MINUTES OF REGULAR SESSION OF COUNCIL

January 25,2023

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Regular session of Borough Council convened at 6:00 pm. Present were Councilors Mike Matlos, Tim Sloss, Elizabeth Lape, Janice Matyasovsky, Chris Ponchak, David Sowa and Michael Zrenchak, Mayor Sikorski, Solicitor Matt Racunas and Engineer Don Glenn.

**PROPERTY:** Chris Ponchak

There was nothing to report.

**POLICE, FIRE and EMS:** Michael Zrenchak

Mr. Ponchak read the January 2023 Police Department Vehicle Report:

Vehicle #130 817 miles

Vehicle #131 552 miles

Vehicle #132 416 miles

All vehicles had routine maintenance and washes.

Mr. Ponchak read the Fire Department Report for the year 2022:

Fires 43

Rescue & EMS 18

Hazardous Condition (No fire) 19

Service Call 36

Goon Intent Call 43

False Alarm & False Call 14

Severe Weather/Natural Disaster 2

Total 175

Mr. Ponchak read the Fire Department Report for December 2022:

Fires 5

Rescue & EMS 1

Hazardous Condition (No fire) 4

Service Call 7

Goon Intent Call 2

False Alarm & False Call 1

Total 20

There was no EMS report for December.

**LEGISLATION:** David Sowa

There was nothing to report.

**PARKS & RECREATION:** Janice Matyasovsky

Mrs. Matyasovsky announced the winners of the Christmas Holiday Lighting Contest are 949 Elizabeth Street, 2801 F Street, and 2709 F Street.

Mrs. Matyasovsky stated that the Senior Dinner will be held on Tuesday, March 14, 2023 at the Liberty Borough Fire Hall at 6:00 pm. She asked the residents to sign up for the dinner by March 3rd so we know how many people will be attending.

**HEALTH & ORDINANCE**: Chris Ponchak

There was nothing to report.

**LIGHTS:** Michael Matlos

There was nothing to report.

**FINANCE:** Elizabeth Lape

**Motion to Pay:** Bills for Ratification of $78,310.03 and List of Bills to Pay $49,093.43

**Motion: Mr. Matlos Second: Mr. Ponchak**

**All in favor. Motion carries**

Mr. Zrenchak abstained from voting on bills from Zrenchak Environmental Services.

