

Long Island Master Gardener Executive Board Minutes, January 17, 2018

Meeting called to order at 11:15.

Attendees: Bob Van Dyke, Kathy Van Dyke, Peter Herron, Lucille Hoell, Lorraine Leacock, Eileen Taborsky, Guy D'Angelo, Barbara Renner, Nancy Lynch, and Nora Rooney.

1. Bob reported the purchase of a new sound system, the renewal of the permit for the use of meeting room. As newly elected president, Bob was added to the checking account authorization list, a printed letter head was required to complete this transaction.
2. We will ask April if a lock can be put on one of the kitchen cabinets so we can store our hospitality items. This would free up space in our cabinet for LIMG logo items and other material.
3. The audit committee, Bob Taborsky, Guy D'Angelo, and George Costa began the required annual audit of the treasurer's records. After further review the committee is expected to sign-off on the treasurer's records in February. A budget was solicited for 2018 expenses. Financial reports were distributed to all board members.
4. Joann Millard has not decided if she will stay on the board as the immediate past president. She said she will let us know her decision by February.
5. Plant Sale: It was suggested by Lucille to have the plant sale in May at George Costas' house. George graciously offered to have the sale at his house. We may be able to combine the plant sale with the "A hypertufa" work shop. Laura Lilawski will be asked to run the plant sale.
Lorraine Leacock had an order form from December for seedling trees and shrubs from Saratoga Tree Nursery. They have small size packages that can be shipped for a small additional price. Orders have to be placed early this spring,
6. Garden Tours: If LIMG has any garden tours this year they will be drive your own car tours.
7. We were informed that Bayard Cutting Arboretum educational program was dissolved.
8. Kathy VanDyke stated the need to look at the duties and responsibilities of the webmaster and membership chair. This will require amending the by-laws. A by-laws committee consisting of Kathy Van Dyke, Nancy Lynch, and Pete Herron was formed. This committee will work on amending the by-laws and report back to the executive board. If the executive board approves the recommended revisions of the by-laws, the proposed amended by-laws will go before the membership for approval.
9. Lorraine Leacock moved that the newsletter be eliminated. The executive board agreed.
10. Jane Manning volunteered to serve on the publicity committee if the committee is formed.

11. New Membership: Bob suggested LIMG promotional material such as rack cards, one page in color LIMG info cards. If anyone has any ideas it would be appreciated if you tell us your ideas.

12. Questions were inquired about Horticultural Committee and Historian. It was decided these should be eliminated from the by-laws when they are amended.

13. Kathleen McMahon will remain as corresponding secretary.

14. There was a discussion on who keeps the minutes and other LIMG documents and how they are stored. It was suggested that Dropbox be used to store all LIMG documents and pictures. Kathy VanDyke will look into this and report back.

Respectively submitted by Eileen Taborsky.

Eileen left the meeting at 12:45 pm, meeting adjourned around 1:20 pm.