operating	1,504.11
37991	11/8/19	Grainger	546290 101000	R & M - Equip. - Unallocated Cash Operating	171.88
37992	11/8/19	Hangar Door Specialists, LLC	546503 546503 101000	T-Hangar Maintenance TIX T-Hangar Maintenance TIX Cash Operating	6,525.00
37993	11/8/19	Heavy Duty Truck Repair Inc	546101 101000	R & M Service - G & A Cash Operating	150.00
37994	11/8/19	H. L. Pruitt Corporation	207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Cash Operating	139,014.00
37995	11/8/19	Home Depot Credit Services	546301 546301 101000	R & M - Bldgs. - G & A R & M - Bldgs. - G & A Cash Operating	82.56
37996	11/8/19	ICMA Retirement Trust	218200 101000	Retirement Payable Cash Operating	1,250.00
37997	11/8/19	Lenz Auto Electric	546290 101000	R & M - Equip. - Unallocated Cash Operating	98.50
37998	11/8/19	Lowes	546090 546502 546090 101000	R & M - Unallocated T-Hangar Maintenance X21 R & M - Unallocated Cash Operating	1,031.57
37999	11/8/19	MC^2, Inc.	546201 546201 546201 546201 101000	R & M - Equip. - G & A R & M - Equip. - G & A R & M - Equip. - G & A R & M - Equip. - G & A Cash Operating	3,560.98
38000	11/8/19	Michael Baker International	207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Cash Operating	16,000.00
38001	11/8/19	Michael Baker International	207100 207100 101000	Due To From Development Due To From Development Cash Operating	32,561.00
38002	11/8/19	Michael Baker International	207100 207100 207100	Due To From Development Due To From Development Due To From Development	18,806.52

Titusville-Cocoa Airport Authority
Check Register
For the Period From Nov 1, 2019 to Nov 30, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Account ID	Account Description	Amount
			101000	Cash Operating	
38003	11/8/19	Michael Baker International	207100	Due To From Development	78,361.31
			207100	Due To From Development	
			207100	Due To From Development	
			101000	Cash Operating	
38004	11/8/19	Michael Baker International	207100	Due To From Development	42,328.74
			207100	Due To From Development	
			207100	Due To From Development	
			101000	Cash Operating	
38005	11/8/19	Michael Baker International	207100	Due To From Development	40,981.81
			207100	Due To From Development	
			207100	Due To From Development	
			101000	Cash Operating	
38006	11/8/19	Michael Baker International	207100	Due To From Development	16,031.60
			207100	Due To From Development	
			207100	Due To From Development	
			101000	Cash Operating	
38007	11/8/19	O'Reilly Auto Parts, Inc.	546290	R & M - Equip. - Unallocated	1,022.99
			546490	R & M - Autos - Unallocated	
			101000	Cash Operating	
38008	11/8/19	Pro Chem, Inc.	546390	R & M - Bldgs. - Unallocated	1,224.44
			101000	Cash Operating	
38009	11/8/19	R. E. Michel Company LLC	546390	R & M - Bldgs. - Unallocated	1,444.25
			101000	Cash Operating	
38010	11/8/19	Rev-Cut Mower	546290	R & M - Equip. - Unallocated	86.85
			101000	Cash Operating	
38011	11/8/19	Spectrum	541501	Internet Fees	58.28
			101000	Cash Operating	
38012	11/8/19	Sterling Enterprises, LLC	207100	Due To From Development	4,250.00
			207100	Due To From Development	
			207100	Due To From Development	
			207100	Due To From Development	
			101000	Cash Operating	
38013	11/8/19	Titusville Dots	552001	Uniforms	1,105.00
			101000	Cash Operating	
38014	11/8/19	Waste Management	544001	Rentals & Leases G & A	1,091.48
			544001	Rentals & Leases G & A	
			544001	Rentals & Leases G & A	
			101000	Cash Operating	
38015	11/8/19	Watkins Fuel Oil	552101	Fuel - G & A	230.00
			101000	Cash Operating	
38016	11/8/19	Christopher Anderson	207300	Due To From Revenue	510.05
			381100	Transfer From Revenue	
			101000	Cash Operating	
38017	11/8/19	Gregory Smith	207300	Due To From Revenue	376.74
			101000	Cash Operating	
38042	11/20/1	Windstream Communications	541001	Telephone	1,642.39
			541001	Telephone	

