

TOWN HOUSE ESTATES OF NORTON

BOARD MEETING MINUTES MARCH 22, 2011

Board members present: Ken Scanlon, Mark Flicop, Kathy Petersen, Brian Peterson, and Gary Bushey. Also present: Heidi Robinson of FCPM. Invited guest: Matt Cousley of Noblin and Associates.

Matt Cousley reviewed the result of the Reserve Study that was conducted on the property. This was an opportunity for the board to better understand the overall condition of the property and the areas of concern. A copy of the study will be sent out to every owner.

Tree trimming: the board will conduct a walk thru in the spring to decide which trees and shrubs need to be cut back away from the buildings. This walk-thru is scheduled for April 2nd 2011 at 9:00 am.

First Choice received two bids from Landscaping companies. The board will be reviewing them and making a decision as soon as possible. The board wants to get the spring clean up scheduled and a contract needs to be in place before that can be done.

The board will be evaluating the status of the work that was done on the damaged steps to see if further steps need to be taken. The board will be asking Dan from C C & R to inspect the condition of the steps that were repaired.

The board also decided to ask C C & R to evaluate the condition of the remaining roofs that have not been replaced. The board wants to get an idea of which roofs are in greater need of replacement.

C C & R will also be inspecting all of the decks on the property to evaluate their integrity.

Reviewed accounts receivable report.

The next board meeting is scheduled for April 19, 2011 at 6:30pm

The board meeting adjourned at 8:10pm