

TOWNHOUSE ESTATES OF NORTON
c/o Advanced Condominium Management Corporation
40 Mechanic Street, Suite 301
Foxboro, MA 02035
508-543-2252
advanced@condomgt.com

BOARD MEETING MINUTES
April 1, 2009

Board Members present: Kathy Petersen, Ken Scanlon, Mark Flicop, Susan McCabe and Gary Bushey present. Also present: Bob Linney of ACMC. Trustees absent: None. Unit Owners present: None.

ACMC presented a proposal from Norfolk Construction to replace the front walks at units 137-1, 2, 3, 4 and 139 – 1 & 2 for \$6,000. The front retaining wall at 139 will also be repaired. All voted in favor.

The Board Meeting Minutes of March 4, 2009 were approved as presented.

The Board review ACMC's Goals and Projects worksheet.

ACMC reviewed the status of the insurance claim at unit 143-5. The Board has decided to take the \$3,000 offer from the carrier. ACMC notified the Attorney that the Association wants the claim to be settled.

Unit 137-1 is to receive a letter to remove the snowmobile from the property. Otherwise there will be daily fines of \$25.00 starting in two weeks.

ACMC reviewed the February Financial Report. ACMC reviewed with the Board the Balance Sheet, Income and Expense and Accounts Receivable. The February Financial Report was approved as presented.

Ken provided an update on the progress of the new web page. He will draft a letter to the unit owners introducing the use of the web page.

The Board scheduled a property inspection for April 18 at 9:00 AM.

The next Board Meeting is scheduled for May 6, 2009 at 6:30 PM.

The Board Meeting adjourned at 7:25 PM.