Titusville-Cocoa Airport Authority
Check Register
For the Period From Nov 1, 2019 to Nov 30, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Account ID	Account Description	Amount
			101000	Cash Operating	
38018	11/22/1	AG-PRO Companies	546202	R & M - Equip. - X21	1,443.85
			101000	Cash Operating	
38019	11/22/1	Allen Enterprises, Inc.	546290	R & M - Equip. - Unallocated	1,999.59
			546290	R & M - Equip. - Unallocated	
			101000	Cash Operating	
38020	11/22/1	A T & T	541001	Telephone	321.13
			101000	Cash Operating	
38021	11/22/1	AT&T Mobility	541301	Cellular Phones	290.10
			101000	Cash Operating	
38022	11/22/1	AVCON	207100	Due To From Development	8,831.19
			207100	Due To From Development	
			207100	Due To From Development	
			101000	Cash Operating	
38023	11/22/1	Brevard County BOCC	514001	Education	120.00
			514001	Education	
			101000	Cash Operating	
38024	11/22/1	Board Of Co. Commissioners	523001	Group Insurance - G & A	11,880.60
			523090	Group Insurance - Unallocated	
			219200	Med Msa	
			101000	Cash Operating	
38025	11/22/1	Brevard County Tax Collector	543204	Solid Waste - COI	25,786.18
			543203	Solid Waste - TIX	
			543203	Solid Waste - TIX	
			543202	Solid Waste - X21	
			543202	Solid Waste - X21	
			543202	Solid Waste - X21	
			543202	Solid Waste - X21	
			101000	Cash Operating	
38026	11/22/1	Brevard County Utility Resources	546104	R & M Service - COI	100.00
			101000	Cash Operating	
38027	11/22/1	Brown & Brown Insurance	545604	Fuel Tank Ins. - COI	1,193.00
			545604	Fuel Tank Ins. - COI	
			545604	Fuel Tank Ins. - COI	
			101000	Cash Operating	
38028	11/22/1	City Of Titusville	543190	Water - Unallocated	600.63
			101000	Cash Operating	
38029	11/22/1	Dish	541401	Cable Service	66.54
			101000	Cash Operating	
38030	11/22/1	Florida Power & Light	543090	Electricity - Unallocated	6,966.27
			543090	Electricity - Unallocated	
			543090	Electricity - Unallocated	
			101000	Cash Operating	
38031	11/22/1	Florida Today #126281	548001	Promotional Ads - G & A	375.36
			548001	Promotional Ads - G & A	
			101000	Cash Operating	
38032	11/22/1	Gray Robinson Attorneys At Law	531001	Prof. Service - Legal	4,644.00
			531001	Prof. Service - Legal	
			101000	Cash Operating	

Titusville-Cocoa Airport Authority
Check Register
For the Period From Nov 1, 2019 to Nov 30, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Account ID	Account Description	Amount
38033	11/22/1	ICMA Retirement Trust	218200 101000	Retirement Payable Cash Operating	1,250.00
38034	11/22/1	Konica Minolta Business Solutions	544101 101000	Copy Machine Rental Cash Operating	172.83
38035	11/22/1	Lacey's Lock Service	546503 101000	T-Hangar Maintenance TIX Cash Operating	319.00
38036	11/22/1	Marie's Coffee Service	551001 101000	Office Supplies Cash Operating	78.00
38037	11/22/1	MITEL Leasing	544103 101000	Phone System Rental Cash Operating	95.99
38038	11/22/1	Nix Pest Management	546101 546101 546101 546101 101000	R & M Service - G & A R & M Service - G & A R & M Service - G & A R & M Service - G & A Cash Operating	256.00
38039	11/22/1	Pitney Bowes Global Financial Serv	544102 101000	Postage Machine Rental Cash Operating	138.00
38040	11/22/1	Standard Insurance Company	218500 219300 218700 101000	Life Insurance Short Term Disability Long Term Disability Cash Operating	540.08
38041	11/22/1	Waste Management	544001 101000	Rentals & Leases G & A Cash Operating	117.70
Total					598,785.92

