



2018 DESIGNATED AGENT AUTHORIZATION FORM

Dear Property Owner(s)/Landlord(s),

As per the Rental Policy approved by Stillwater Estates Property Owners Association (SEPOA), anyone that utilizes a Real Estate Agent, Agency, or person to conduct business on their behalf is required to register that entity as a "Designated Agent" with the Association office.

Your *Designated Agent* may be updated at any time by completing this form. If a completed **Designated Agent Authorization Form** is not received for your property we cannot allow persons to act on your behalf. This form is intended to serve as protection for an Owner/Landlord to clearly provide persons authorized to conduct business on their behalf.

This form applies to the property listed on this form. If you have multiple rental properties you must register a *Designated Agent* for each rental unit.

Property Owner(s) Name(s): _____

SEPOA Lot No (s). _____

Designated Agent Information:

Name: _____

Phone: _____

Address: _____

Email: _____

Property Owner(s) Signature: _____ Print: _____

_____ Print: _____

Date: _____

You may submit form to: Mail:
Stillwater Estates Property Owners Association
382 Stillwater Drive
Pocono Summit, PA 18346

E-Mail:
stillwaterestates@ptd.net

Office Use:

Initials:

Date Received