

Poughkeepsie Elks

Catering, Banquet and Buffet Services

The Roosevelt Room at the Poughkeepsie Elks Lodge

We Offer a Full Range of Catering and Banquet Services
Turn your Event into an Affair to Remember!
One, Two or all three divided or combined rooms, from 50 to 300 may be accommodated.



Newly Renovated Banquet Hall

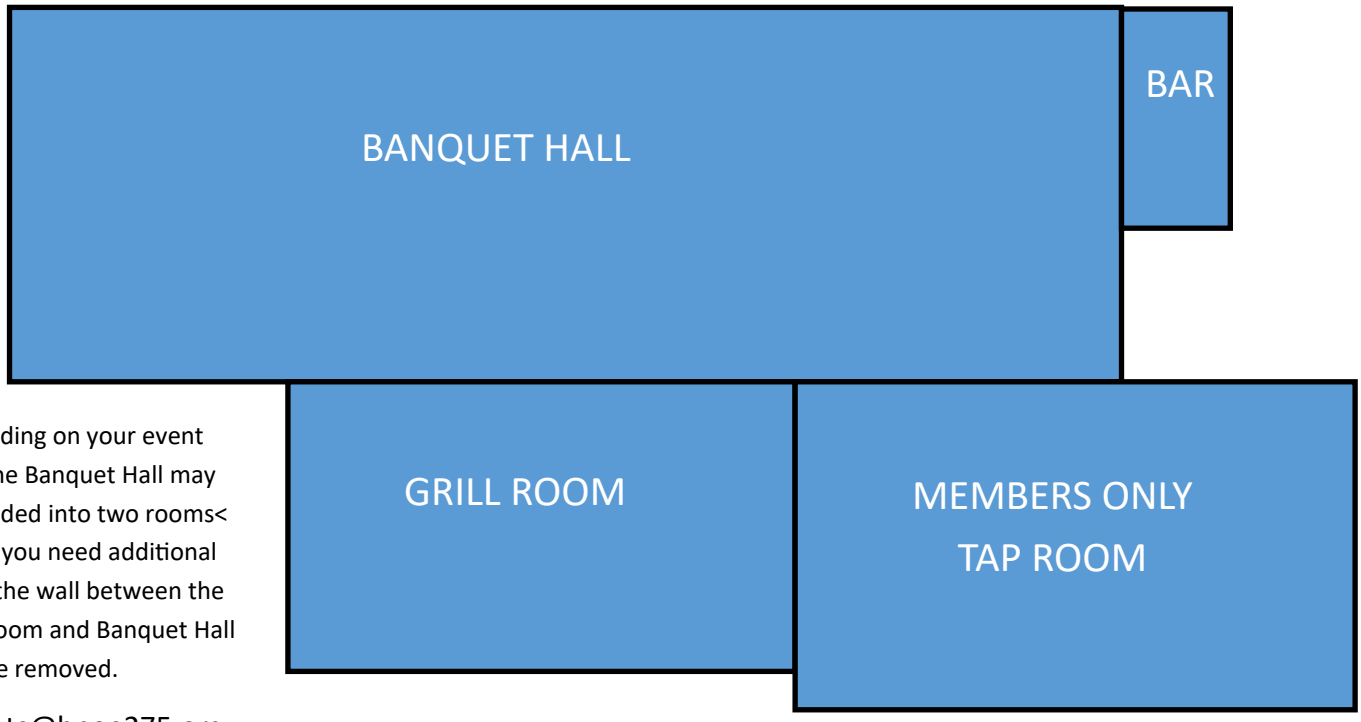
Full Banquet and Buffet Menu Tailored to your Needs from Simple to Elegant

Dedicated Staff to assist with your Event Planning, Catering to your Every Need.

1,000+ sq. foot Dance Floor

Full Service Bar Available

Ideal for Weddings, Holiday Parties, Birthdays, Sweet 16, Anniversaries, Baby & Bridal Showers, Christenings, First CommunionsConfirmations, Engagement Celebrations, , Reunions, Graduation Celebrations, Retirements, Corporate Events, Trade Shows & Expositions



Depending on your event size, the Banquet Hall may be divided into two rooms< Also if you need additional room the wall between the Grill Room and Banquet Hall may be removed.

events@bpoe275.org

Every Event at the ELKS is a Special Occasion

BUFFET MENU

PRICE PER PERSON

Two Items	**$34.95**
Three Items	**$36.95**

Pricing includes choice of 2 or 3 entrees from list below plus garden salad, potato or rice, Vegetable, Bread & Butter

- Lemon Chicken
- Chicken Marsala
- Chicken Scarpariello – Chicken, Italian Sausage, (Hot or Sweet) with Pasta in a Wine Sauce
- Cheese Manicotti
- Roasted Chicken Pes
- Sausage & Peppers
- Sliced Beef
- Italian Meatballs
- Swedish Meatballs
- Fried Chicken pcs
- Stuffed Flounder
- Macaroni and Cheese
- Eggplant Stackers
- Eggplant Parmigiana
- Chicken Picatta
- Cheese Ravioli
- Baked White Fish
- Penne with Broccoli, Oil & Garlic
- Penne a la Vodka
- Ziti with Tomato Sauce
- Italian Hot & Sweet Sausage, Broccoli Rabe and Pasta
- Chicken Breast with Artichoke Hearts and Roasted Peppers in a Garlic Wine Sauce

Carving Station Available (Roasted Pork, Turkey or Roast Tenderloin) additional $8.00 each per person



