

HOLLEYBROOKE HOMEOWNERS ASSOCIATION, INC.

April 20th, 2021;

The meeting, being held via audio conference, was called to order at 7:05 pm by Lee Brothers; HHOA Board Members present: Lee Brothers, President; Thomas Gordon, Secretary; Ron Spaulding, Director; Sean Gilliam, Director; 1 Resident

Approval of Minutes

Prior to the start of the meeting, members of the board were provided a draft copy of the February 2021 Holleybrooke HOA regular meeting minutes. Sean Gilliam made a motion to accept the February 2021 Holleybrooke HOA regular meeting minutes; Ron Spaulding seconded the motion. The minutes were accepted with no objection.

Notification of Emergency Executive Session

An emergency executive session of the HHOA was held on March 25th, 2021 to discuss the unfortunate event of a home within the HHOA catching fire and the impact it had on the Association and the owners of the home.

Appointment of HHOA HHOA Treasurer Position

The HHOA Board feels the need to add a Treasurer position to the Board of Directors to help facilitate the management of the HHOA's finances and be the liaison between the HHOA and the HHOA's management company, Signature Properties. The appointment is an oversight position to review financial reports, invoices, banking statements and review and approve expenditures prior to issuing payment. This appointment is not a new seat on the HHOA Board but rather an appointment of duties to a currently elected board member.

The floor is open to questions or motion to create the position assignment.

Ron Spaulding made a motion to create the Treasurer position. Sean Gilliam seconds the motion to create the Treasurer position; No discussion.

Vote to create position:

Lee Brothers – aye

Thomas Gordon – aye

Ron Spaulding – aye

Sean Gilliam – aye

The HHOA Board of Directors passed by unanimous vote the position of Treasurer for the HHOA.

Ron Spaulding made a motion to nominate Sean Gilliam to be appointed to the HHOA Treasurer position. Tom Gordon seconds the motion to accept Sean Gilliam to be appointed to the HHOA's Treasurer's position.

Vote:

Lee Brothers – aye

Thomas Gordon – aye

Ron Spaulding – aye

Sean Gilliam – abstained

The HHOA Board of Directors passed by vote to appoint Sean Gilliam to the position of Treasurer for the HHOA.

HHOA Update

Last year the HHOA solicited bids for upgrades to the pool. This was finalized in January 2021 and work to replace the concrete pool deck began in March 2021. Bids were obtained and the contract was awarded for the management of the pool which include pool maintenance, water quality upkeep, chemicals. Bids were also obtained and a contract was awarded for the conversion of the kiddie wading pool to be upgraded and converted from a chlorine system to a salt system and that work will be completed prior to the opening of the coming season. The projected opening of the pool for the coming 2021 season is May 29th, 2021 but is contingent on a few factors; weather, construction completion and COVID-19 restrictions. Pool applications are being mailed out and as a reminder, all residents that desire to obtain a pool pass must complete and submit an application annually. As was done in the past, completed pool pass applications can be dropped off at the HHOA pavilion on May 19th and May 26th between the hours of 6pm & 8pm.

Questions by Residents

Q: When will HHOA meeting be conducted in person?

The HHOA will continue to conduct HHOA regular meetings virtually until COVID-19 restrictions are lifted by the VA Health Department.

Q: Is bee keeping allowed within a lot of the HHOA?

There are not rules or regulations of the HHOA that would restrict the keeping of bees within the HHOA. However, the HHOA Board would advise that the bee keeper check with and comply with all State and County regulations regarding bee keeping.

At 7:15pm Sean Gilliam made a motion to adjourn the April 2021 HHOA regular board meeting; Ron Spaulding seconds the motion. The January HHOA board meeting adjourns without objection at 7:15pm.