**Bills for Ratification:**

|  |  |  |  |
| --- | --- | --- | --- |
| 12/29/2022 | EFT | ADP [CHECKS] | -12,387.46 |
| 12/29/2022 | EFT | ADP | -4,918.29 |
| 12/29/2022 | EFT | PA SCDU | -82.52 |
| 01/06/2023 | EFT | ADP [INVOICE] | -77.56 |
| 01/12/2023 | EFT | PA SCDU | -82.52 |
| 01/12/2023 | EFT | ADP [CHECKS] | -12,177.94 |
| 01/12/2023 | EFT | ADP | -4,403.43 |
| 01/11/2023 | 4577 | CARGILL INC | -5,917.86 |
| 01/11/2023 | 4578 | DUQUESNE LIGHT CO | -3,511.29 |
| 01/11/2023 | 12444 | DUQUESNE LIGHT CO | -165.99 |
| 01/11/2023 | 12445 | GLENN ENGINEERING & ASSOC | -1,428.75 |
| 01/11/2023 | 12446 | PA MUNICIPAL SERVICE CO | -977.97 |
| 01/11/2023 | 12447 | PA ONE-CALL SYSTEM INC | -15.54 |
| 12/29/2022 | 23088 | ALLEGHENY LEAGUE OF MUNICIPALITIES | -420.00 |
| 12/29/2022 | 23089 | AUTO PLUS | -16.43 |
| 12/29/2022 | 23090 | McManus Merchants | -47.65 |
| 12/29/2022 | 23091 | O'REILLY AUTO PARTS | -90.90 |
| 12/29/2022 | 23092 | RACUNAS LAW GROUP LLC | -1,491.00 |
| 12/29/2022 | 23093 | RC WALTER & SONS INC | -20.99 |
| 12/29/2022 | 23094 | SCHELL ELECTRIC | -205.00 |
| 12/29/2022 | 23095 | T-MOBILE | -175.82 |
| 12/30/2022 | 23096 | PA MUNICIPAL RETIREMENT SYSTEM | -393.95 |
| 12/30/2022 | 23097 | HOME DEPOT | -72.00 |
| 01/04/2023 | 23098 | AMTRUST NORTH AMERICA | -7,873.00 |
| 01/04/2023 | 23099 | John Mayernik | -500.00 |
| 01/04/2023 | 23100 | Matthew McDanel | -500.00 |
| 01/04/2023 | 23101 | Michael Birchfield | -500.00 |
| 01/04/2023 | 23102 | NICHOLAS CAITO | -500.00 |
| 01/04/2023 | 23103 | Tyler Hinerman | -500.00 |
| 01/04/2023 | 23104 | ALAN LINDSEY | -500.00 |
| 01/04/2023 | 23105 | MICHAEL MATLOS | -500.00 |
| 01/05/2023 | 23106 | POSTMASTER | -120.00 |
| 01/06/2023 | 23107 | AFLAC | -223.36 |
| 01/11/2023 | 23108 | ALLEGHENY COUNTY PUMP REGIS | -50.00 |
| 01/11/2023 | 23109 | ALLEGHENY COUNTY TREASURER | -450.00 |
| 01/11/2023 | 23110 | CENTER INDEPENDENT ENERGY | -46.41 |
| 01/11/2023 | 23111 | City of McKeesport | -50.00 |
| 01/11/2023 | 23112 | COMCAST | -377.45 |
| 01/11/2023 | 23113 | DUQUESNE LIGHT CO | -524.38 |
| 01/11/2023 | 23114 | FIRST COMMONWEALTH BANK (CREDIT CARD) | -256.88 |
| 01/11/2023 | 23115 | GLENN ENGINEERING & ASSOC | -5,442.00 |
| 01/11/2023 | 23116 | Kerry DiBattista | -52.00 |
| 01/11/2023 | 23117 | MCI | -30.41 |
| 01/11/2023 | 23118 | MON VALLEY INDEPENDENT | -88.25 |
| 01/11/2023 | 23119 | O'REILLY AUTO PARTS | -25.96 |
| 01/11/2023 | 23120 | ORKIN EXTERMINATING | -461.04 |
| 01/11/2023 | 23121 | PA AMERICAN WATER | -1,158.51 |
| 01/11/2023 | 23122 | PA STATE ASSOC OF BOROUGHS | -40.00 |
| 01/11/2023 | 23123 | PEOPLES NATURAL GAS | -1,148.00 |
| 01/11/2023 | 23124 | S & D CALIBRATION SERVICES | -288.00 |
| 01/11/2023 | 23125 | Safsecur LLC | -808.34 |
| 01/19/2023 | 23126 | STEEL RIVERS COG | -183.50 |
| 01/23/2023 | 23127 | TEAMSTERS LOCAL UNION #205 | -188.00 |
| 01/23/2023 | 23128 | PA MUNICIPAL RETIREMENT SYSTEM | -646.08 |
| 01/23/2023 | 23129 | UPMC HEALTH PLAN | -5,197.60 |
|  |  |  | -78,310.03 |