** Prices do not include NYS sales tax (8.125%) and service charge (18%)

BANQUET MENU

$33.95	----	Sliced Beef Tenderloin
$33.95	----	Grilled Filet Mignon with Béarnaise or Mushroom Sauce
$33.95	----	Prime Rib of Beef au Jus
$33.95	----	New York Strip Steak with Onion Straws
$27.95	----	Grilled Salmon with Hollandaise Sauce
$27.95	----	Seafood Stuffed Sole
$24.95	----	Roast Pork Loin
$23.95	----	Cutlet of Chicken Stuffed with Ham, Ricotta, Eggplant and Mushrooms
$22.95	----	Roast Beef
$21.95	----	Chicken Parmigiana
$21.95	----	Roast Turkey Breast
$22.95	----	Chicken Marsala, Piccata, or Cacciatore
$21.95	----	Eggplant Stackers
$20.95	----	Roasted Vegetable Strudel
$26.95	----	Pork Osso Buco

All Entrees are Served With:

Fresh Garden Salad with Chef's Choice of Dressing
Potato {Mashed, Baked, or Roasted} or Pasta or Rice Pilaf
Vegetable
Bread and Butter
Coffee {Regular and Decaf} and Tea

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HORS D'OEURES MENU - Pick 5

($13.00 per person per hour)

* Butler Style Available

Chicken Wings—BBQ Mild

Mozzarella Sticks

Mini Egg Rolls

Sesame Chicken Pieces

Chicken Tenders

Breaded Cheese Ravioli

Coconut Shrimp

Spanakopita

Swedish or Ilalian Meatballs

Franks in a Puff Pastry

Mini Assorted Quiches

Pizza Bites

Jalapeno Poppers

Additional Platters

(Priced per person per hour)

Vegetable Platter	$2.00
Cheese Platter	$2.00
Fresh Fruit Platter	$2.00
Shrimp Cocktail	MP

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BAR PRICES

Price per Person:

$2.50	Champagne Toast
$2.50	Wine Toast
$25.00	4 Hour Open Bar (Standard)
$30.00	4 Hour Open Bar (Premium)

Beer, Wine, Soda

$175.00	Domestic Draft Beer (1/2 Keg)
$14.00	¾ Liter Bottle Wine
$20.00	1 ½ Liter Bottle Wine
$5.00	Pitcher Soda

Consumption Bar

There is a base fee of $50 per event, billed to the client

All alcohol sales will be tallied and billed to the client at the conclusion of the event

Cash Bar

There is a base fee of $50 per event, billed to the client Guests will be charged per drink

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THANK YOU FOR CONSIDERING US FOR YOUR EVENT.

We are sure you have a few questions, Here are some of the more frequently asked.

HOW MANY GUESTS CAN YOU ACCOMMODATE?

Our maximum occupancy is 300 Guests. Our minimum capacity is 50. Round Tables of 8 or 10.

IS THERE A ROOM FEE?

Yes, there is a room fee based on your number of Guests:
Grill Room $300 Banquet Hall $500 Grill, Banquet $500

The room fee includes: use of the space for four hours, all necessary china, flatware, glassware, as well as tables and chairs

CAN I DECORATE YOUR SPACE ?

Any damage other than normal wear and tear will be the responsibility of the person and/or the organization guaranteeing the function. No decorations or other things shall be affixed or attached to the walls or ceiling, or hung on, wall sconces or ceilings fixtures. You are responsible for any damage to the floors, walls or fixtures.

DO YOU REQUIRE A DEPOSIT?

A deposit is required to confirm your date. Your proposal will list your deposit which ranges from $300 to $500. All deposits are non-refundable. No alcoholic beverages may be brought into the facility or taken outside of the building by any guest. Any damage to the facility or equipment provided is the responsibility of the person or organization sponsoring the event or securing the facility.

WHEN IS THE FINAL PAYMENT DUE?

The final attendance number and payment of any balance due must be received by the Poughkeepsie Elks Lodge #275 two weeks prior to the date of the function. You acknowledge that food prices are subject to adjustment based upon any increase in cost of supplies

WHAT IS YOUR INCLEMENT WEATHER POLICY?

In case of bad weather predicted, you will have until 6 days before to cancel the event. Deposit remains non-refundable, but is transferable to another available event or date. If you choose to cancel after the specified date in your agreement, you will be responsible for the food portion as well as the 18% service charge and sales tax.

FOOD ALLERGIES?

If you have attendees with food allergies, please notify us in advance, at least two weeks prior to event.

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The Poughkeepsie Elks Lodge was granted a charter on June 20, 1894. From 32 initial members to today over 1,000. The lodge held its meetings at various locations in Poughkeepsie. On September 2, 1909, a cornerstone was laid for a new building at 19 Washington Street. With the advent of Poughkeepsie's Urban Renewal Program, it became necessary to vacate that building, and a parcel of land was purchased at 29 Overocker Road. Cornerstone for the new location was laid on August2, 1970 for the building which we now occupy.

The good fellowship of the fraternity and many types of fine projects sponsored by the lodge have attracted the finest members from all walks of life. Poughkeepsie Lodge was the home lodge of The Honorable Franklin Delano Roosevelt, the 32nd President of the United States.



Poughkeepsie Elks Lodge #275

Benevolent and Protective Order of Elks

29 Overocker Road, Poughkeepsie, NY 12603

(845) 454-6660

events@bpoe275.org