Revenues

Titusville-Cocoa Airport Authority
Budget to Actual
November 2019

Expense	Budget	Arthur Dunn	Space Coast	Merritt Island	G & A	Unallocated	Total	% Budget
Rentals & Leases								
Equipment & Dumpster Rental 544001	\$2,500.00		\$231.60	\$306.32	\$1,209.18		\$1,747.10	69.88%
Postage Machine 544102	\$700.00				\$138.00		\$138.00	19.71%
Copy Machine 544101	\$2,000.00				\$172.83		\$172.83	8.64%
Phone System 544103	\$3,000.00				\$191.98		\$191.98	6.40%
Insurance								
Property/Casual								
Buildings & Equipment 545290	\$265,980.00				\$145,585.50	-\$29,939.00	\$115,646.50	43.48%
Fuel Tank 545600	\$3,000.00			\$1,193.00			\$1,193.00	39.77%
Housing/Liability 545702	\$8,000.00						\$0.00	0.00%
Airport Liability 545090	\$9,000.00				\$627.00		\$627.00	6.97%
Auto Liability 545190	\$19,830.00						\$0.00	0.00%
Officers Liability 545500	\$6,125.00				\$6,125.00		\$6,125.00	100.00%
Employee Bond 545400	\$296.00						\$0.00	0.00%
Repairs & Maintenance								
Service Contracts (Pest 546101, Lift Station 546104)	\$13,000.00				\$662.00	\$351.00	\$1,213.00	9.33%
Repairs/Maintenance	\$192,000.00	\$3,107.03	\$22,710.62	\$1,818.65	\$3,643.54	\$12,978.92	\$44,258.76	23.05%
Repairs/Maintenance **T-hangar Maintenance**	\$90,000.00	\$193.49	\$8,504.58	\$6,032.06			\$14,730.13	16.37%
Printing/Binding								
General Printing 551101	\$300.00						\$0.00	0.00%
Promotional Activities								
Advertising								
Marketing & Website 548201	\$15,000.00				\$20.00		\$20.00	0.13%
Promotional & Conferences 548101	\$7,000.00				\$375.36		\$375.36	5.36%
Other Charges/Obligations								
Legal Notices 548001 (FL Today)	\$5,550.00						\$0.00	0.00%
Brevard County Real Estate Taxes 549101	\$13,000.00		\$9,122.47	\$2,663.71			\$11,786.18	90.66%
Brevard County Indirect Fees (Fire Line 546403)	\$10,000.00						\$0.00	0.00%
Supplies								
Office Supplies 551001	\$8,000.00				\$1,774.52		\$1,774.52	22.18%
Operating Supplies 552101	\$45,000.00				\$4,272.86		\$4,272.86	9.50%
Furniture & Fixtures - Office Furniture 166400, 166500, Office SW, Computer Equipment 552202, Vehicle Tracking SW/HW	\$10,000.00				\$2,285.19		\$2,285.19	22.85%
Maintenance Uniforms 552090	\$6,500.00					\$2,393.44	\$2,393.44	36.82%
Books, Subscriptions, Memberships								
Dues & Memberships 554001	\$5,000.00				\$1,422.55		\$1,422.55	28.45%
Capital Outlay								
Vehicles/Equipment 561001	\$100,000.00						\$0.00	0.00%
Contingency								
Contingency	\$101,229.00						\$0.00	0.00%
Development	\$300,000.00						\$0.00	0.00%
Debt Service	\$185,000.00						\$0.00	0.00%
Renewal & Replacement	\$44,216.40						\$0.00	0.00%
Total	\$2,673,123.00	\$21,582.44	\$84,805.71	\$26,884.07	\$273,449.60	\$31,803.20	\$438,525.02	16.40%

Financial Review
Cash Position, Commitments, Reserves
as of November 30, 2019

1) Cash On Hand:

a) Cash per Operating Fund Balance Sheet	\$1,468,091
b) Cash per Revenue Fund Balance Sheet	\$236,821
c) Cash per R & R Fund Balance Sheet	\$114,514
d) Cash per Debt Service Fund Balance Sheet	\$145,371
e) Cash per Development Fund Balance Sheet	-\$201,257
Total Cash on Hand	\$1,763,539

2) Plus Grants Receivable (*See "Grants Receivable Report")	\$305,851
Total Cash and Grants Receivable	\$2,069,390

3) Less Restricted Cash

a) FDOT Advances	\$0
b) State Board LGIP B	\$0
Total Unrestricted Cash	\$2,069,390

4) Less Funds Committed for Operations

a) Operations Reserve (Debt Service)	\$145,371
b) Renewal & Replacement Fund	\$114,514
c) Escrow Account	\$236,821
Total Funds Committed for Operations	\$496,705

5) Less Funds Committed for Projects

Projects			Funded
TIX	Demo of Building 52	\$30,000	2019
COI	Runway Safety Area Improvements	\$16,948	2015
COI	North Area Security & Infrastructure	\$39,786	2015
COI	Port-A-Port Replacement	\$175,681	2017
COI	Runway 11/29 Settlement Rehab "dip"	\$24,861	2020
COI	South Apron Rehabilitation	\$5,400	2020
COI	Replace PAPIs	\$34,000	2019
X21	Rehabilitation of Signage and Vault	\$30,000	2021
X21	Replace PAPIs	\$3,400	2019
X21	Airfield Markings Rehabilitation	\$1,600	2019
Total Committed Funds		\$361,676	
6) Total Uncommitted Cash		\$1,211,008	

