

# *OOSCCA Spouse Scholarship Policy and Procedures*

## POLICY:

1. The Offutt Officers' Spouses' Club Charitable Association, Inc. (OOSCCA) will award at least one spouse scholarship.
2. A Scholarship Selection Panel will determine the award recipient based on current scholastic achievement, and an essay explaining why the applicant is pursuing further education and how he/she believes further education will be of personal benefit in the future.
  - a. The Scholarship chairperson of the OOSC will chair the Scholarship Selection Panel.
  - b. The panel may include but is not limited to: Community Representatives, School Representatives, Local Business Representatives, Enlisted Representative, and Officer Representative. The Chairperson for the OOSC may not vote.
3. The OOSCCA will send the scholarship award check on or about September 15, 2019, directly to the accredited institution where the recipient's account is maintained. Recipients must use the scholarship money before June 30, 2020. Unused funds will revert to the OOSCCA. The OOSCCA will notify the accountable party when the check has been mailed to the institution.

## ELIGIBILITY:

1. Applicant must be currently enrolled in an accredited program of study.
2. Applicant must be a military spouse (officer or enlisted: active duty, retired, or deceased.)
3. Acceptance of any full scholarship\*, or another OSC/NCOWC or OESC scholarship, before or after selection as a recipient of an OOSCCA Spouse Scholarship, will automatically terminate consideration for entitlement to an OOSCCA scholarship. In such event, that scholarship will be awarded to an alternate in order of merit.

\*The OOSCCA policy defines a full scholarship as having a student's tuition, room & board paid.

4. Previous recipients of the OOSCCA Spouse Scholarship are not eligible for consideration.
5. Children, wards or spouses of any OOSCCA Selection Panel member are not eligible for a scholarship in the year that person serves.

## APPLICATION PROCEDURES:

1. Applicants must submit the following materials to be postmarked no later than **March 22, 2019**:
  - a. Official transcript(s) and GPA of all course work pertaining to current area of study
  - b. Completed, legible application form
2. A 300-500 word essay answering "How will your experience as a member of a military family help you in your future career?"
3. Incomplete or inaccurate applications will not be considered.
4. Your application and supporting documents must be postmarked no later than **March 22, 2019**.
5. All submitted materials will become the property of the OOSCCA and will be retained for one full year from the date of selection. At the end of the year, all applications and supporting documents will be destroyed.
6. Please mail your materials to and direct any questions to: [scholarships@offuttosc.com](mailto:scholarships@offuttosc.com)