**List of Bills to Pay:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **AMERICAN NATURAL SUPPLY LLC** |  |  |  |  |  |
|  |  |  | 12/14/2022 | INV-1070694-AN |  | 1,189.55 |
|  |  |  | 12/14/2022 | INV-1070695-AN |  | 1,386.52 |
|  | Total AMERICAN NATURAL SUPPLY LLC |  |  |  |  | 2,576.07 |
|  | **AMERICAN WATER** |  |  |  |  |  |
|  |  |  | 01/01/2023 | 4000251007 |  | 75.16 |
|  |  |  | 01/11/2023 | 4000251710 |  | 750.00 |
|  | Total AMERICAN WATER |  |  |  |  | 825.16 |
|  | **AQUA FILTER FRESH INC** |  |  |  |  |  |
|  |  |  | 01/16/2023 | 7098392 |  | 47.35 |
|  | Total AQUA FILTER FRESH INC |  |  |  |  | 47.35 |
|  | **AXON ENTERPRISE, INC** |  |  |  |  |  |
|  |  |  | 01/11/2023 | INUS129926 |  | 21,999.99 |
|  | Total AXON ENTERPRISE, INC |  |  |  |  | 21,999.99 |
|  | **CHRISTIE AND ASSOCIATES** |  |  |  |  |  |
|  |  |  | 01/16/2023 | 4147 |  | 378.00 |
|  | Total CHRISTIE AND ASSOCIATES |  |  |  |  | 378.00 |
|  | **COMMONWEALTH OF PA** |  |  |  |  |  |
|  |  |  | 01/01/2023 | P33002493-102/75330 |  | 11,162.00 |
|  | Total COMMONWEALTH OF PA |  |  |  |  | 11,162.00 |
|  | **DERKAS AUTO SERVICE** |  |  |  |  |  |
|  |  |  | 01/16/2023 | 22056 |  | 25.25 |
|  | Total DERKAS AUTO SERVICE |  |  |  |  | 25.25 |
|  | **HOME DEPOT** |  |  |  |  |  |
|  |  |  | 01/18/2023 | 4511070 |  | 57.03 |
|  | Total HOME DEPOT |  |  |  |  | 57.03 |
|  | **Jet Jack Inc.** |  |  |  |  |  |
|  |  |  | 12/30/2022 | 2022-33 |  | 1,740.00 |
|  | Total Jet Jack Inc. |  |  |  |  | 1,740.00 |
|  | **MCI** |  |  |  |  |  |
|  |  |  | 01/16/2023 | 08648909459 |  | 31.28 |
|  | Total MCI |  |  |  |  | 31.28 |
|  | **NAPA AUTO PARTS** |  |  |  |  |  |
|  |  |  | 01/18/2023 | 331437 |  | 1.79 |
|  |  |  | 01/19/2023 | 331584 |  | 213.36 |
|  | Total NAPA AUTO PARTS |  |  |  |  | 215.15 |
|  | **O'REILLY AUTO PARTS** |  |  |  |  |  |
|  |  |  | 01/20/2023 | 5108-286425 |  | -5.98 |
|  |  |  | 01/19/2023 | 5108-286364 |  | 37.67 |
|  | Total O'REILLY AUTO PARTS |  |  |  |  | 31.69 |
|  | **ONE DIGITAL** |  |  |  |  |  |
|  |  |  | 01/20/2023 | 4696 |  | 69.63 |
|  | Total ONE DIGITAL |  |  |  |  | 69.63 |
|  | **PA AMERICAN WATER** |  |  |  |  |  |
|  |  |  | 01/18/2023 | 1024-210033713752 |  | 251.74 |
|  |  |  | 01/18/2023 | 1024-210034877260 |  | 35.67 |
|  |  |  | 01/18/2023 | 1024-210030156299 |  | 20.73 |
|  | Total PA AMERICAN WATER |  |  |  |  | 308.14 |
|  | **PSAB U/C PLAN** |  |  |  |  |  |
|  |  |  | 01/20/2023 | 81-25090M 4th QTR |  | 242.21 |
|  | Total PSAB U/C PLAN |  |  |  |  | 242.21 |
|  | **QUILL** |  |  |  |  |  |
|  |  |  | 01/01/2023 | 28233145 |  | 69.99 |
|  |  |  | 01/13/2023 | 30169268 |  | 80.96 |
|  | Total QUILL |  |  |  |  | 150.95 |
|  | **RICOH USA** |  |  |  |  |  |
|  |  |  | 01/16/2023 | 106874316 |  | 149.42 |
|  | Total RICOH USA |  |  |  |  | 149.42 |
|  | **ROTELICA INC** |  |  |  |  |  |
|  |  |  | 01/18/2023 | 514 |  | 379.22 |
|  | Total ROTELICA INC |  |  |  |  | 379.22 |
|  | **STEEL RIVERS COG** |  |  |  |  |  |
|  |  |  | 01/03/2023 | 23-1005 |  | 3,000.00 |
|  |  |  | 01/03/2023 | 23-1029 |  | 400.00 |
|  |  |  | 01/18/2023 | 23-1078 |  | 300.00 |
|  | Total STEEL RIVERS COG |  |  |  |  | 3,700.00 |
|  | **THIR HEATING & COOLING** |  |  |  |  |  |
|  |  |  | 01/19/2023 | Furnace repair |  | 335.00 |
|  | Total THIR HEATING & COOLING |  |  |  |  | 335.00 |
|  | **Witmer Public Safety Group** |  |  |  |  |  |
|  |  |  | 01/05/2023 | INV175331 |  | 254.70 |
|  |  |  | 01/11/2023 | INV179814 |  | 697.23 |
|  | Total Witmer Public Safety Group |  |  |  |  | 951.93 |
|  | **ZRENCHAK ENVIRONMENTAL SERVICES INC** |  |  |  |  |  |
|  |  |  | 01/12/2023 | 204 |  | 455.00 |
|  |  |  | 01/12/2023 | 202 |  | 280.00 |
|  |  |  | 01/12/2023 | 203 |  | 2,982.96 |
|  | Total ZRENCHAK ENVIRONMENTAL SERVICES INC |  |  |  |  | 3,717.96 |
| **TOTAL** | |  |  |  |  | **49,093.43** |

