

For content discussed during 8/22/2024 MSRC Board Meeting, refer to PowerPoint Presentation with same date. Decisions and Actions from that meeting are on the slides and summarized below:

**Decisions**

* Approval of meeting minutes:
  + Minutes will be sent out after meetings and an ask for approval or changes.
  + If changes recommended, will make change.
  + If no responses on approvals by date requested, will be considered approve and posted.
* Brandon Burk will become legislative chair until another volunteer is able to take over or become a co-chair.
* Nathan Pounds and Diane Oldfather volunteered to be government affairs committee members.
* Approved the proposed advertisement pricing and guidelines.
* Approved a 50/50 HOSA/MSRC scholarship fund drawing for the next state conference.
* Reminder future dates for conferences: April 22-25, 2025, April 21-24, 2026 and April 20-23, 2027

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| Actions | Responsible Party |
| * Post presentation from Board Meeting, Profit and Loss statement and Balance sheet to MSRC Website | Himanshu |
| * Send a summary paragraph or slide to provide the board the updates that should be recognized for situational awareness. | Theresa |
| * Application for Student Liaison travel and Meeting participation | Kristin and Linda Weems |
| * Send the MSRC Board recommended charities with amounts of donations to request offline approval.   + Include a deadline for MSRC Board response. If not enough responses by that deadline, will consider approved. | Brandon |
| * Develop flyer and send to board members to help recruit Legislative chair with experience as RT and Board * Review those who have applied in past for board positions and reach out for interest. * Send to social media committee if qualifications listed if want posted to social media | Kristin  Kristin  Kristin |
| * Once flyer received from Kristin, send through RT work connections. * Send Kristin any names of those with interest | Everyone  Everyone |
| * Continue to utilize social media, add likes, keep traffic and posts related to our work alive! | Everyone |
| * Make appointment with each other and utilize available templates with GoDaddy and embed links needed- * Himanshu to work with GW to gain owner access and if Caroline to continue to help, get her access | Caroline and Himanshu  Himanshu |
| * Public relations team to add to agenda to review potential other available websites to recommend best options. * Public relations will provide social media recommendations of page vs group and implementation recs. to the board- add to next agenda * Provide updated picture to Caroline for web and social media | Jessica  Jessica  Everyone |
| * Develop and implement an operational plan for the advertisement pricing, communication, and payment process. * Share with MSRC Board plan | Jessica (with public relations committee)  Jessica |
| * Any Sputum Bowl suggestions should be sent to Rachel or Caroline (unless they develop a Microsoft form link to add) * Connect with Tyler for additional Sputum Bowl logistics for next years planning | Everyone  Caroline |
| * License plate initiative and payment format for future- public relations with webmaster to operational the forms and payment for online usage. | Jessica |
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