



# WINSTON TOWERS 600 CONDOMINIUM

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## NOTICE

TO: ALL RESIDENTS  
FROM: WINSTON TOWERS 600 CONDO OFFICE  
DATE: 3/19/2019  
RE: PREVENTIVE MAINTENANCE INSPECTION

**STARTING ON APRIL 2, 2019 WE WILL BE CONDUCTING MANDATORY MONTHLY PREVENTIVE MAINTENANCE INSPECTIONS OF THE UNITS AS FOLLOWS:**

|                 |  |
|-----------------|--|
| FIRST TUESDAYS  | LOBBY FLOOR TO SIXTH FLOOR                       |
| SECOND TUESDAYS | 7 <sup>TH</sup> FLOOR TO 12TH FLOOR              |
| THIRD TUESDAYS  | 14 <sup>TH</sup> FLOOR TO 19 TH FLOOR            |
| FOURH TUESDAYS  | 20 <sup>TH</sup> FLOOR TO 24 <sup>TH</sup> FLOOR |

WE WILL BE CHECKING THE UNITS FOR LEAKS. IF THERE IS A LEAK (S) IN YOUR UNIT YOU WILL NEED TO CALL TOTAL APPLIANCE AT 305-949-0325 TO SCHEDULE AN APPOINTMENT AT YOUR EARLIEST CONVENIENCE. SHOULD YOU CALL ANOTHER COMPANY PLEASE BE AWARE IT NEEDS TO BE LICENSED AND INSURED, PERMITS WILL NEED TO BE OBTAINED FROM THE CITY AND THE COMPANY WILL NEED TO BE APPROVED BY THE OFFICE BEFORE ANY WORK IS DONE IN THE UNIT. ALSO, PLEASE GET A RECEIPT FROM TOTAL OR THE COMPANY DOING THE REPAIRS AS PROOF ONCE THE WORK IS COMPLETED.

**PLEASE BE AWARE THAT WE WILL FOLLOW UP WITH MONTHLY INSPECTIONS AS STATED ABOVE TO VERIFY THAT REPAIRS WERE DONE. SHOULD YOU FAIL TO HAVE THE REPAIRS PROPERLY DONE WITHIN THE FIRST MONTH OF THE INITIAL INSPECTION, YOU WILL BE IMPOSED A \$50.00 FINE. IF BY THE SECOND MONTHLY INSPECTION THE REPAIRS HAVE NOT BEEN DONE YOU WILL BE IMPOSED A \$100.00 FINE. SHOULD YOU FAIL TO DISREGARD OUR REQUEST TO HAVE THE REPAIRS PROPERLY DONE YOU WILL BE IMPOSED ANOTHER \$150.00 FINE EVERY MONTH UNTIL YOU NOTIFY THE OFFICE THAT THE REPAIRS WERE DONE. ALSO A LIEN COULD BE PLACED IN YOUR UNIT FOR ACCUMULATED VIOLATIONS.**

WE NEED FOR YOU TO PLEASE BE HOME OR ARRANGE FOR SOMEONE TO BE THERE DURING THE DAY OR TO GIVE US PERMISSION TO ENTER AND PROVIDE US WITH KEYS IF WE DON'T HAVE. WE REQUEST FOR YOU TO PLEASE COOPERATE WITH US. IF YOU WILL NOT BE AVAILABLE PLEASE CALL THE OFFICE 305-932-4755 TO MAKE ARRANGEMENTS FOR ENTRY INTO YOUR UNIT

**THANK YOU FOR YOUR COOPERATION**