**PERSONNEL:** Tim Sloss

**Motion to adopt** Resolution 2023-01 Fixing the Salaries and Compensation for 2023.

**Motion: Mr. Matlos Second: Mrs. Lape**

**All in favor. Motion carries.**

**STREETS AND SEWERS:** Tim Sloss

**Motion to advertise** Ordinance 2023-01 raising the sewage rate to $17.50 per 1,000 gallons.

**Motion: Mr. Matlos Second: Mrs. Matyasovsky**

**All in favor. Motion carries.**

Mr. Zrenchak explained that PA American Water asked the PUC for a rate increase in April 2022. They asked for a 30% rate increase – to $13.25/1,000 gallons. The PUC granted them a rate increase of $16.68 – a 64% increase. What we were charging as a bulk customer went from $10.19 to $16.68. We have no choice but to pass this on. The only thing we can do is call the PUC and register complaints. As PA American continues to buy other systems and get bigger, they have to get their money back on the things they are buying. From what he understands, they are going to ask for another rate increase this year or in 2024 so rates will be going up again. Council tried to come up with a way to not burden the residents and just charge the $16.68 but it would leave us no surplus if there were to be an emergency maintenance issue. It was not council’s choice but is something they had to do.

**MAYOR’S REPORT:** Larry Sikorski, Mayor

Mayor Sikorski reported the highlights for the December 2022 police report:

Assist other Police Departments 24

Assist EMS 11

Assist Fire Department 5

Domestic Violence 4

Juvenile Complaints (S.A.H.S) 4

Traffic Stops 16

Welfare Checks 3

Shots Fired (could not find source of sound) 1

Business Checks 7

Road rage 1

Suspicious Person 1

Suspicious Vehicle 1

**SOLICITOR’S REPORT:** Matt Racunas

There was nothing to report.

**ENGINEER’S REPORT:** Don Glenn

Mr. Glenn asked for the following motion:

**Motion to pay** Swede Construction for progress billing Invoice #4 in the amount of $15,165 for the Manor Park Restrooms.

**Motion: Mr. Matlos Second: Mr. Sloss**

**Mr. Zrenchak voted no**

**Vote was 6 yes 1 no**

He explained that this billing is for materials on hand in storage. He did an inventory and the materials are there.

Mr. Glenn said that he is going to send a letter to Harrisburg and Pittsburgh asking for extensions to the contracts for two (2) grants for the demolition of the old school. The contracts are set to expire June 2023.

Mr. Racunas explained that the extensions are necessary because there is a dispute going on now between the County and the contractor regarding issues that may need to take place before the building can come down. We do not know how long it will take to hash out these issues so this project is on hold until the contractor can work this out with Allegheny County. We are a 4th party in this because there is also the County, the contractor, and Steel Rivers COG. The four (4) parties will stay on contact to push this as fast as we can but we are not sure how long it will take the contractor to work this out with the County. We will keep the residents in the loop and this project will proceed as fast as it possibly can.

**OLD BUSINESS:**

Council is asking for Letters of Interest for the Zoning Board (2 Seats).

**NEW BUSINESS:**

Mr. Zrenchak reported that the new police car is close to being delivered. Sargent Mayernik stated it should be here next week. Mr. Zrenchak said that Council needs to consider a value for the 2012 Tahoe to sell it and put that towards the purchase price of the new car. We can put it on Municibid like we did with the Impala.

**CORRESPONDENCE:**

**Motion to accept** the typed minutes from the December 28, 2022 meeting.

**Motion: Mr. Matlos Second: Mr. Sowa**

**All in favor. Motion carries**

**Motion to adopt** the new Liberty Borough letterhead.

**Motion: Mr. Matlos Second: Mr. Sloss**

**All in favor. Motion carries**

Next meeting dates/times: Workshop Session, Wednesday February 8, 2023 at 6:00 pm – Regular Session, Wednesday, February 22, 2023 at 6:00 pm.

**Motion** to adjourn.

**Motion: Mr. Ponchak Second: Mr. Matlos**

**All in favor. Motion carries.**

**Meeting adjourned at 6:13pm**

Respectfully submitted by:

Jill Pack

Borough Secretary