GRANTS RECEIVABLE REPORT

Date	Project	Vendor	Invoice/Pay App	Full Invoice Amount	Receivable Amount	Draw Date	Funds Received
8/30/2019	TIX Airfield Lighting Rehab	HL Pruitt	Pay App 06	\$280,289.25	\$252,260.33	10/1/2019	11/14/2019
10/11/2019	TIX Airfield Lighting Rehab	HL Pruitt	Pay App 07	\$162,270.45	\$146,043.41	11/1/2019	11/14/2019
10/25/2019	TIX Airfield Lighting Rehab	HL Pruitt	Pay App 08	\$265,747.50	\$239,172.75	11/1/2019	11/14/2019
11/8/2019	TIX Airfield Lighting Rehab	HL Pruitt	Pay App 09	\$139,014.00	\$125,112.60	11/1/2019	11/14/2019
9/27/2019	TIX Airfield Lighting Rehab	Michael Baker	Pay App 04	\$24,304.68	\$21,874.21	10/1/2019	11/14/2019
9/27/2019	TIX Airfield Lighting Rehab	Michael Baker	Pay App 05	\$23,074.56	\$20,767.10	10/1/2019	11/14/2019
9/27/2019	TIX Airfield Lighting Rehab	Michael Baker	Pay App 06	\$18,912.23	\$17,021.01	10/1/2019	11/14/2019
9/27/2019	TIX Airfield Lighting Rehab	Michael Baker	Pay App 07	\$30,000.00	\$27,000.00	10/1/2019	11/14/2019
11/8/2019	TIX Airfield Lighting Rehab	Michael Baker	Pay App 08	\$16,000.00	\$14,400.00	11/1/2019	11/14/2019
7/19/2019	X21 PAPIs	AVCON	Pay App 01	\$1,224.13	\$1,199.65	11/1/2019	11/14/2019
7/19/2019	X21 PAPIs	AVCON	Pay App 02	\$2,774.87	\$2,719.37	11/1/2019	11/14/2019
8/16/2019	X21 PAPIs	AVCON	Pay App 03	\$12,007.67	\$11,767.52	11/1/2019	11/14/2019
8/30/2019	X21 PAPIs	AVCON	Pay App 04	\$9,022.04	\$8,841.60	11/1/2019	11/14/2019
10/25/2019	X21 PAPIs	AVCON	Pay App 05	\$4,652.04	\$4,559.00	11/1/2019	11/14/2019
7/19/2019	X21 Airfield Markings	AVCON	Pay App 01	\$1,000.00	\$800.00	11/1/2019	11/14/2019
7/19/2019	X21 Airfield Markings	AVCON	Pay App 02	\$4,000.00	\$3,200.00	11/1/2019	11/14/2019
8/16/2019	X21 Airfield Markings	AVCON	Pay App 03	\$4,000.00	\$3,200.00	11/1/2019	11/14/2019
10/25/2019	COI PAPIs	AVCON	Pay App 01	\$11,541.75	\$9,233.40	pending	
11/8/2019	COI PAPIs	AVCON	Pay App 02	\$7,607.06	\$6,085.65	pending	
11/8/2019	COI South Apron Rehab - Design	Michael Baker	Pay App 04A	\$18,806.52	\$16,925.87	11/1/2019	11/14/2019
11/8/2019	COI South Apron Rehab - Design	Michael Baker	Pay App 04B	\$78,361.31	\$76,794.08	11/1/2019	11/14/2019
11/8/2019	COI South Apron Rehab - Design	Michael Baker	Pay App 05	\$42,328.74	\$41,482.17	11/1/2019	11/14/2019
11/8/2019	COI South Apron Rehab - Design	Michael Baker	Pay App 06	\$40,981.81	\$40,162.17	11/1/2019	11/14/2019
11/8/2019	COI South Apron Rehab - Design	Michael Baker	Pay App 07 FINAL	\$16,031.60	\$15,710.97	11/1/2019	11/14/2019
9/27/2019	COI Port-A-Port Replacement	Michael Baker	Pay App 08	\$22,561.16	\$18,048.93	11/21/2019	
9/27/2019	COI Port-A-Port Replacement	Michael Baker	Pay App 09	\$9,768.18	\$7,814.54	11/21/2019	
8/30/2019	COI Port-A-Port Replacement	C&D Construction	Pay App 07	\$244,857.48	\$195,885.98	11/21/2019	
11/8/2019	COI Port-A-Port Replacement	C&D Construction	Pay App 08	\$62,519.97	\$50,015.98	11/21/2019	
3/29/2019	COI North Area Security & Infrastructure	Michael Baker	Pay App 10	\$13,682.69	\$10,946.15	7/29/2019	11/6/2019
11/8/2019	COI Runway Safety Area Mitigation	Michael Baker	Pay App 28	\$32,561.00	\$1,628.05	pending	
11/8/2019	COI Runway Safety Area Mitigation	Sterling Enterprises	Pay App 18	\$4,250.00	\$212.50	pending	

\$17,159.60 draw yet to be processed
 \$288,691.30 draw processed, funds yet to be received
 \$1,086,269.20 funds received since last report